



Rocky Creek War Memorial Park Advisory Committee Minutes

Date	08 November 2023
Time	3.30pm
Place	Council Boardroom, 45 Mabel St, Atherton

Attendance			
Name	Role	Present	Apologies
Cr Dave Bilney	Division 3 Councillor	√	
Cr Bernie Wilce	Division 6 Councillor		√
Gordon Grimwade	Committee	√	
John Hardy	Committee	√	
David McConnell	Committee		√
Miriam Newton-Gentle	Committee	√	
Peter Parry	Committee		√
Christine Reghenzani	Committee	√	
Gwyneth Nevard	Coordinator Tourism Culture & Events	√	
Guests			
Jodie Cocco	Events Officer	√	
Nadine Hill	Precincts Support Officer	√	

No.	Agenda Item	Responsible
1.	Attendance and apologies As above	
2.	Minutes of previous meeting <i>Moved: John</i> <i>“That the Minutes of the meeting of 19 July 2023 are approved as a correct record.”</i> <i>Seconded: Christine. CARRIED.</i>	
3.	Matters Arising <ol style="list-style-type: none"> 1. Installation of rising sun emblem – completed. 2. Replace plant signage – ongoing with assistance from Christine Wolf and Don Franklin. 3. New directional signage – sign audit completed and No Camping confluence signs installed. Design and installation of new signs ongoing. 4. Far Northern District RSL support for cost of plaques – discussion ongoing for confirmation of process. 	
4.	Inward and Outward Correspondence	

	None tabled.	
5.	<p>Donations</p> <p>The financial report was tabled confirming donations received at Rocky Creek, noting that \$9153 in donations had been received this financial year to date. This amount was due in large part to the presence of camp hosts.</p> <p><i>Moved: Cr Bilney</i></p> <p><i>“That the financial report for Rocky Creek as tabled is accepted as a correct record.”</i></p> <p><i>Seconded: Gordon. CARRIED.</i></p> <p>John presented a cheque to the value of \$200 from the National Servicemen’s Association Inc as a donation from the WWII tour activity. It was noted that these tours had been very successful due to the hard work of John and Nicole Smith.</p> <p><i>Moved: Miriam</i></p> <p><i>“That the committee move a vote of thanks to John Hardy, Nicole Smith and the National Servicemen’s Association Inc for their generous donation to the Rocky Creek War Memorial Park as a result of the WWII tours.”</i></p> <p><i>Seconded: Christine. CARRIED</i></p>	
6.	<p>Improvements</p> <ol style="list-style-type: none"> 1. Signs – as 3.3 above 2. Seats – it was noted that more seating was needed in the park. John suggested requesting sponsorship and will follow up. Jodie will send John the quote for the metal memorial seat previously considered. 3. Eacham Historical Society shelter - the campsite maps from the old signs will be scanned and copied by Nadine with a view to redesigning for display in the shelter. Nadine will provide copies to John that he can use on the WWII tours. 4. Donation box – Jodie to request a quote from Parks and Gardens to install another donation box, similar to the one at the toilets, at the camp host shelter. Also request further repair to the slouch hat donation box. 5. Bollards at top car park – due to the onsite coffee van in the top car park, vehicles were driving on the grass. The committee will review at the next on site meeting. 6. Memorial plaza – it was noted that something was needed for the catafalque party to guard on VP Day. Suggestions include repeating the temporary floral cross each year, or something more permanent such as a WWII nurses bonnet in bronze to match the slouch hat on the entry wall. Gwyneth to obtain options and prices. 7. Memorial Wall – Facilities staff will be repainting and adding numbering and lettering to the blank wall which will be used to mount new plaques going forward. 8. New interpretive signs are needed for the Borneo Albizia and the Corymbia that has been planted to replace the Tobruk Fig. Gwyneth will work with Gordon when the new hospital site sign is developed in the New Year. 9. Update the individual plaques guide corflute sign with the 2022 and 2023 new plaques – in hand. The unit plaque sign will be updated after VP Day 2024. 10. The significance of the WWII fireplaces at Ravenshoe was discussed. It was agreed it would not be appropriate to relocate them, but instead suggest developing a map of their locations with interpretive information which could be displayed at the Tolga Museum. Not a current priority to recreate one at Rocky Creek. 	<p>John Jodie</p> <p>Nadine</p> <p>Jodie</p> <p>Gwyneth</p> <p>Gwyneth/ Gordon</p> <p>Jodie</p>
7.	Maintenance	

	All agreed that the maintenance was being well managed by the Parks and Gardens team. However several bare patches were developing where there was little soil and it was suggested it might help if the grass was mowed less short in the dry season. Jodie to discuss with Parks and Gardens. Gwyneth to follow up about the damage to the tiles at the centre of the memorial plaza - possibly due to salts and calcium in the bore water.	Jodie Gwyneth
8.	Other Business Request to TRC to review the colour of the advert for VP Day which was difficult to read this year. For follow up in 2024.	

Next Meeting	February 2024 TBC
Meeting Close	4.40pm

Action Items 08/11/2023			
#	Responsible Person	Action	Date for completion
1.	Jodie	Finalise new plant and directional signage	March 2024
2.	Jodie	Finalise process for Far Northern District RSL to support cost of plaques	ASAP
3.	John	Seek sponsorship for a memorial seat to include purchase and installation – Jodie to provide costings	January 2024
4.	Nadine	Scan and provide copies of WWII campsite maps to John	January 2024
5.	Jodie	Obtain quote for another donations box	January 2024
6.	Gwyneth/Gordon	Replace memorial tree signs	April 2024
7.	Gwyneth	Provide options and cost for small bronze sculpture	January 2024
8.	Jodie	Update corflute sign	January 2024
9.	Jodie	Discuss bare patches with Parks and Gardens	ASAP
10.	Gwyneth	Request assessment of damage to red tiles in memorial plaza and review mitigation options	ASAP