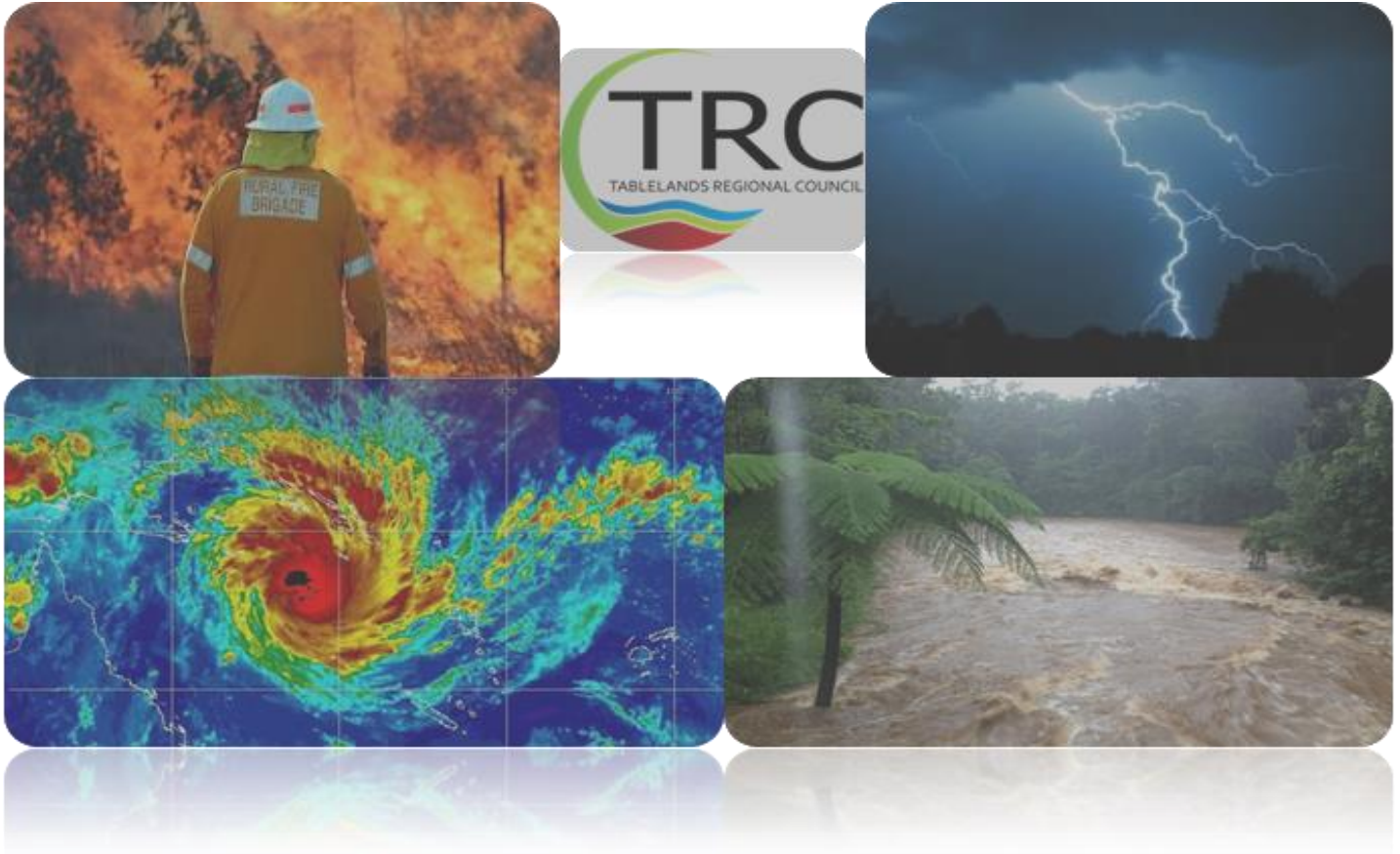


# Tablelands Regional Council



## Yungaburra and Surrounds – Community All Hazards Disaster Plan

Tablelands Regional Council acknowledges the Traditional Custodians of the Tablelands region and recognises their continuing connection to country. We pay respect to Elders past, present and future.



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## Version Control

|                        |  |
|------------------------|--|
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| <b>Authority/Role:</b> | Yungaburra Community Disaster Team Coordinator                               |
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| Version | Outline of Revisions  | Date         |
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| V1.0    | First and work Draft  | 14 Nov 2011  |
| V2.0    | Final plan submitted for LDMG approval  | 29 Feb 2012  |
| V3.0    | Changes from LDMG, formatting changes   | 06 Mar 2012  |
| V3.1    | Annual review and update.<br>Amended to match legally approved template.  | 01 Nov 2012  |
| V3.2    | Amendments throughout document. Circulated to LDMG for approval   | 29 Nov 2012  |
| V3.2    | Approved by LDMG  | 11 Dec 2013  |
| V3.3    | Amendments to Agency acronyms, update of Disaster Team members for Exercise Bright Spark  | 18 June 2014 |
| V4.0    | Minor amendments to<br>Section 1.7 Inclusion of Activation Levels<br>Section 1.8 Media Policy Appendix H moved to this section.<br>Section 4.3 Emergency Accommodation – thorough explanation and removal of possible Evacuation Centre Locations. This information will now be kept in the Private Contact List of individual Plans.<br>Appendix C – Community Request Form removed.<br>Appendix D Rapid Damage Assessment reviewed and restructured and now at Appendix C.<br>Approval by LDMG – Feb 2015 | Feb 2015     |
| V5.0    | Minor amendments throughout. V5 presented to LDMG for approval in June 2018   | June 2018    |
| V6.0    | Updates due to COVID-19 pandemic. Amendments to Community Disaster Team members and contacts, stakeholders and vulnerable groups. Minor updates to emergency websites, acronyms, media communications policy and community overview including population, demographics, communications, local hazards and threats   | Oct 2020     |
| V6.1    | Amend Yungaburra and District to Yungaburra and Surrounds in line with LDMG direction. No requirement for further LDMG endorsement on v6.1.   | Feb 2021     |



|      |   |          |
|------|---|----------|
| V7.0 | Minor amendments throughout. V7 presented to LDMG for approval in January 2023. | Jan 2023 |
|------|---|----------|

# 1. Section 1: Overview of Community Disaster Plan

## 1.1 General Information

A disaster can occur with little or no warning and can be caused by a number of different hazards. This Plan is based on an 'all-hazards' approach, meaning it can be implemented for any type of disaster event e.g. cyclones, storms, floods, wildfires, earthquakes, major transport accidents, etc.

The Tablelands is a diverse region covering a large area of 11,334 km<sup>2</sup> with approximately 25,575 residents. This Plan is based on the concept of community resilience. It recognises and promotes the need for effective communication and coordination and seeks to ensure communities that potentially may become isolated following a disaster event, have the capacity to cope in the short term, until external resources can arrive.

Nobody should place themselves in danger or ask others to undertake any act that will place them in jeopardy. The **Emergency Services**, even in the most difficult conditions, are the best agency to undertake tasks relating to life threatening situations and **MUST be called**.

The Tablelands Local Disaster Management Group (LDMG) through its Local Disaster Coordinator has legislated responsibility under the *Disaster Management Act 2003* (Qld) for coordinating disaster operations in the region. The Local Disaster Coordinator of the LDMG must be kept regularly updated by the Community Disaster Team Coordinator.

This document has been prepared by the Yungaburra & Surrounds Community Disaster Team. Throughout the disaster, the Community Disaster Team Coordinator will attempt, within the constraints of the situation, to provide information to the Tablelands LDMG Local Disaster Coordinator acting as the Coordinator for the multi-agency response, and where appropriate to the community of Yungaburra & Surrounds.


Tablelands Regional Council has teams of trained officers who will endeavour to meet the requirements of the Local Authority response to any disaster. However, they may need to call upon local knowledge to ensure the best deployment of resources.

Communication with the Local Disaster Coordinator is necessary to authorise the deployment of local resources. Permission must always be sought as there is no financial delegation provided to the Community Disaster Coordinator by the LDMG / Tablelands Regional Council.

If communication with the Local Disaster Coordinator proves impossible by ALL means, then local resources can be deployed in accordance with what is documented in this Plan in order to sustain life and protect property only. Examples of measures that Tablelands Regional Council would regard as essential to sustain life and protect property include, but are not limited to:

- providing sufficient food to feed evacuees located in evacuation centres;
- providing fuel for generators necessary to operate essential community services, businesses or infrastructure (e.g. fuel to run hospital generators, evacuation centre generators, sewerage treatment plant generators etc.);
- arranging for the clearing of roads necessary to enable emergency service vehicles to access the location of an emergency or to enable the safe evacuation of residents whose lives are at risk; and
- arranging for the provision of essential medical services to sick or injured persons.

Where local resources are deployed without the prior authorisation of the Local Disaster Coordinator, the Community Disaster Team Coordinator must ensure that the expenditure incurred does not exceed what is essential to sustain life and protect property. For example, if there is more than one option available to sustain life or protect property and each would be effective, then the Community Disaster Team Coordinator should choose the option which incurs the least expenditure.



If these rules are followed, Tablelands Regional Council agrees to reimburse reasonable expenditure. However, at no time should an individual item of expenditure exceed \$500 nor total expenditure exceed \$2000. Receipts and a reasonable explanation of expenditure will need to be provided prior to any money being reimbursed.

In the event of the Yungaburra & Surrounds community being isolated as a consequence of the disaster, local residents may have to maintain and protect their own communities until such time as external support can reach the community and normality can be restored.

This Plan should be seen as a living document that will be updated on a regular basis as further information and procedures are developed. This Plan does not remove the requirement for community members to ensure they have taken appropriate precautions to protect themselves and their properties from disaster events. The responsibility to remain alert to warnings and information still rests with the individual.

Further advice and guidance about Disaster Management can be found at:

<http://www.trc.qld.gov.au/disaster-management>

<http://dashboard.trc.qld.gov.au>

Where you will find;

- ✓ Tablelands Regional Council's Disaster Management Plan
- ✓ Information and links to leaflets on preparing for disasters.
  - ✓ Plus other advice and useful contacts

Please contact the Tablelands Local Disaster Management Group if you have any queries.

### **ASK TO SPEAK TO LOCAL DISASTER COORDINATOR**

TRC Call Centre: Tel: 1300 362 242

Local Disaster Coordination Centre: Tel: 1300 362 242

## **1.2 Disaster Definition**

Under the Queensland *Disaster Management Act 2003* (Qld), a disaster is defined as:

*'A serious disruption in a community, caused by the impact of an event, that requires a significant coordinated response by the State and other entities to help the community recover from the disruption.'*

## **1.3 Plan Ownership and Revision**

This Plan is owned by the Yungaburra & Surrounds Community Disaster Team on behalf of the community of Yungaburra & Surrounds. The Community Disaster Coordinator is to ensure that the Plan is reviewed on at least a bi-annual basis. This review should be completed by September 30 wherever possible.

## **1.4 Aim of Plan**

This Plan covers the procedural arrangements for responding to a known disaster affecting, or with the potential to affect the population of the Yungaburra & Surrounds. The overall aim of this Plan is to:

*'Enhance the resilience of the Yungaburra & Surrounds community in planning and preparing for, responding to and recovering from disaster events and to improve communication between the Yungaburra & Surrounds community and the Tablelands LDMG.'*

## 1.5 Objectives of Plan

1. Enhance linkages and communication between the *Yungaburra & Surrounds* community and the Tablelands Local Disaster Coordination Centre.
2. Determine and communicate the priorities of *Yungaburra & Surrounds* in the event of a disaster.
3. Identify resources in the *Yungaburra & Surrounds* community that could be utilised in the event of a disaster.
4. Identify vulnerable people in the *Yungaburra & Surrounds* community that may require special assistance.
5. Promote individual and community self-reliance in order to support communities and assist the emergency services and other agencies involved in response and recovery operations.

