

Residential Tenancies and Rooming Accommodation Regulation 2008

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Chief Executive Officer	Power to agree on other terms of a general tenancy agreement (<i>special terms</i>).	Section 2(3) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to prepare, in the approved form, and to sign and give to the tenant, one copy of a condition report for the premises.	Section 5(1) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to enter into a written agreement with the tenant to end a fixed term agreement.	Section 6(1)(b)(v) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give the tenant a notice proposing a way to pay rent.	Section 8(3)(b)(i) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to agree a proposal to pay rent.	Section 8(3)(ii) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give a notice to the tenant stating a different place for payment of rent.	Section 8(5) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to, if the lessor proposes to increase the rent, give notice of the proposal to the tenant.	Section 10(1) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	

Register of Delegations - Council to Chief Executive Officer

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Chief Executive Officer	Power to give the authority a notice about the bond.	Section 13(2) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to enter premises during the tenancy only if the obligations under section 192 to 199 have been complied with.	Section 20 <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give the tenant a copy of any body corporate by-laws in accordance with that subsection.	Section 22(1) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to agree in writing to the tenant to attach a fixture or make a structural change.	Section 27(2) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to agree to change the locks with the tenant.	Section 29(1)(a) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give <u>written</u> notice to the tenant of the lessor's nominated repairer for emergency repairs.	Section 31(1)(b) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to approve the keeping of a pet or other animal at the premises.	Section 33A(1) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	In certain circumstances, the power to refuse the request for approval to keep a pet at the premises.	Section 33C(4) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	

Register of Delegations - Council to Chief Executive Officer

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Chief Executive Officer	Power to agree in writing to the transfer or subletting of a tenant's interests under an agreement.	Section 34(1) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to agree with the tenant, in a separate written document, to end an agreement.	Section 36(1)(a) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give a notice to leave the premises to the tenant under section 326.	Section 36(1)(b) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to ask the tenant in writing to state the tenant's new residential address.	Section 39(1) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to sign a condition report on behalf of the lessor.	Section 40(2)(a) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to withdraw the lessor's consent to notices being given by facsimile or email to the lessor.	Section 44(4) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give a notice to the other party of a new address for service, facsimile number or email address of the lessor.	Section 44(6) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to agree with the tenant on other terms of a moveable dwelling tenancy agreement (special terms).	Section 2(3) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	

Register of Delegations - Council to Chief Executive Officer

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Chief Executive Officer	Power to prepare, sign and give to the tenant, a copy of a condition report for the premises.	Section 5(1) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to agree with the tenant to end a fixed term agreement.	Section 6(1)(b)(v) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give a notice to the tenant proposing a way for payment of rent.	Section 8(3)(b)(i) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to agree to a proposal to pay rent in writing.	Section 8(3)(b)(ii) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give a notice to the tenant stating a different place for payment of rent.	Section 8(5) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give a notice of proposal to increase rent to the tenant.	Section 10 <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give to the authority, a notice about a rental bond.	Section 13(2) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	

Register of Delegations - Council to Chief Executive Officer

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Chief Executive Officer	Power to give a notice to the tenant to increase a rental bond.	Section 14(1)(a) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give the tenant a written statement showing: (a) each service for which an amount of rent is attributable; and (b) the amount attributed to the service.	Section 17(4) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
	The right to enter premises during a tenancy only if the obligations under sections 192 to 199 have been complied with.	Section 20(1) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give a copy of park rules for a moveable dwelling park to the tenant.	Section 22(2) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give the tenant a copy of a park rule change.	Section 22(3) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to agree in writing to the tenant attaching a fixture or making a structural change.	Section 28(2) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give written notice to the tenant of the lessor's nominated repairer for emergency repairs.	Section 32(1)(b) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to approve the keeping of a pet or other animal at the premises.	Section 34A(1) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	

Register of Delegations - Council to Chief Executive Officer

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Chief Executive Officer	In certain circumstances, the power to refuse the request for approval to keep a pet at the premises.	Section 34C(4) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to agree in writing to the transfer or subletting of a tenant's interests under an agreement.	Section 35(1)(a) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to agree to the transfer or subletting of a tenant's interest under an agreement.	Section 36(2) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give a notice (notice to relocate) to the tenant requiring the tenant to relocate the moveable dwelling to another site in the moveable dwelling park.	Section 38(1) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to agree -with the tenant, in a separate written document, that an agreement ends.	Section 42(1)(a) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give a notice to the tenant to leave the premises under section 326.	Section 42(1)(b) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to ask the tenant in writing to state the tenant's new residential address.	Section 45(1) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to sign a condition report for premises.	Section 46(2)(a) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	

Register of Delegations - Council to Chief Executive Officer

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Chief Executive Officer	Power to withdraw the lessor's consent to notices being given to them via facsimile or email by giving notice to the other party.	Section 50(4) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give a notice to the other party of the lessor's new address for service, facsimile number or email address.	Section 50(6) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to form a reasonable belief that the housing service information given by the tenant is false or misleading in a material particular or the housing service information given by the tenant has changed.	Section 7(3) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give the tenant a written notice stating the new amount and when it takes effect.	Section 7(5) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give a notice to the tenant stating a different place for payment.	Section 8(4) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	In certain circumstances, power to require a tenant to pay rent in advance.	Section 9 <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give a tenant notice stating the rental bond amount under an agreement and whether the bond is to be paid by instalments.	Section 10(1) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	