## 1.6 Activation Triggers and Procedures

The Yungaburra & Surrounds Community Disaster Plan can be activated in response to a disaster event threatening or impacting a community by:

1. The Tablelands LDMG Local Disaster Coordinator:
    - Who will contact the Community Disaster Team Coordinator, or if unavailable, their deputy to:
      - Give as much information as possible on the event;
      - Advise on a course of action within the Community;
      - Request advice on the overall situation
- Or
2. If the Community Disaster Team Coordinator becomes aware of a disaster event threatening or impacting the community of Yungaburra & Surrounds they should:
    - Notify the relevant Emergency Services of the event (if appropriate)
    - Contact the Tablelands LDMG Local Disaster Coordinator to request activation of this Plan.

**Please note:** The Local Disaster Coordinator is to determine whether the event triggers the activation of the Plan. If the situation does not meet the criteria of a disaster (see description at 1.2 above), then the LDC will not activate the Plan and will instead request that Emergency Services agencies deal with the situation using normal operational procedures.


## 1.7 Definition of Activation Levels

It should be noted that the Tablelands Local Disaster Management Group (LDMG) and the Yungaburra & Surrounds Plan may be at differing levels of the activation process. The move to different activation levels is guided by the specifics of each event. It is vital that communication with the Tablelands LDCC is maintained in relation to activation status to ensure the safety of Community Disaster Team members.

**ALERT:** A heightened level of vigilance due to the awareness of a hazard that has the potential to affect the local area.

**LEAN FORWARD:** Operational state prior to 'stand up' characterised by a heightened level of situational awareness and a state of operational readiness. There is the likelihood that the hazard may affect the community and there is a need for public awareness.





**STAND-UP:** Hazard impact is imminent and the community will be or has already been impacted. The response requires coordination and will be done through the Tablelands LDMG.

**NOTE:** In the event of a cyclone, Community Disaster Team members are not expected to action any items or move to STAND UP phase until the event has passed and it has been deemed safe to do so by the LDMG. If Yungaburra & Surrounds Community members have been affected, coordinate local information on impacts and as best able, pass that information to the Tablelands Local Disaster Coordination Centre and / or local residents.

**STAND DOWN:** Threat is no longer present and the community has returned to normal function.

## 1.8 Media Policy

It is critical in any disaster situation for authorities to control information being relayed to the media. This is important so that people receive consistent messages and to avoid confusion in the community. Misinformation can lead to panic and disorder.

In times of disaster, the Chairperson of the LDMG, is to authorise **ALL** information disseminated to the public or the media from the LDMG prior to its dissemination.

Great care should be taken to ensure that information about casualties or fatalities is only released by the Queensland Police Service. Other agencies are able to communicate with the media under their own organisations policies in regard to their own operational duties. However, great care should be taken to ensure that messages and information being disseminated are not conflicting, as this may lead to panic and disorder.

If approached by the media, in the first instance, refer all media requests to the LDMG Public Information Officer (contact details below). This is to ensure messages getting to the public are accurate, consistent and timely, taking into account the fullest possible understanding of the event.

It is however appropriate to meet requests with a reasonable response. For example, you may wish to respond to media requests by stating:

*"I'm sorry, we are focussed on preparing the local community for the impending event and you need to contact the Tablelands LDMG's Public Information Officer."*

Or

*"We have just had "Disaster Event Name" and we are very busy assisting our community. Please contact the Tablelands LDMG Public Information Officer as they are in a position to help you with your enquiry."*

Tablelands LDCC Public Information Officer  
PH: 1300 362 242  
Email: [disastermanagement@trc.qld.gov.au](mailto:disastermanagement@trc.qld.gov.au)

## 1.9 Prevention, Preparedness, Response and Recovery (PPRR)

Disasters have a cyclic four stage lifecycle. Understanding this lifecycle helps us to be prepared for disasters, respond safely and recover quickly and effectively.

At each stage there are different things to know, different actions we should take and different ways we connect with people. The key messages for each stage will be provided by the LDMG Local Disaster Coordinator. These stages can change rapidly and often overlap. The four stages are:

**Prevention** involves activities that reduce the impact of natural disasters through the identification of hazards. Hazards are risks that could affect households or evacuation plans, such as having power lines near trees, living in a street with only one access point, or having a creek behind a house. At a macro level, it also involves legislation, land-use planning and technical solutions.



In this stage, key messages to the community are:

1. We are working together to minimise the potential impact of disasters;
2. Natural disasters are unavoidable but everyone in the community has a part to play;
3. A particular action may be necessary to help prevent a disaster.

**Preparedness** is an on-going set of activities in which people plan, prepare/organise and train for emergency situations. This includes tasks such as having a stay/go kit, making an evacuation plan, simulating disaster situations and appropriate responses, and discussing emergency preparedness with your neighbours.

In this stage, the key messages to the community are:

1. We are preparing together for the anticipated event;
2. Individuals need to acknowledge they have a role to play in the event of a disaster;
3. They must be prepared to survive on their own for at least seven days;
4. Be aware of emergency services key messages e.g. Prepare, Act, Survive.

**Response** is responding to the immediate needs of the emergency situation. A well-rehearsed emergency plan developed during the preparedness stage enables more effective responses at all levels.

In this stage, the key messages to the community are:

1. Activate your personal / household emergency plan;
2. Listen for warnings and follow all instructions promptly from the authorities, e.g. when an evacuation order is given;
3. Check on neighbours and people, animals (pets) who may need your assistance;
4. Be aware of emergency services key messages: e.g.
  - o Remember, if it's flooded, forget it! Stay and defend or go early etc.;
5. Lead agencies in disaster response could be Local Government or another State Government Agency. However, Community Disaster Teams are to report to the Tablelands Local Disaster Coordination Centre in all disaster events.

**Recovery** involves activities and decision making necessary to restore the affected area to its previous state, often taking the opportunity to improve the built environment by reducing pre-disaster risks inherent in the community and its infrastructure. This stage often involves rebuilding, reemployment and repair of essential infrastructure.

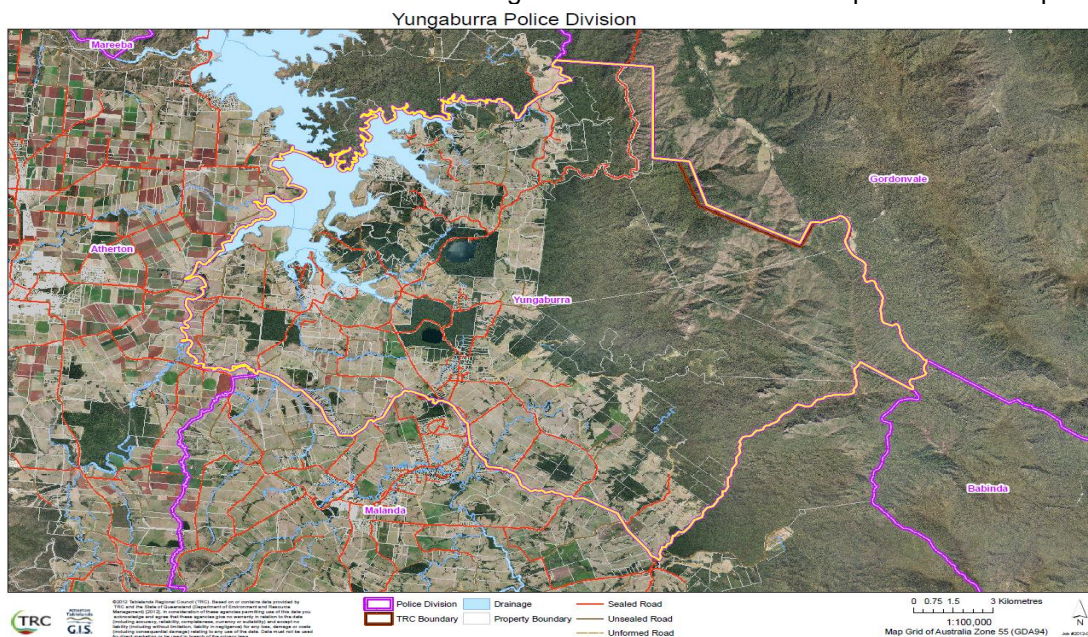
In this stage, the key messages to the community are:

1. Council is working with the community and partners to recover from this disaster as quickly as possible;
2. We will learn from this disaster and with your help, rebuild;
3. We will emerge from this event stronger and with more capacity to cope in the future;
4. Council is the lead agency in the recovery phase and may be working with closely with State agencies.

## 2. Section 2: Overview of Herberton and Surrounds Community

### 2.1 Location

Yungaburra is a country town positioned between Atherton and Malanda in the Atherton Tablelands. The surrounding district includes the townships of Lakeside, Tinaroo Park, Lake Eacham, Danbulla and Peeramon. This Plan covers the entire Yungaburra Police Division as depicted in the map below:



Travel distances by road from Yungaburra

| TO                    | DISTANCE (KM) | APPROX. TRAVEL TIME (MINS)         |
|-----------------------|---------------|------------------------------------|
| Lakeside (estate)     | 2             | 5                                  |
| Peeramon              | 6             | 10                                 |
| Tinaroo Park (estate) | 16            | 15                                 |
| Lake Eacham area      | 8-10          | 10-15<br>(speed bump road section) |
| Cairns                | 67            | 75                                 |
| Atherton              | 16            | 15                                 |
| Malanda               | 15            | 15                                 |
| Mareeba               | 45            | 40                                 |

### 2.2 Topography

The Yungaburra area is comprised of open pasture, pockets of tropical rainforest, Lake Tinaroo along the northwest boundary and undulating hills (variations in elevation between gullies and hilltops is up to 150 metres). Two crater lake rainforest parks - Lake Eacham and Lake Barrine are located to the east and northeast of Yungaburra.

## 2.3 Climate

The Yungaburra District generally experiences a tropical climate, but less humidity than coastal regions due to its elevation of between 700-800 metres above sea level. Rainfall ranges from about 1.5m per year (Yungaburra / Tinaroo Park. area) to 2.3m per year around Lake Eacham. Rain falls mostly from November to March with higher humidity from November to May. Average maximum temperatures during December to February are 28°C and 19°C in June to July. Average minimums in December / February are 20°C and 10°C in June / July.

## 2.4 Population

The Estimated Resident Population for the Yungaburra District is 1,982 people (2016 Census Data).

Analysis of the service age groups of Yungaburra District in 2016 compared to Tablelands Regional Council shows that there was a higher proportion of people in the younger age groups (0 to 17 years) as well as a higher proportion of people in the older age groups (60+ years). Overall, 455 people (23.4% of the population) was aged between 0 and 17, and 630 people (32.4%) were aged 60 years and over, compared with 22.1% and 31.6% respectively for Tablelands Regional Council.

From 2011 to 2016, Yungaburra District's population increased by 167 people (9.4%). This represents an average annual population change of 1.81% per year over the period. The largest change in the age structure in this area between 2011 and 2016 was in the age group: Seniors (70 to 84 years) which increased by 62 people.

Further information about the community profile of the Tinaroo & Kairi District can be accessed through Council's website using the .idcommunity demographic resource <http://economy.id.com.au/tablelands/about>.

## 2.5 Industry / Employment

Yungaburra and District is still considered a farming area with beef and dairy cattle and some horticultural businesses. There are also several tourist attractions and accommodation providers employing locals.

## 2.6 Leisure / Tourist Activities / Annual Events

**Yungaburra Visitor Information Centre:** Situated opposite the Yungaburra Pub (Lake Eacham Hotel and beside the Yungaburra Library) the centre is generally open daily from 9am – 4pm and manned by rostered local volunteers. The Centre is stocked with gifts, souvenirs, books and DVDs on local fauna and flora, maps, and an extensive range of brochures and has its own telephone line and fax machine. There is a computer and printer / copier that can be utilised for a nominal fee.

### Activities include:

- Swimming/boating/fishing/water-skiing on Lake Tinaroo (Tinaburra)
- Boat cruises on Lakes Tinaroo & Lake Barrine
- Rainforest walks surrounding Petersen Creek, Yungaburra township, Lake Barrine, Lake Eacham and Curtain Fig Tree
- Wildlife Watching: both day and night-time, conducted by Alan's Wildlife Tours
- Adventure Tours: seasonally by Tablelands Adventure Guides
- Yungaburra Markets: every 4th Saturday in month (often except in December)
- Annual events include:
  - Lake Tinaroo Barra Bash (Barramundi fishing) weekend (early November.)
  - Tablelands Folk Festival (scheduled for October Market weekend). Venue to be advised, but most often held at the Yungaburra Pub, Yungaburra Community Hall and a number of restaurants in the village.
  - Yungaburra Village Book Fair (a Saturday in September)
- Various sailing, rowing, canoe outrigger competitions throughout the year

## 2.7 Public Transport

- Taxi: Atherton only
- Bus: Emerson Bus Service various routes - [www.EmersonBusCompany.com.au](http://www.EmersonBusCompany.com.au)
- Air: Nearest airfield is at Atherton 9km west of Yungaburra.
- Sea: Not applicable. Closest service in Innisfail or Cairns
- Rail: Not applicable. Closest service in Innisfail or Cairns

## 2.8 Communications

### 2.8.1 Telephone

Telstra 3G and 4G Network and OPTUS are the mobile services most widely used by locals. There are areas in which mobile phone coverage can be intermittent. These locations include:

- Lake Eacham;
- Lake Barrine;
- Barrine/Tinaroo Park Estate; and
- Gillies Highway.

Please refer to <http://www.telstra.com.au/mobile/networks/coverage/maps.cfm> as this will give some indication of these areas.

### 2.8.2 Internet Services

ADSL 2 internet is available, although this is gradually being replaced with fibre to the node, wireless and fixed wireless NBN services.

### 2.8.3 UHF-CB Channel 10

#### Radio Communications



In the event of standard communications failing, the Tablelands LDMG will activate the Resilient Communications Sub Plan which is available at: <http://www.trc.qld.gov.au/disaster-management/disaster-plans>

UHF-CB 10 has been designated as the initial contact channel for the Tablelands Regional Council area. In our community, the initial contact channel MAY be monitored by members of the Community Disaster Team and other volunteer groups willing to assist during disaster events. The call sign for Yungaburra & Surrounds is **YUNGABURRA COMMUNITY**. The call sign for the Tablelands Local Disaster Coordination Centre is **TRC BASE**.

UHF-CB 10 is the designated initial contact and talk channel for Yungaburra. There are some blackspots within the Yungaburra District.

Queensland Fire & Emergency Services - Rural Operations has access to the QPWS VHF radio communication network and will pass messages to emergency services and the Tablelands LDCC as required.

Rural Fire Brigade volunteers from the:

- Lake Eacham Brigade may be located at their fire shed at RN 189 Moore Road, via Malanda. Contact should be made with First Officer, John Croft on 4095 1030.

- Lake Barrine Brigade may be located at their premises on Boar Pocket Road, Tinaroo Park. Contact should be made with First Officer, William (Bill) Hitchner on 0427 953 115.
- Seven Sisters Brigade. Contact should be made with First Officer, Graeme Twidale on 0413 205 188.

During times of disaster, Lake Eacham, Lake Barrine and the Seven Sisters Rural Fire Brigades will tune in to UHF-CB 10, as per the Resilient Communications Study.

## 2.8.4 Radio Stations

| RADIO STATION | FREQUENCY              |
|---------------|------------------------|
| ABC Far North | 106.7FM, 95.7FM, 720AM |
| 4AM           | 558AM, 91.3FM          |
| KIK-FM        | 88.7FM, 87.3FM         |
| Hit FM        | 97.9FM                 |

## 2.8.5 Television Stations

- ABC
- WIN
- TEN
- SEVEN
- SBS
- AUSTAR

## 2.9 Utilities

### 2.9.1 Electricity Supply

Ergon Energy provides power to residents via above ground lines. Interruption to supply can be caused by electrical storms, trees falling across power lines, high winds, vehicle crashes or fires. Many residents have back-up generators. The newer residential sub-divisions have electricity supplied below-ground.

Some residents have generators.

**NB: The use of petrol generators MUST be restricted to outdoor use ONLY due to the very high risk of carbon monoxide poisoning**

### 2.9.2 Water Quality and Supply

Mains water quality is Council monitored and controlled and is suitable for consumption. Tinaroo Park has centralised bore water and rainwater tanks. Other areas use either private bores and/or rainwater/creek tanks.

### 2.9.3 Sewerage

Tablelands Regional Council supplies mains sewerage for Yungaburra and Lakeside (depot is located 1km down Mulgrave St.). Lakeside Drive residents maintain their own septic systems. All other areas, including Kulara, use private septic systems.



## 2.10 Hazards and Threats to the Herberton and Surrounds Community

### 2.10.1 Cyclone and Storms

This area is generally susceptible to cyclonic conditions from November to April annually. Conditions can vary from mild to severe wind, heavy to torrential rain, flooding in localised areas, across roads, creeks and private properties. Environmental damage can inhibit movement on roads, access to and within private properties. Severe storm events in early October/November have been known to fall powerlines and trees, cutting access and power to the area.

### 2.10.2 Wildfires / Bushfires

Due to the natural vegetation in this area and the strong tendency to re-vegetate by residents, the likelihood of bushfires exists during the months from August to November, and during electrical storms in summer. Although the seriousness of the bushfire threat is less than in the western and southern parts of the region. The Local Rural Fire Brigades run a consistent mitigation campaign, detailing where to obtain permits, when burn-offs are permitted, along with community education.

### 2.10.3 Flooding

Given the high annual rainfall during the months of November to April, water levels rise in various creeks and causeways. This has the potential to not only inhibit access on roads, but also to limit access to residential pockets across the district. This flooding presents a real possibility of cutting access on local roads and connecting road networks to source essential supplies and assistance.

Areas prone to flooding are:

- Yungaburra Rd at Barron River Bridge;
- Curtain Fig Road, at Lesley Creek;
- Lake Barrine Road at Johnson River; and
- Foreshores of Lake Tinaroo.

### 2.10.4 Landslides

Landslides on the Gillies Highway may cause road closures. Heavy rainfall during the Wet Season (November to April) can produce substantial falls in very short periods of time. Subsequently, water flow and run-off are increased, and the ability of soils to absorb this deluge is decreased. Although rock walls and Gabion Baskets have been installed at vulnerable points along the mountain face, the likelihood of landslides is real.


### 2.10.5 Hazardous Materials

Supply of gas, fuel and hazardous goods within the district is via trucks on local roads. Potential for traffic collisions exists with the resultant spill / explosion posing a serious hazard to both people and infrastructure.

Trucks travel along the Gillies Highway (Atherton - Gordonvale Road) transporting all manner of goods, including dangerous goods. These trucks like all vehicles on Queensland roads are subject to traffic crashes and due to the nature of some goods carried, pose a potential hazard to the community.

### 2.10.6 Earthquakes

Earthquakes have not been in the immediate past a threat in the Tablelands area. Recent historical data exists in relation to tremors which have caused minor damage, but none that have caused any



great concern. The existence of even a slightly volatile seismic environment acts as a prompt for maintaining situational awareness of the threat and its possible consequences.

### 2.10.7 Referable Dams

A referable dam is one that would, in the event of failure, put peoples live at risk. Failure could be from excessive rainfall or sunny day failure.

Tinaroo Falls Dam is a referable dam that is owned and managed by Sunwater. An Emergency Action Plan (EAP) exists defining procedures to be adopted as well as agency role and responsibilities. This plan is owned and maintained by Sunwater and approved by the Dam Safety Director of the Department of Natural Resources, Mines & Energy (DNRME). Copies are held by the Queensland Police Service and the Tablelands Local Disaster Coordination Centre. A copy of the EAP can be found here: <http://data.dnrm.qld.gov.au/eap/tinaroo-falls-eap.pdf>

### 2.10.8 Pandemics

A pandemic is a global outbreak of a new disease on a worldwide scale for which there is little or no immunity in the population, and which is readily transferred between humans to produce infection in a high proportion of those exposed. This includes (but is not limited to), influenza and other newly identified viral infections such as novel coronavirus COVID-19.

### 2.10.9 Other

Areas of Lake Eacham, Lake Barrine and Tinaroo Park have known to become isolated due to trees falling across roads. This inhibits general traffic and the transportation of supplies and services.

## 2.11 Local Warning Systems

There is no single warning method and members of Community Disaster Teams may receive warnings via several means including:

- Emergency Management Dashboard – [www.dashboard.trc.qld.gov.au](http://www.dashboard.trc.qld.gov.au);
- Communication from the TRC Disaster Management Team to the Community Disaster Coordinator and / or Team Members.
- Bureau of Meteorology Services.
- Via Radio, Television, Website & Social Media.
- Via the Emergency Services.
- Tablelands Early Warning Network (Email, Voice and SMS - subscription service only). Register @: <https://www.trc.qld.gov.au/disaster-management/early-warning-network-ewn/>;
- Emergency Alerts (Email, Voice and SMS - unable to opt out); and
- SEWS warning signal.

### 2.11.1 Automated External Defibrillators

Automated External Defibrillators (AEDs) are accessible at the following locations:

- **Yungaburra** – Yungaburra State School, Bruce Jones Market Park, Yungaburra Pit Stop, Lakeside Motor Inn and Caravan Park; and
- **Peeramon** – Peeramon Hotel.

**Note** that some AEDs may only be accessible during business hours.



## 3. Section 3: Community Disaster Teams

### 3.1 Community Disaster Team Coordinator

The Community Disaster Team Coordinator is a member of the local community. They will provide a vital link between community, emergency services, other organisations and the Local Disaster Coordination Centre in planning, responding and recovering from a disaster.

Their role is to:

- Have a good understanding of the community, the surrounding area and its residents;
- Provide strong leadership, effective communication and cooperation;
- Undertake or delegate the completion and maintenance of the Community Disaster Plan;
- Maintain responsibility for the content and operation of the Community Disaster Plan;
- Communicate effectively with the Tablelands Local Disaster Coordination Centre and with the community to maintain two-way flow of information;
- Communicate effectively with and undertake tasks as directed by the Emergency Services;
- Call and chair meetings of the Community Disaster Team on a regular basis;
- Provide the focal point for the community response to a disaster, be able to represent their views and activate their support;
- Ensure that the vulnerable are treated as a priority;
- Ensure that confidentiality is maintained and privacy is respected;
- Promote self-help and resilience; and
- Ensure the safety of self and others.

| NAME            | ROLE                                | PUBLIC CONTACT DETAILS | EMAIL  |
|-----------------|-------------------------------------|------------------------|--|
| Martin Williams | Community Disaster Team Coordinator | 4095 2275              | <a href="mailto:chipembere@bigpond.com">chipembere@bigpond.com</a> |

### 3.2 Community Disaster Team Deputy Coordinator

The Community Disaster Team Deputy Coordinator is a person living locally who provides the vital link between the community, emergency services, other organisations and the Local Disaster Coordination Centre in planning, responding and recovering from a disaster.

Their role is:

- To deputise for the Community Disaster Team Coordinator and fulfil their functions as far as possible in the absence of the Coordinator.

| NAME             | ROLE   | PUBLIC CONTACT DETAILS | EMAIL  |
|------------------|--|------------------------|--|
| Alf Hogan        | Deputy Community Disaster Team Coordinator (and Lakeside Resident) | 0447 953 186           | <a href="mailto:hogana@internode.on.net">hogana@internode.on.net</a> |
| Cr David Clifton | Deputy Community Disaster Team Coordinator                         | 0429 078 962           | <a href="mailto:davidecl@trc.qld.gov.au">davidecl@trc.qld.gov.au</a> |

*For additional contacts refer to the private contact list*

### 3.3 Community Disaster Team Members

In the event of a disaster, the following individuals and organisations will work together to achieve the aim and objectives of this Plan in order to provide support and care to the local community. To achieve this goal, members may have to call upon additional support from local residents and resources. These contacts are recorded in the restricted contact list which is maintained and held by the Community Disaster Team Coordinator.

| ORGANISATION                                   | NAME  |
|--|---|
| Queensland Police Service (Yungaburra Station) | Steve Bakss                                       |
| Yungaburra Fire & Emergency Services           | Ashley Cupitt                                     |
| Yungaburra Resident                            | Jeff Hall   |
| Yungaburra Resident                            | John Compton                                      |
| Lake Eacham Rural Fire Brigade                 | John Croft  |
| Seven Sisters Rural Fire Brigade               | Graeme Twidale                                    |
| Lake Barrine Rural Fire Brigade                | Geoff Hogan (1 <sup>st</sup> Officer)             |
| Lake Barrine Rural Fire Brigade                | William (Bill) Hitchner (2 <sup>nd</sup> Officer) |
| Barrine Resident                               | Rolf Straatemeier                                 |
| Peeramon Resident                              | Jennifer Cox                                      |
| Peeramon Resident                              | Bill Prien  |
| Eacham Resident                                | Cathy Ritchie                                     |
| Yungaburra State School                        | David Prete (Principal)                           |
| Ravenshoe Coordinator                          | Robert Doyle                                      |
| Tinaroo Coordinator                            | Les Green   |
| Community Member                               | Lyn Williams                                      |
| Community Member                               | Jenny Alyott                                      |
| Community Member                               | Jeff Hall   |
| Community Member                               | Stuart Dunk                                       |
| Community Member                               | Roy Murray  |
| Community Member                               | Louise Gavin                                      |
| Community Member                               | Jan De Lai  |

| ORGANISATION     | NAME            |
|------------------|-----------------|
| Community Member | Richard Jackson |

\*Refer to restricted contact list for additional details.

### 3.4 Other Stakeholders

There are numerous agencies involved in disaster response and recovery. The following lists the public numbers of some of the government, non-government and emergency services agencies involved. To obtain 'official' support from these stakeholders, the Community Disaster Coordinator should contact the Local Disaster Coordination Centre.

\*Note, this list is not exhaustive. Refer to restricted contact list for additional details.

| GOVERNMENT & NON-GOVERNMENT FACILITIES & AGENCIES |   |   |
|---|---|---|
| ORGANISATION                                      | ADDRESS   | PHONE   |
| Bureau of Meteorology                             | Brisbane Regional Office<br><a href="http://www.bom.gov.au">www.bom.gov.au</a>                                | 3239 8700                                       |
| Department of Transport and Main Roads            | <a href="https://qldtraffic.qld.gov.au/">https://qldtraffic.qld.gov.au/</a>                                   | 13 19 40  |
| Ergon Energy                                      | <a href="http://www.ergon.com.au/">http://www.ergon.com.au/</a>   | 13 22 96 (fault)<br>000 or 13 16 70 (emergency) |
| Tablelands Regional Council                       | 45 Mabel St Atherton<br><a href="http://www.trc.qld.gov.au">www.trc.qld.gov.au</a>                            | 1300 362 242                                    |
| Optus   | <a href="http://www.optus.com.au">www.optus.com.au</a>  | 1800 780 219                                    |
| Telstra   | <a href="http://www.telstra.com.au/help/index.htm">http://www.telstra.com.au/help/index.htm</a>               | 13 22 03  |
| NBN Co  | <a href="https://www.nbnco.com.au/support/network-status">https://www.nbnco.com.au/support/network-status</a> |   |
| Tablelands Regional Council                       | 45 Mabel St, Atherton   | 1300 362 242                                    |
| Yungaburra Visitor Information Centre             | Maude Kehoe Place, Yungaburra<br>yungaburravic@gmail.com  | 4089 2254                                       |

| EMERGENCY SERVICES                     |  |   |
|--|--|---|
| ORGANISATION                           | ADDRESS  | PHONE   |
| Local Disaster Coordination Centre     | 51 Vernon St, Atherton   | 1300 362 242  |
| Queensland Ambulance Service           | 2 Catherine St, Malanda<br>Mazlin St, Atherton   | 000 - Urgent or life threatening / Non urgent:<br>131 233 |
| Queensland Police Service              | 10 Cedar St, Yungaburra  | 000 - Urgent or life threatening<br>131 444 non-urgent    |
| Rural Fire Brigade - Lake Eacham       | 189 Moore Road, Lake Eacham (17°18'41.8"S 145°39'02.1"E or -17.311598, 145.650592)         | 000 - Urgent or life threatening                          |
| Rural Fire Brigade – The Seven Sisters | No fixed location.   | 000 - Urgent or life threatening                          |
| Rural Fire Brigade - Barrine           | 10 Old Boar Pocket Rd, Tinaroo Park (17°12'54.7"S 145°36'36.5"E or -17.215206, 145.610131) | 000 - Urgent or life threatening                          |

|     |                     |         |
|-----|---------------------|---------|
| SES | Malanda or Atherton | 132 500 |
|-----|---------------------|---------|

The following individuals and representatives of associations and organisations within the Yungaburra District have asked to be kept informed:

| ORGANISATION                           | NAME  | PUBLIC CONTACT   |
|--|---|--|
| Yungaburra Association Inc             | John Pollock                                | <a href="mailto:info@yungaburra.com">info@yungaburra.com</a> |
| Yungaburra Lioness Club Representative | President – Nives Tarca                     | 4095 3501  |
| Yungaburra Lions Club Representative   | Dick Nyland                                 | 0428187650   |
| Yungaburra QCWA Representative         | Isabell Mather                              | 4095 3583  |
| Yungaburra Visitor Information Centre  | Peter Beaver<br>(Chairperson of volunteers) | 4095 3724  |

## 4. Section 4: Disaster Response and Recovery

### 4.1 Community Disaster Team Meeting Location

This is the location where members of the Community Disaster Team will meet to plan how they will coordinate the required actions. Meetings of the Community Disaster Team will be chaired by the Coordinator and / or Deputy. Where QPS or other Lead Agency Officers are present all members of the team are required to work under their direction. Location may vary, depending on the nature of the event and availability of the facility.

| Facility Details | Primary   | Alternative                |
|------------------|---|----------------------------|
| Name             | Yungaburra Visitor Information Centre                               | Yungaburra State School    |
| Address          | Maude Kehoe Place Yungaburra  | 4 Maple St Yungaburra      |
| Key Holder/s     | Physical key in electronic key box                                  | David Prete<br>Steve Bakss |
| Computer         | Yes and printer   | Yes                        |
| Phone (#)        | 4089 2254   | 4089 7333                  |
| Fax (#)          | No  | 4089 7300                  |
| Generator (size) | No  | No                         |
| Other            | Kitchenette, large table in general area (toilet at end of veranda) | Kitchen, Toilets, Showers  |

### 4.2 Public Information Point

Public enquiries should be directed to a different location where assistance and information can be provided. In the longer term, this facility may become the Recovery Centre and be managed by the Department of Communities. Location may vary, depending on the nature of the event and availability of the facility.

| Facility Details | Primary   |
|------------------|---|
| Name             | Yungaburra Visitor Information Centre and Yungaburra Library                                |
| Address          | Maude Kehoe Place Yungaburra  |
| Key Holder/s     | Claire Aberhart for Library<br>Peter Beaver and all volunteers have code memorised for YVIC |
| Computer         | Yes- in both  |
| Phone (#)        | Library =4089 2252 YVIC = 4089 2254   |

|                  |                        |
|------------------|------------------------|
| Generator (size) | Library = no YVIC = no |
| Other            | Toilet, kitchenette    |

## 4.3 Emergency Accommodation

### 4.3.1 Cyclone Shelter

**There are no cyclone shelters in the TRC region.**

Public Cyclone Shelters are purpose built and designed to withstand category 5 cyclones. They are provided for people who live in *storm surge* areas (a coastal issue) and are unable to make alternative safe arrangements during the impact phase of a severe tropical cyclone. As the TRC region is not at risk of storm surge, it is unlikely that we will ever have a cyclone shelter in our region.

### 4.3.2 Place of Refuge

A Place of Refuge is a building that has been assessed by the Department of Housing & Public Works to determine its suitability for use during cyclonic events. A Place of Refuge is **NOT** a Cyclone Shelter as none exist within the TRC region.

The Tablelands LDMG acknowledges there are no buildings within the TRC region that are designated Public Cyclone Shelters but also recognises that it may be under considerable pressure to provide some form of accommodation for those unable to make alternative, safer arrangements. The LDMG considers a Place of Refuge to be an appropriate option in these circumstances but is unable to make any guarantee that the facilities chosen will survive a direct impact from a severe cyclone. It is anticipated that one centre will open within the Tablelands Regional Council area initially (probably in Atherton) with others on an as needed basis.

The first option for individuals in a cyclone should always be to shelter in place especially where homes are built to current standards. If individuals choose to self-evacuate because of their circumstances then they should ensure they make appropriate arrangements (e.g. stay with family and friends in safe locations, etc.).

A Place of Refuge should be the last option for consideration and will only be made available for those with no alternative means. It is provided for urgent immediate shelter for the provision of life. A minimum of 1.5m<sup>2</sup> per person will be provided (single chair or standing room only) and facilities will need to be hardened (where possible) prior to use.

Where a Place of Refuge is activated, it will be managed in accordance with what can be put in place by Council at the time. Due to time and resource constraints, the Place of Refuge may not be able to be managed to the standard of Evacuation Centres (see 4.3.3 below).

**A PLACE OF REFUGE IS NOT A CYCLONE SHELTER**

### 4.3.3 Evacuation Centres

A number of premises have been identified within the Tablelands Regional Council area for alternative short-term emergency accommodation purposes for housing evacuees from affected areas in the event of an emergency e.g. wildfire, flood, etc. It is stressed that such premises are not 'shelters', in that they do not provide a safe refuge from an event such as a cyclone, for example. An Evacuation Centre is not built to Public Cyclone Shelter standards.

Evacuation Centres are intended as a last resort for people unable to make alternative arrangements. They are provided only for short periods of time and only to provide the basic accommodation and welfare necessities of those affected by an event.

Evacuation Centres are activated by the Local Disaster Coordinator as required and in response to community need. Evacuation centres are to be opened and operational prior to their details being

released to the public via a media release. It may be necessary to seek assistance from Community Disaster Teams to bolster operations. If an Evacuation Centre facility is opened, it is vital that registration is undertaken using the Australian Red Cross **Register.Find.Reunite Service**. For further details contact the Tablelands Local Disaster Coordinator

**It is vital that the public do not attend any Evacuation Centre unless officially advised. It will not be functioning.**

## 4.4 Recovery Centre

Support and information for the public will be disseminated from this location following an event. Management of this centre may become the responsibility of Department of Communities if deemed necessary. Liaise with the LDMG Local Disaster Coordinator at the earliest opportunity if a Recovery Centre is identified as a need. Location may vary depending on event and availability of facility.

| Facility Details | Recovery Centre   |
|------------------|---|
| Name             | Yungaburra Community Hall   |
| Address          | Cedar St Yungaburra   |
| Key Holder/s     | Tablelands Regional Council (1300 262 242)  |
| Computer         | No  |
| Phone (#)        | No  |
| Fax (#)          | No  |
| Generator (size) | No  |
| Other            | Town water, Approx. size 30m x 25m<br>Toilets 2 x female and 2 x male, kitchen, stoves, fridges, tables, chair.<br>Capacity to hold 150 + |

## 4.5 Critical Infrastructure

### 4.5.1 Roads

Roads identified as priority 1 (high) are considered critical routes by the Department of Transport & Main Roads and / or Tablelands Regional Council. These routes are considered a priority and will be cleared by the appropriate organisations at the earliest possible time.

Other roads will be cleared by Tablelands Regional Council as priorities and resources permit. These roads are less critical to the region as a whole, but considered essential to keep communities safe and trafficable. The criticality of roads listed below by the community will inform TRC's prioritisation. Comments must be provided to support decision making.

In the unlikely event that ALL communications have failed with the LDMG Local Disaster Coordinator, the Community Disaster Coordinator may need to authorise these lower priority roads to be cleared to enable access for emergency services vehicles.

| Road                     | Section | Criticality Ranking (1 = high, 5 = low) | Comments  | Known Trouble Spot Information                           |
|--------------------------|---------|---|---|--|
| Yungaburra-Atherton Road | All     | 1                                       | This road links Yungaburra Community to essential services in Atherton i.e. Hospital. Clearance is vital to maintain clear passage for all emergency vehicles | Subject to flooding at Barron River – Jim Chapman Bridge |

| Road                        | Section                          | Criticality Ranking (1 = high, 5 = low) | Comments  | Known Trouble Spot Information |
|-----------------------------|----------------------------------|---|---|--------------------------------|
| Gordonvale Atherton Road    | Top of Gillies Hwy to Yungaburra | 1                                       | Environmental debris and landslides cut transportation of goods and people to Cairns  |                                |
| Lake Barrine - Malanda Road | All                              | 1                                       | Connects services from Yungaburra to Malanda i.e. Ambulance, Police, Fire & Emergency Services. Essential road route to utilise medical services in Malanda |                                |
| Mulgrave Road               | To sewerage plant                | 1                                       | Environmental debris cuts access to the sewerage plant  |                                |
| Tinaburra Drive             | Council water plant              | 1                                       | Flooding and environmental debris cuts access to Council Water Plant  |                                |
| Boar Pocket Road            | All                              | 2                                       | Cut transport from the Gillies Highway (Gordonvale to Atherton Road) to lifestyle blocks, farms and residential area  |                                |
| Russell Pocket Road         | All                              | 2                                       | Cut transport from the Gillies Highway (Gordonvale to Atherton Road) to growing residential area  |                                |
| Lakes Drive                 | All                              | 2                                       | Cut transport from the centre of Yungaburra Village to a large established residential area, with both young families and retirees                          |                                |
| Russell Road                | All                              | 2                                       | Cut transport from the Gillies Highway (Gordonvale to Atherton Road) to growing residential area  |                                |
| Park Avenue                 | Into Lakeside                    | 2                                       | Links Yungaburra Village to the area known as "Lakeside"  |                                |
| Peeramon Road               | Access to residents              | 2                                       | Environmental debris and fallen power lines cut access to link pockets of residential and smaller acreage   |                                |

## 4.5.2 Helipad Locations

A number of potential helipad locations should be identified in case of medical emergencies or for other reasons e.g. resupply. In the event that one of the helipads is destroyed, PRIORITY needs to be made to have one of the other areas CLEARED of debris for a helicopter to safely land.

| Helipad Location | GPS Coordinates | Additional Info |
|------------------|-----------------|-----------------|
|------------------|-----------------|-----------------|

|  |                           |   |
|--|---------------------------|---|
| Yungaburra State School oval grounds                                     | 17°16.488'<br>145°35.225' | <ul style="list-style-type: none"> <li>Grass oval on Qld Education grounds.</li> <li>Approval from Principal obtained.</li> <li>Large oval near town centre.</li> </ul> |
| Yungaburra Memorial Park (behind Recreational Shed)                      | 17°16.057'<br>145°35.224' | <ul style="list-style-type: none"> <li>Grass Oval.</li> <li>No night lighting.</li> <li>Large oval in centre of town area</li> </ul>                                    |
| Tinaburra Peninsula - 1.5 km north of Yungaburra town off Lakeside Drive | 17°15.202'<br>145°35.048' | <ul style="list-style-type: none"> <li>Grass area.</li> <li>No night lighting.</li> <li>Area in vicinity of Lake Tinaroo and popular water-skiing area.</li> </ul>      |

#### 4.5.3 Waterways – (for running food / other supplies and or / evacuation)

- Lake Tinaroo (water channels between Yungaburra, Lakeside, Tinaroo Park, Danbulla & Tinaroo) – numerous privately owned boats potentially available for transporting supplies to cut off areas.
- Two public launching ramps at Tinaroo Park -1 at Tinaburra, 1 at Barron River (Favier Road)

#### 4.5.4 Water, Sewerage, Communications and Other Infrastructure

| Infrastructure                     | Location  | Contact Details   | Priority for Power (1 = high, 5 = low) | Comments |
|------------------------------------|---|-------------------|--|----------|
| Yungaburra Water Reservoir         | Ash Street, Yungaburra                            | TRC: 1300 362 242 | 1                                      |          |
| Yungaburra Water Treatment Plant   | Lakeside Drive, Tinaburra                         | TRC: 1300 362 242 | 1                                      |          |
| Yungaburra Sewage Treatment Plan   | Mulgrave Road., Yungaburra                        | TRC: 1300 362 242 | 1                                      |          |
| Yungaburra Sewer Pump Shed TA      | Gillies Range Rd, Next to Nick's Swiss Restaurant | TRC: 1300 362 242 | 2                                      |          |
| Yungaburra Sewer Pump Shed TB      | Newland St  | TRC: 1300 362 242 | 2                                      |          |
| Yungaburra Sewer Pump Shed TC      | End of Williams Ave                               | TRC: 1300 362 242 | 1                                      |          |
| Yungaburra Sewer Pump Shed LE      | Barrine Rd Driveway, after nursery                | TRC: 1300 362 242 | 2                                      |          |
| Barrine Rd Driveway, after nursery | Oleander Drive, Lakeside                          | TRC: 1300 362 242 | 2                                      |          |
| Yungaburra Sewer Pump Shed LC      | Esplanade, Lakeside                               | TRC: 1300 362 242 | 2                                      |          |
| Yungaburra Sewer Pump Shed LD      | Wattle Close                                      | TRC: 1300 362 242 | 2                                      |          |
| Yungaburra Sewer Pump Shed LA      | Barrine Rd  | TRC: 1300 362 242 | 2                                      |          |



| Infrastructure                            | Location                             | Contact Details                               | Priority for Power (1 = high, 5 = low) | Comments |
|---|--------------------------------------|---|--|----------|
| Peeramon Feeder from Atherton Sub Station |                                      | Ergon - 13 10 46 (general); 13 22 96 (faults) | 2                                      |          |
| Bruce Jones Park, Telstra Tower           | Gillies Highway, Opposite Eden House | Telstra – 132999                              | 3                                      |          |
| Sewerage Pump Station                     | Park Avenue, Yungaburra              | TRC 1300 362 242                              | 1                                      |          |
| Tinaroo Park Bores                        | 24 Old Boar Pocket Road, Barrine     | TRC 1300 362 242                              | 1                                      |          |

## 4.6 Vulnerable Groups in Community

Vulnerable people are those who are less able to look after themselves in an emergency situation. Vulnerable groups include young children, the aged, disabled, tourists, foreign language speakers, those with learning difficulties, people caring for very young children etc. These people should be considered as a priority for support and deployment of resources. The following groups maintain their own vulnerable group registers.

| Name of Group   | Address  | Special needs serviced   |
|---|--|--|
| Blue Care   | 47 Kelly Street, Atherton                          | Community Care, Home Care, Respite Care for the aged and infirm  |
| Doctor House  | 2 Quincan Close, Yungaburra                        | Physical Health, Mental Health, First Aid, Pathology   |
| Yungaburra QCWA   | Rooms at Maude Kehoe Park, Yungaburra              | This association welcomes all women in our community; however, it does have a strong membership base of senior women |
| Yungaburra Lions  | Yungaburra   | Seniors  |
| Yungaburra Lionesses  | Yungaburra   | Seniors  |
| Home Assist Secure  | Home visit service, 45 Mabel Street, Atherton      | Aged and infirmed, and those with a disability   |
| Yungaburra State School                                       | 4 Maple Street Yungaburra                          | School age students and staff  |
| Yungaburra Community Kindergarten                             | 7 Elm Street Yungaburra                            | Pre-school age students and staff  |
| Yungaburra Visitors Information Centre (Non-English speaking) | Cedar Street Yungaburra                            | Non-English speaking tourists, visitors to town without booked accommodation   |
| St Marks Anglican Church                                      | 7 Eacham Rd, Yungaburra                            | Congregation members   |
| St Patrick's Catholic Church                                  | 3 Mulgrave Rd, Yungaburra                          | Congregation members   |
| ECHO - Home visit service                                     | 3 English St, Malanda                              | Aged and infirmed  |
| Camping Grounds   | Various locations – some illegal parking overnight | Non-English speaking tourists, insufficient equipment and shelter and information                                    |

|  |                               |  |
|--|-------------------------------|--|
| Lake Eacham Caravan Park & Self-contained Cabins | 498 Lakes Drive, Lake Eacham  | Tourists, non-English speaking tourists, seniors, families with young children, insufficient equipment and shelter and information |
| Lakeside Motor Inn & Caravan Park                | 2 Tinaburra Drive, Yungaburra | Tourists, non-English speaking tourists, seniors, families with young children, insufficient equipment and shelter and information |
| Yungaburra Bowls Club                            | 19 Cedar St, Yungaburra       | Seniors  |

**NOTE:** Not all of the vulnerable people within the Yungaburra & Surrounds are attached to the above groups. Please see Appendix A: Responsibilities Checklist.

## 4.7 Information Dissemination Methods

Communication is a critical component of this Plan. People within the Yungaburra & Surrounds community should be alerted to an impending disaster situation and / or be contacted after the event has occurred to check on their safety and wellbeing.

Information to be disseminated is to be approved by the Community Disaster Coordinator in liaison with the LDCC.

The following communication pathways are available (subject to disruptions) in the Yungaburra & Surrounds community:

| Communication System  | Contact / Responsibility   | Comments   |
|---|--|--|
| Telephone Cascade System - landline / mobile / SMS                | Coordinator  | Disaster Team to assist                                |
| Tablelands Early Warning Network                                  | TRC or LDMG  | This is an opt in service. Registration at TRC Website |
| Face to Face (neighbours calling on neighbours and door knocking) | Community Disaster Team<br>Coordinator<br>Police<br>Community Groups<br>Rural Fire Brigade (Lake Eacham, Lake Barrine, Seven Sisters)  | Word of mouth, runners, house checks, door knocking    |
| Broadcast Radio   | TRC or LDMG  | Messages are to be approved by the LDMG                |
| Emergency Group Meeting   | Community Disaster Team<br>Coordinator (Martin Williams)   | Coordinator to organise                                |
| Volunteer Groups / Wardens  | Lake Eacham Rural Fire Service<br>Seven Sisters Rural Fire Service<br>Barrine Rural Fire Service<br>Yungaburra Fire & Emergency Services<br>Malanda SES<br>Atherton SWS<br>Community group representatives | QFES – Rural   |
| School Information Board / Yungaburra State School newsletter     | Yungaburra State School  | Contact Principal: David Prete                         |
| Community Notice Boards:  | QPS (Steve Bakss)  | Coordinator to organise                                |

| Communication System  | Contact / Responsibility   | Comments  |
|---|--|---|
| <ul style="list-style-type: none"> <li>• Outside Yungaburra Pub/ Eacham Hotel</li> <li>• Visitor Information Centre / Library - official Public Information Point</li> <li>• Yungaburra Post Office</li> <li>• Yungaburra Community Hall</li> <li>• Outside shops on Eacham Road</li> </ul> Shop window of Yungaburra Foodworks |  |   |
| Signage or leaflets in community facilities e.g. Supermarket, Post Office, Community Hall etc.  | Coordinator  |   |
| UHF / VHF / CB Radio  | Police<br>SES<br>QFES –Rural Fire Service (Barrine, Lake Eacham, Seven Sisters)<br>QAS<br>TRC  | UHF CB Channel 10 is the primary contact channel when all communications fail.  |
| Satellite Phones  | Coordinator  | Community members may have private Sat Phone  |
| Email / Website / Facebook  | TRC Disaster Management<br>Facebook & Twitter - <a href="http://www.facebook.com/TablelandsDC">www.facebook.com/TablelandsDC</a><br>C<br>QPS Facebook<br>Queensland Fire and Emergency Services -QFES Facebook | Sarah Dean<br><br>Police Media<br><br>QFES Media  |
| Special Notifications via email distribution network  | Jenny Alyott<br>Sue Fairley  | Consult with Steve Bakss<br><br>Separate distribution lists maintained have over 400 recipients including young/single families with young children, seniors, widows etc. |

Before information is communicated to the public it should be confirmed. Great care should be taken to ensure that no conflicting messages or misinformation is disseminated as this will lead to panic and disorder.

Before information is communicated to the public in regard to the LDMG's response and / or recovery processes it must be approved by the Chairperson of the LDMG as stipulated in Section A 'Media Policy' of this Plan. Other agencies are able to communicate with the media under their own organisations policies in regard to their own operational duties. A guide to dealing with the media can be found in Section 1.

## 5. Section 5: Proposed Annual Community Education and Awareness Raising

### Community Awareness

The following are suggested activities to be undertaken by Community Disaster Teams on an annual basis:

- Awareness of Community All-Hazard Disaster Plan
- Disaster Coordination Exercise
- Cyclone Awareness and Preparedness Campaign
- Bushfire Awareness and Preparedness Campaign
- Presentations to vulnerable groups
- Presentations to local businesses and community organisations

Assistance can be sought from the TRC Disaster Management Team.

**NOTE:** *This list is not exhaustive*

### Individual & Household Awareness

In the event of an emergency, the Tablelands Regional Council, Emergency Services and other professionals may well be overwhelmed and unable to provide immediate support. Even after some time, the support from agencies may be limited due to resource issues and other priorities. It would help the emergency services and those living and working in your community, particularly the vulnerable, if all individuals and households could actively prepare for disasters and promote self-help and resilience within the community.

Some examples include:

- Considering the potential hazards and what action individuals and families can take to minimise danger to life and property.
- Being aware of the information in the Community Disaster Plan and the Local Disaster Management Plan for the Tablelands Region
- Preparing a household emergency plan for your own home and family either to evacuate to a safer place or to be secure in your own home.
- Prepare your Bushfire Survival Plan (stay and defend or go early)
- Take into consideration your pets and their needs!
- Making an Emergency Contact List - phone numbers of family, friends, emergency services etc.
- Preparing an emergency survival kit and evacuation kit.
- Preparing emergency food and water supplies for up to one week (one month in remote areas)
- Being aware of neighbour's needs - especially if they are elderly or vulnerable.
- Ensuring each family member knows where and how to turn off water, gas and electricity supplies in your home.
- Checking that your insurance cover is adequate for your family, your home and your contents. Keep brief details of your insurance company with your contact list.
- Tune into warnings via your local radio and television stations for advice and updates.

Individuals should aim to remain resilient for at least 7 days without any external assistance. In remote areas, community members should aim to be self-sufficient for one month.

More info can be found at:

[www.trc.qld.gov.au/disaster-management](http://www.trc.qld.gov.au/disaster-management)

[www.dashboard.trc.qld.gov.au](http://www.dashboard.trc.qld.gov.au)

[www.disaster.qld.gov.au/Pages/default.aspx](http://www.disaster.qld.gov.au/Pages/default.aspx)

## Appendix A: Responsibilities Checklist

**LIFE THREATENING EMERGENCIES:** If Community Disaster Coordinator or Team Members are made aware of a life threatening emergency they must advise the person to phone '000' immediately. If they are unable to phone '000' the Coordinator or Team Members should only then endeavour to do so, on their behalf. This instruction is a directive from the Emergency Services.

If you become aware of an actual or impending disaster situation in your community, ensure the relevant Emergency Services have been alerted and are aware. Ensure the Tablelands Local Disaster Coordinator (LDC) is kept fully informed of the response and recovery operations at the community level and of any requests for assistance or resources. Depending on resources and the situation, all or some of the following actions, or alternate/additional actions, may be undertaken. The Community Disaster Team should work together to complete the tasks below at each phase of the activation process.

**In the event that a QPS or other Lead Agency Officer is present, all members of the team should work under their direction whilst ensuring the Tablelands LDC is kept fully informed.**

It should be noted that the Tablelands Local Disaster Coordination Centre (LDCC) and Community Disaster Teams may be at **differing levels of the activation process**. The move to different activation levels is guided by the specifics of each event. It is vital that communication with the Tablelands LDCC is maintained in relation to activation status to ensure the safety of Community Disaster Team members.

### **DEFINITION OF ACTIVATION LEVELS:**

**ALERT:** A heightened level of vigilance due to the Awareness of a hazard that has the potential to affect the local government area.

**LEAN FORWARD:** Operational state prior to 'stand up' characterised by a heightened level of situational awareness and a state of operational readiness. There is the likelihood that threat may affect the community and there is a need for public awareness.

**STAND-UP:** Threat is imminent and the community will be or has been impacted. The response requires coordination and will be done through the Tablelands LDCC.

**NOTE:** In the event of a cyclone, Community Disaster Team members are not expected to action any items or move to STAND UP phase until the event has passed and it has been deemed safe to do so by the LDCC or the Community Disaster Team Coordinator. If Yungaburra & Surrounds Community members have been affected, coordinate local information on impacts and as best able, pass that information to the Tablelands Local Disaster Coordination Centre and / or local residents.

**STAND DOWN:** Threat is no longer present and the community has returned to normal function.

**PRIOR TO ANY DISASTER - Note: This list is not exhaustive.**

|    | Prior to any disaster - Tasks  | Comments<br>(task allocation, updates,<br>info) | Initials<br>Completed |
|----|--|---|-----------------------|
| 1. | Review Yungaburra & Surrounds Community Disaster Plan and Contact List on a regular basis to ensure it remains up to date and current. Suggest May (bushfires) & November (cyclones).  |   |                       |
| 2. | Test Plan on a regular basis to ensure availability of equipment, communications, forms, maps, etc. (suggest annually)   |   |                       |
| 3. | Call regular meetings of the Community Disaster Team to ensure regular communication and relationship building. Suggest May (bushfires) & November (cyclones). Invite the Tablelands Local Disaster Coordinator and ensure that attendance and minutes of these meetings are kept. |   |                       |
| 4. | Undertake regular initiatives to educate community members on disaster preparedness and resilience issues e.g. get to know your neighbour, hold a pre-cyclone season or bushfire BBQ   |   |                       |
| 5. | Ensure that Community Disaster Team Members' individual preparedness has been undertaken and that their family members understand the role they may play in a disaster event.  |   |                       |

## ALERT STAGE

ALERT requires a heightened level of vigilance due to the possibility of an event in Yungaburra & Surrounds Community.

|    | Alert Stage - Tasks   | Comments<br>(task allocation,<br>updates, info) | Initials<br>Completed |
|----|---|---|-----------------------|
| 1. | Ensure that own individual preparedness has been undertaken, and that own family members understand the role you may play in a disaster event.  |   |                       |
| 2. | Establish communications with the Tablelands Local Disaster Coordinator and comply with all advice / requests.  |   |                       |
| 3. | Print sufficient copies of required forms including Operation Logs, Rapid Damage Assessment, Situation Reports, Requests for Resources & contact details  |   |                       |
| 4. | Check all communication systems are in working order.   |   |                       |
| 5. | Maintain a log of significant events and decisions including lessons identified (Appendix B).   |   |                       |
| 6. | Where it is safe to do so set up a Community Disaster Team Meeting to discuss with members the impending event and the actions that may be necessary. Meetings may be in person or online and issues for discussion may include:                                    |   |                       |
|    | Agencies checking on vulnerable persons and determining what support may be necessary   |   |                       |
|    | Identify and prioritise citizens that need to be alerted e. g those under threat. Delegate members or service agencies to contact them to confirm awareness & preparedness  |   |                       |
|    | Identifying resources that may be needed and their availability. Ensure relevant contact details are available. (e.g. key holders)  |   |                       |
|    | Discuss possible risks that may arise as a result of the event. Ensure team members understand that safety is the number one priority and that risks are not to be taken when trying to complete tasks following the impact e.g. Rapid Damage Assessment reporting. |   |                       |

| Alert Stage - Tasks |  | Comments<br>(task allocation,<br>updates, info) | Initials<br>Completed |
|---------------------|--|---|-----------------------|
|                     | Ensure all team members have completed personal preparations e.g. implement household emergency plan, prepare emergency kit, securing property, etc. Team members are to set the example in the community by remaining calm and representing preparedness and resilience.                                |   |                       |
|                     | Adhere to all emergency information / advice / warning messages.   |   |                       |
|                     | Report any critical needs/concerns raised to the Coordinator   |   |                       |
|                     | Confirm future meeting times / locations, etc.   |   |                       |
| 7.                  | Where it is safe to do so, determine where the Public Information Point could be established. Advise the Tablelands Local Disaster Coordinator and advertise locally. In the event of a cyclone this location will be opened <b>after the event</b> and only if the location has been deemed to be safe. |   |                       |
| 8.                  | Monitor the situation: Tune into local radio, television, internet, etc. for current warnings/latest updates/information. Remain in regular contact with the Tablelands Local Disaster Coordinator.  |   |                       |



**LEAN FORWARD STAGE:** Heightened level of situational awareness of a current or impending disaster event and state of operational readiness. Example: The Community Disaster Team would move to LEAN FORWARD on receipt of a cyclone warning or other event threatening the area.

|    | Lean Forward Stage - Tasks   | Comments<br>(task allocation, updates,<br>info) | Initials<br>Completed |
|----|--|---|-----------------------|
| 1. | Ensure all actions from ALERT have been completed.   |   |                       |
| 2. | Maintain communications with Disaster Team members via phone, email, radio and / or in person.   |   |                       |
| 3. | Maintain communications link with the Tablelands Local Disaster Coordinator and comply with all advice / requests. Ensure regular SITREPS are provided (Appendix D).   |   |                       |
| 4. | Where safe, organise and run regular Community Disaster Team meetings (in person / online).<br>Record minutes.<br>Relevant Issues that may be discussed could include: |   |                       |
|    | Overview of situation.   |   |                       |
|    | Prepare members for the reality: extended loss of power, communication and water, isolation, threat to life and property.  |   |                       |
|    | Identify possible risks that may arise following the impact so that Rapid Damage Assessment / key tasks can be undertaken safely.                                      |   |                       |
|    | Contact and discuss issues as below. Record A/Hrs. contact details of the following:   |   |                       |
|    | Licensed Premises & Accommodation: advise risk, determine intentions   |   |                       |
|    | Fuel and gas providers: determine availability of supplies, trading hours (extended) and prepare them for reality  |   |                       |
|    | Supermarkets: determine availability of supplies, determine trading hours, advise they test generator/s  |   |                       |
|    | Determine availability of earthmoving contractors and equipment  |   |                       |

| Lean Forward Stage - Tasks |   | Comments<br>(task allocation, updates,<br>info) | Initials<br>Completed |
|----------------------------|---|---|-----------------------|
|                            | Community Disaster Coordinator to liaise with School Principal to ensure intentions of Education Qld in relation to student welfare and closure of facility.  |   |                       |
| 5.                         | Identify the following that may need to be prepared/ cleared/opened:  |   |                       |
|                            | Keys roads; including access to key infrastructure  |   |                       |
|                            | Helicopter landing pads within/near township  |   |                       |
| 6.                         | Check with QPS Officer to locate and notify itinerants and campers of pending threat at:  |   |                       |
|                            | Camp Sites - Tinaburra (various locations); Lake Eacham   |   |                       |
|                            | Caravan Parks - Lake Eacham Caravan Park & Self -contained Cabins, Lakeside Motor Inn & Caravan Park  |   |                       |
| 7.                         | Identify public notice boards or locations. Delegate member to erect 'WARNING-PREPARE NOW for DISASTER NAME' on this board and any BOM updates, tracking maps, warnings, alerts and other official advice from the LDCC. Abide by Media Policy in Section A of this Plan. |   |                       |
| 8.                         | Determine time of next meeting  |   |                       |

**STAND UP:****Under no circumstances should you put yourself or others at risk in order to fulfil these tasks.****Each event is different and a risk assessment must be undertaken before completing any actions at STAND UP.**

**Advice and direction will be given to Community Disaster Teams by the Tablelands LDCC when to STAND UP.** If In the event that the community is isolated and all communications have been lost, undertake the coordination of the response to sustain the local community until such time as additional support arrives. The Tablelands LDCC will endeavour to access and provide resources to all communities at the earliest possible time but may be restrained by other urgent priorities, resources, topography, hazards, etc.

|    | Stand Up Stage - Tasks  | Comments<br>(task allocation, updates, info) | Initials<br>Completed |
|----|---|--|-----------------------|
| 1. | Ensure all actions from LEAN FORWARD have been completed.   |  |                       |
| 2. | Follow the advice provided by the Tablelands Local Disaster Coordinator and the Emergency Services at all times. If required, the LDCC will request that a Rapid Damage Assessment (Appendix C) is undertaken. A Rapid Damage Assessment should <b>NOT</b> be progressed without authorisation from the LDCC. |  |                       |
| 3. | Only when safe to do so, organise Community Disaster Team members to undertake Rapid Damage Assessment (Appendix C) & SITREP (Appendix D) reporting. Immediately complete damage reports and operations log (with photographs). Report to LDCC and request advice on further action to be taken.              |  |                       |
| 4  | Complete SITREPS as required.   |  |                       |
| 5. | Identify a suitable Public Information Point that has been deemed safe by Tablelands LDCC   |  |                       |
| 6. | Where safe, hold Community Disaster Team Meeting. Record minutes. Items to raise include:   |  |                       |
|    | Update from members of action taken/priority items.   |  |                       |
|    | Request that relevant agencies determine vulnerable person's safety/welfare needs. Ensure all are accounted for.  |  |                       |
|    | Update of situation and communication with LDCC   |  |                       |

| Stand Up Stage - Tasks |  | Comments<br>(task allocation, updates, info) | Initials<br>Completed |
|------------------------|--|--|-----------------------|
|                        | Determine if/where contractors and machinery is available/dispatched - Liaise with LDCC prior to commencement of clearing work – no approval from LDCC = no payment!<br>If additional resources are required, complete a Request for Resources (Appendix E) to the LDCC who will prioritise and action |  |                       |
|                        | Encourage community to assist each other with clean-up operations. This should be conducted in a safe manner. Ensure any property damaged is photographed and documented adequately for any insurance assessor prior to clean up. If in doubt, do not clean up.  |  |                       |
|                        | Delegate member to update authorised information on Notice Boards, shop fronts etc. on a regular basis   |  |                       |
| 7.                     | Maintain on-going, timely and relevant communication (phone, email, fax, through controller, radio, in person etc.) direct to the Tablelands LDCC, as requested and to determine/report on situation and priorities, requests and vulnerable persons.  |  |                       |
| 8.                     | QPS and other authorised emergency services to patrol areas, as necessary  |  |                       |

**NOTE:** Each event is different. As a guide, STAND UP for Community Disaster Teams for a cyclone event will be after the all clear has been received from BoM. The cyclone will have already passed the region and there will be no risk of cyclonic winds. Conversely, STAND UP for a wildfire may be whilst the fire is actually impacting the community. Members of Community Disaster Teams are not expected to put themselves or others at risk of danger to complete any action in this Plan. Your safety and the safety of others is our number one priority. If unsure **DO NOT** complete the Rapid Damage Assessment and seek direction from the Tablelands LDC.



## STAND DOWN STAGE:

Transition to normalcy. No longer a requirement to respond to the event as threat no longer present.

|    | Stand Down Stage – Tasks   | Comments<br>(task allocation, updates, info) | Initials<br>Completed |
|----|--|--|-----------------------|
| 1. | Conduct and record debrief with Community Disaster Team to determine what worked well and what requires improvement. Advise Tablelands Local Disaster Coordinator.   |  |                       |
| 2. | Review Community Disaster Plans and update with lessons identified from debrief. Resend to those on distribution register  |  |                       |
| 3. | Continue to communicate on-going requirements and provide support to members of the community during recovery and rehabilitation phases ensuring information on appropriate support services is available. |  |                       |

## Appendix B: Operations Log

# FOR YUNGABURRA & SURROUNDS COMMUNITY FOR \_\_\_\_\_ EVENT

| DATE:       |                  |           |         | SHEET NO:              |              |              |           |
|-------------|------------------|-----------|---------|------------------------|--------------|--------------|-----------|
| Key         | T = Telephone    | R = Radio | S = SMS | V = Verbal             | N = Notes    | D = Decision | E = Email |
| Time        | T-R-S<br>V-N-D-E | From      | To      | Incident or Occurrence | Action Taken |              |           |
|             |                  |           |         |                        |              |              |           |
|             |                  |           |         |                        |              |              |           |
|             |                  |           |         |                        |              |              |           |
|             |                  |           |         |                        |              |              |           |
|             |                  |           |         |                        |              |              |           |
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|             |                  |           |         |                        |              |              |           |
|             |                  |           |         |                        |              |              |           |
|             |                  |           |         |                        |              |              |           |
|             |                  |           |         |                        |              |              |           |
|             |                  |           |         |                        |              |              |           |
|             |                  |           |         |                        |              |              |           |
| PRINT NAME: |                  |           |         | SIGNED:                |              |              |           |

## Appendix C: Rapid Damage Assessment



### RAPID DAMAGE ASSESSMENT YUNGABURRA & SURROUNDS COMMUNITY DISASTER TEAM

**Under no circumstances should you put yourself or others at risk to fulfil this task.**

If required, the LDCC will request that a Rapid Damage Assessment is undertaken. This should not be progressed without authorisation from the LDCC. Please be aware of possible risks of undertaking a Rapid Damage Assessment, which could include fallen live power lines, fallen trees, flooding, debris, hot ash, burning logs etc.

A Rapid Damage Assessment is designed to assist the Tablelands LDCC with vital information that may be affecting your area after a disaster event. It should provide the Tablelands LDCC with accurate information for an adequate response to life-threatening situations, a quick analysis of the potential hazard to critical infrastructure and to determine the priorities for the deployment of resources.

|   |                         |                   |              |                   |
|---|-------------------------|-------------------|--------------|-------------------|
| <b>EVENT:</b>                                 |                         | <b>LOCATION:</b>  |              |                   |
| <b>SUBMITTED ON:</b>                          |                         | <b>AT:</b>        |              |                   |
| <b>DAY:</b>                                   | <b>DATE</b>             | <b>/</b>          | <b>/</b>     | <b>TIME: hrs.</b> |
| <b>Author:</b>                                | <b>Contact Details:</b> | <b>Signature:</b> | <b>Date:</b> | <b>Time:</b>      |
| <b>Community Disaster Coordinator:</b>        | <b>Contact Details:</b> | <b>Signature:</b> | <b>Date:</b> | <b>Time:</b>      |
| <b>Tablelands Local Disaster Coordination</b> | <b>Contact Details:</b> | <b>Signature:</b> | <b>Date:</b> | <b>Time:</b>      |

|                         |  |  |  |  |
|-------------------------|--|--|--|--|
| Centre: received / read |  |  |  |  |
|-------------------------|--|--|--|--|

**DWELLINGS: (APPROXIMATE NUMBER)**

| COMMUNITY / AREA | MAJOR DAMAGE | MINOR DAMAGE | NO DAMAGE | NOTES (EG type of damage) |
|------------------|--------------|--------------|-----------|---------------------------|
|                  |              |              |           |                           |
|                  |              |              |           |                           |
|                  |              |              |           |                           |
|                  |              |              |           |                           |
|                  |              |              |           |                           |
|                  |              |              |           |                           |

**OTHER COMMENTS:**

**CRITICAL INFRASTRUCTURE: (Mains Power, Roads, Bridges, Sewerage, Town Water, Helipads)**

| MAINS POWER (LIST AREAS)   | NO POWER | INTERMITTENT | WORKING | NOTES |
|--|----------|--------------|---------|-------|
| <b>PLEASE BE AWARE THE POSSIBILITY OF FALLEN LIVE POWER LINES. CALL 000 IMMEDIATELY TO REPORT LOCATION</b> |          |              |         |       |
|  |          |              |         |       |
|  |          |              |         |       |
|  |          |              |         |       |
|  |          |              |         |       |





| <b>OTHER COMMENTS:</b>        |                     |                     |                  |                                     |
|-------------------------------|---------------------|---------------------|------------------|-------------------------------------|
| <b>ROADS (LIST ROADS)</b>     | <b>MAJOR DAMAGE</b> | <b>MINOR DAMAGE</b> | <b>NO DAMAGE</b> | <b>NOTES: (e.g. Type of damage)</b> |
|                               |                     |                     |                  |                                     |
|                               |                     |                     |                  |                                     |
|                               |                     |                     |                  |                                     |
|                               |                     |                     |                  |                                     |
|                               |                     |                     |                  |                                     |
|                               |                     |                     |                  |                                     |
|                               |                     |                     |                  |                                     |
| <b>OTHER COMMENTS:</b>        |                     |                     |                  |                                     |
| <b>BRIDGES (LIST BRIDGES)</b> | <b>MAJOR DAMAGE</b> | <b>MINOR DAMAGE</b> | <b>NO DAMAGE</b> | <b>NOTES: (e.g. Type of damage)</b> |
|                               |                     |                     |                  |                                     |
|                               |                     |                     |                  |                                     |
|                               |                     |                     |                  |                                     |
|                               |                     |                     |                  |                                     |
|                               |                     |                     |                  |                                     |

|  |                         |                                |                          |   |
|--|-------------------------|--------------------------------|--------------------------|---|
|  |                         |                                |                          |   |
| <b>OTHER COMMENTS:</b>                               |                         |                                |                          |   |
| <b>SEWERAGE &amp; WASTE SYSTEMS<br/>(LIST AREAS)</b> | <b>MAJOR<br/>DAMAGE</b> | <b>MINOR<br/>DAMAGE</b>        | <b>NO DAMAGE</b>         | <b>NOTES (could include septic and other systems)</b> |
|  |                         |                                |                          |   |
|  |                         |                                |                          |   |
|  |                         |                                |                          |   |
|  |                         |                                |                          |   |
|  |                         |                                |                          |   |
|  |                         |                                |                          |   |
| <b>OTHER COMMENTS:</b>                               |                         |                                |                          |   |
| <b>TOWN WATER (LIST AREAS)</b>                       | <b>NO SUPPLY</b>        | <b>INTERMITTENT<br/>SUPPLY</b> | <b>NORMAL<br/>SUPPLY</b> | <b>NOTES</b>  |
|  |                         |                                |                          |   |
|  |                         |                                |                          |   |
|  |                         |                                |                          |   |
|  |                         |                                |                          |   |



|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  |  |
|  |  |  |  |  |

**OTHER COMMENTS:**

| HELIPADS | MAJOR DAMAGE | MINOR DAMAGE | NO DAMAGE | NOTES |
|----------|--------------|--------------|-----------|-------|
|          |              |              |           |       |
|          |              |              |           |       |
|          |              |              |           |       |
|          |              |              |           |       |
|          |              |              |           |       |

**OTHER COMMENTS:**

**COMMUNICATIONS: (Landline, Mobile, Internet, 2-Way Radio, Broadcast Radio and Television)**

| LANDLINE NETWORK (LIST AREAS) | FAILED | INTERMITTENT | FULL SERVICE | NOTES |
|-------------------------------|--------|--------------|--------------|-------|
|                               |        |              |              |       |
|                               |        |              |              |       |
|                               |        |              |              |       |
|                               |        |              |              |       |

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|                                      |               |                     |                     |              |
|                                      |               |                     |                     |              |
|                                      |               |                     |                     |              |
| <b>OTHER COMMENTS:</b>               |               |                     |                     |              |
| <b>MOBILE NETWORK (LIST AREAS)</b>   | <b>FAILED</b> | <b>INTERMITTENT</b> | <b>FULL SERVICE</b> | <b>NOTES</b> |
|                                      |               |                     |                     |              |
|                                      |               |                     |                     |              |
|                                      |               |                     |                     |              |
| <b>OTHER COMMENTS:</b>               |               |                     |                     |              |
| <b>INTERNET NETWORK (LIST AREAS)</b> | <b>FAILED</b> | <b>INTERMITTENT</b> | <b>FULL SERVICE</b> | <b>NOTES</b> |
|                                      |               |                     |                     |              |
|                                      |               |                     |                     |              |
|                                      |               |                     |                     |              |
| <b>OTHER COMMENTS:</b>               |               |                     |                     |              |
| <b>UHF / VHF RADIO (LIST AREAS)</b>  | <b>FAILED</b> | <b>INTERMITTENT</b> | <b>FULL SERVICE</b> | <b>NOTES</b> |

| <b>OTHER COMMENTS:</b>                   |               |                     |                     |              |
|--|---------------|---------------------|---------------------|--------------|
| <b>BROADCAST RADIO (LIST AREAS)</b>      | <b>FAILED</b> | <b>INTERMITTENT</b> | <b>FULL SERVICE</b> | <b>NOTES</b> |
|  |               |                     |                     |              |
|  |               |                     |                     |              |
|  |               |                     |                     |              |
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|  |               |                     |                     |              |
| <b>OTHER COMMENTS:</b>                   |               |                     |                     |              |
| <b>BROADCAST TELEVISION (LIST AREAS)</b> | <b>FAILED</b> | <b>INTERMITTENT</b> | <b>FULL SERVICE</b> | <b>NOTES</b> |
|  |               |                     |                     |              |

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**OTHER COMMENTS:**

**BUSINESSES: APPROX NUMBER**

| NAME / ADDRESS | MAJOR DAMAGE | MINOR DAMAGE | NO DAMAGE | NOTES: (EG: Type of damage) |
|----------------|--------------|--------------|-----------|-----------------------------|
|                |              |              |           |                             |
|                |              |              |           |                             |
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|                |              |              |           |                             |
|                |              |              |           |                             |

**OTHER COMMENTS:**

**COMMUNITY INFRASTRUCTRE & FACILITIES: (Halls, Amenities, Schools, Hospitals, Lakes, Walking Tracks etc.)**

| TYPE / AREA / ADDRESS | MAJOR DAMAGE | MINOR DAMAGE | NO DAMAGE | NOTES: (EG: Type of damage) |
|-----------------------|--------------|--------------|-----------|-----------------------------|
|                       |              |              |           |                             |
|                       |              |              |           |                             |
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**OTHER COMMENTS:**

**ANY OTHER INFORMATION RELEVANT TO THIS ASSESSMENT:**

| TYPE / AREA | MAJOR DAMAGE | MINOR DAMAGE | NO DAMAGE | NOTES: (EG: Type of damage) |
|-------------|--------------|--------------|-----------|-----------------------------|
|             |              |              |           |                             |
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**OTHER COMMENTS:**

Please return this form to the Community Disaster Team Coordinator in your area by:



Tel: Will be provided at meeting  
UHF CB CH 10

or

To the Tablelands Local Disaster Coordinator by:

- Email: [disastermanagement@trc.qld.gov.au](mailto:disastermanagement@trc.qld.gov.au) or
- Tel: 1300 362 242 or
- Via Resilient Communications Radio Network (e.g. QPWS VHF)



## Appendix D: Situation Report

### SITUATION REPORT YUNGABURRA & SURROUNDS COMMUNITY DISASTER TEAM



*This Form should be completed by the Community Disaster Team Coordinator on a regular basis (10:00hrs daily unless otherwise requested) and returned to the Tablelands Disaster Coordination Centre by the most appropriate means.*

| SITREP DETAILS            |               |    |              |      |          |                   |
|---------------------------|---------------|----|--------------|------|----------|-------------------|
| <b>EVENT:</b>             |               |    |              |      |          |                   |
| <b>DATE:</b>              | /             | /  | <b>TIME:</b> | Hrs. | :        | <b>SITREP No:</b> |
| <b>ACTIVATION STATUS:</b> | Circle: Alert | or | Lean Forward | or   | Stand up | or                |
|                           | Stand Down    |    |              |      |          |                   |

| SITUATION OVERVIEW   |  |
|--|--|
| <b>1. Weather</b> (Local observations)   |  |
| <b>2. Summary of Past 24 Hours by Disaster Team</b> (Include brief details of operations, meetings, actions, etc.)     |  |
| <b>3. Damage Assessment Overview</b> (Include brief summary of effects – refer to Damage Assessment Form if completed) |  |

4. **Media** (Include brief details of any media related issues/actions)

5. **Safety / Health Concerns** (consider physical and mental health of community members, contagious outbreaks, food/water concerns, accommodation issues etc.)

6. **Any Changes to Local Contacts**

7. **Projected Operations for Next 24 to 48 Hours** (Major problems and priorities of the next 24 to 48 hours. Anticipated resource requirements, etc.)

|  |                         |                   |              |              |
|--|-------------------------|-------------------|--------------|--------------|
| <b><u>Author:</u></b>  | <b>Contact Details:</b> | <b>Signature:</b> | <b>Date:</b> | <b>Time:</b> |
| <b><u>Community Disaster Team Coordinator:</u></b>   | <b>Contact Details:</b> | <b>Signature:</b> | <b>Date:</b> | <b>Time:</b> |
| <b><u>Tablelands Local Disaster Coordination Centre:</u></b><br><br><b><u>received / read.</u></b> | <b>Contact Details:</b> | <b>Signature:</b> | <b>Date:</b> | <b>Time:</b> |

## Appendix E: Request for Resources

|  |  |                |       |
|--|--|----------------|-------|
| Requesting Community:  |  |                |       |
| Person placing request:  |  |                |       |
| How urgent is this request?  | <p style="text-align: center;">Need it within (circle)</p> <p style="text-align: center;">&lt;4 hours    8 hours    12 hours    Next day    2 days</p> |                |       |
| Material/Items Requested (be specific- give numbers, sizes, etc.):         |  |                |       |
|  |  |                |       |
| Exact location for delivery:   |  |                |       |
|  |  |                |       |
| Required time for delivery:  |  |                |       |
| Critical Issues (safety, warnings, road closures, how do we unload items): |  |                |       |
|  |  |                |       |
| Received time/date:  |  |                |       |
|  |  |                |       |
| Where did it come from?  |  |                |       |
|  |  |                |       |
| Who do we contact for return?  |  |                |       |
|  |  |                |       |
| PREPARED BY:   |  | AUTHORISED BY: |       |
| POSITION:  |  | POSITION:      |       |
| TIME:  | DATE:  | TIME:          | DATE: |



## Appendix F: Meeting Attendance Register

on / /20 at : hours

| Name | Agency | Address | Phone | Mobile | Email | Signature |
|------|--------|---------|-------|--------|-------|-----------|
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## Appendix G: Disaster Management Acronyms

|        |   |
|--------|---|
| ADF    | Australian Defence Force  |
| AEMI   | Australian Emergency Management Institute                                   |
| BoM    | Bureau of Meteorology   |
| DAF    | Department of Agriculture and Fisheries                                     |
| DCCSDS | Department of Communities, Child Safety and Disability Services             |
| DDC    | Surrounds Disaster Coordinator  |
| DDCC   | Surrounds Disaster Coordination Centre                                      |
| DDMG   | Surrounds Disaster Management Group   |
| DNRME  | Department of Natural Resources, Mines & Energy                             |
| DSDMIP | Department of State Development, Manufacturing, Infrastructure and Planning |
| DTMR   | Department of Transport & Main Roads  |
| EMA    | Emergency Management Australia  |
| GIS    | Geographic Information System   |
| LDC    | Local Disaster Coordinator  |
| LDCC   | Local Disaster Coordination Centre  |
| LDMG   | Local Disaster Management Group   |
| LDMP   | Local Disaster Management Plan  |
| NDRRA  | Natural Disaster Relief and Recovery Arrangements                           |
| PPRR   | Prevention, Preparedness, Response, Recovery                                |
| QAS    | Queensland Ambulance Service  |
| QDMC   | Queensland Disaster Management Committee                                    |
| QFES   | Queensland Fire and Emergency Services                                      |
| QPS    | Queensland Police Service   |
| QPWS   | Queensland Parks and Wildlife Service                                       |
| Q-Rail | Queensland Rail   |
| SDCC   | State Disaster Coordination Centre  |
| SES    | State Emergency Service   |
| SEWS   | Standard Emergency Warning System   |
| SOPs   | Standard Operating Procedures   |
| TPHU   | Tropical Population Health Unit (Queensland Health)                         |
| TRC    | Tablelands Regional Council   |

## Appendix H: Distribution Register

| Name                  | Role                                       | Organisation                                       |
|-----------------------|--|--|
| Martin Williams       | Community Disaster Team Coordinator        | Community member                                   |
| Alf Hogan             | Deputy Community Disaster Team Coordinator | Community member                                   |
| Cr David Clifton      | Deputy Community Disaster Team Coordinator | Tablelands Regional Council                        |
| Various               | Community Disaster Team Members            | Yungaburra District Disaster Group                 |
| Sergeant Steve Bakss  | Officer in Charge (Yungaburra)             | Queensland Police Service                          |
| Sarah Dean            | Local Disaster Coordinator                 | Tablelands Local Disaster Management Group (LDMG). |
| Cr Rod Marti          | Mayor                                      | Tablelands Regional Council                        |
| Cr Bernie Wilce       | Tablelands LDMG Chair / Councillor         | Tablelands Regional Council                        |
| Various               | Councillors                                | Tablelands Regional Council                        |
| Sergeant Bill Stanley | DDMG Executive Officer                     | Queensland Police Service                          |
| Community Members     |  |  |
| TRC Website           |  |  |
|                       |  |  |
|                       |  |  |



The Community All Hazards Disaster Plan Template has been developed by  
Tablelands Regional Council Disaster Management

***The Local Disaster Management Group wishes to officially recognise the enthusiastic efforts made by members of the Community in the development and implementation of this Community Disaster Plan. We wish to acknowledge their willingness to work with Council to assist their community prepare for, respond to and recover from disaster events that may affect them.***

*Live, discover and invest in a Tablelands community*



Tablelands Regional Council

[trc.qld.gov.au](http://trc.qld.gov.au)  
[info@trc.qld.gov.au](mailto:info@trc.qld.gov.au)  
1300 362 242



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PO Box 573, Atherton Qld