Register of Delegations - Council to Chief Executive Officer

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Chief Executive Officer	Power to give notice to the tenant to increase the bond.	Section 11(1)(a) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give the tenant written notice stating the matters set out in section 13(2)(a) to (c).	Section 13(2) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give the tenant written notice stating that the tenant must pay for water consumption charges in relation to the premises.	Section 14(6) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to enter the premises in certain circumstances.	Section 17 <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to agree to a fixture's attachment or structural change.	Section 25 <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to take action for a breach of a term in this agreement.	Section 24(5)(a) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to waive the breach (that is, not take action for the breach) and treat the fixture or change as an improvement to the premises (that is, treat it as not belonging to the tenant and not having to pay the tenant for it).	Section 24(5)(b) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to request the tenant to give the lessor a key for a lock.	Section 25(4) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	

Register of Delegations - Council to Chief Executive Officer

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Chief Executive Officer	Power to agree to change the locks.	Section 26(1) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to nominate a repairer for emergency repairs in either the agreement or a <u>written</u> notice given to the tenant.	Section 28(1) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to approve the keeping of a pet or other animal at the premises.	Section 30A(1) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	In certain circumstances, the power to refuse the request for approval to keep a pet at the premises.	Section 30C(4) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to agree in writing to the transfer of the tenant's interest or to the tenant subletting the premises under this agreement.	Section 31 <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to agree, a separate written document, to end the agreement.	Section 33(1)(a) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give a notice to the tenant to leave the premises under section 326.	Section 33(1)(b) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to ask the tenant in writing to state the tenant's new residential address.	Section 36(1) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	

Register of Delegations - Council to Chief Executive Officer

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Chief Executive Officer	Power to agree with the report or show parts of the report the lessor disagrees with by marking a copy in an appropriate way.	Section 37(2)(b) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to consent and withdraw a consent to notices being given by fax or email.	Section 41(4) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give notice that the lessor withdraws its consent to the notices being given by fax or email.	Section 41(6) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give written authority to sublease the premises or allow the premises to be used as a place of residence by anyone other than the tenant, the tenant's family or other persons approved by the lessor.	Section 42(3) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to issue a notice to leave or ending of housing assistance.	Section 42(7) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to give notice to the tenant stating the matters set out in section 43(2)(a) to (c).	Section 43(2) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	
Chief Executive Officer	Power to agree in writing, to the tenant installing or placing upon the premises, any type of swimming pool.	Section 45(1) <i>Residential Tenancies and Rooming Accommodation Regulation 2008</i>	25 August 2022	

Right to Information Act 2009

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Chief Executive Officer	The CEO as the Council's Principal Officer has the power to delegate the principal officer powers to deal with an application to another officer of the agency.	Section 30(2) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive officer	Power to decide the application is outside the scope of this Act.	Section 32(1)(b) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to give a prescribed written notice to the applicant of the decision.	Section 32(2) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to inform the person how the application does not comply with the relevant application requirement.	Section 33(2) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to consult with the applicant with a view to making an application in a form complying with all relevant application requirements.	Section 33(3) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to decide the application does not comply with all relevant application requirements and give the applicant prescribed written notice of the decision.	Section 33(5) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to, within 15 business days after the application is received, inform the applicant that:- (a) the application could have been made under the Information Privacy Act without any application fee or processing charge being payable; and (b) the applicant may either – (i) ask for the application to be dealt with under the Information Privacy Act; or (ii) confirm the application as an application under this Act.	Section 34(2) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	In the specified circumstances, power to ask the applicant for a further specified period to consider the application.	Section 35(1) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	In the specified circumstances, power to continue to consider the application and make a considered decision relating to it.	Section 35(3) <i>Right to Information Act 2009</i>	23 November 2017	

Register of Delegations - Council to Chief Executive Officer

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Chief Executive Officer	If a person makes an access application, power to (a) consider whether a processing charge or access charge is payable in relation to the application; and (b) before the end of the processing period for the application, give the applicant – (i) a schedule of relevant documents for the applicant unless the applicant waives the requirement; and (ii) a charges estimate notice.	Section 36(1) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive officer	Power to consult with the applicant with a view to narrowing the application to reduce the applicable charges.	Section 36(2) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to give the applicant a new charges estimate notice.	Section 36(4) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to agree to extend the prescribed period.	Section 36(7) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to give access to a document that contains information the disclosure of which may reasonably be expected to be of concern to a government, agency or person (relevant third party) only after taking steps that are reasonably practicable to:- (a) obtain the views of the relevant third party about whether – (i) the document is a document to which this Act does not apply; or (ii) the information is exempt information or contrary to public interest information; and (b) inform the relevant third party that if access is given to the document because of an access application, access may also be given to the document under a disclosure log.	Section 37(1) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to decide (i) the document is a document to which this Act does apply; or (ii) the information is not exempt information or contrary to public interest information.	Section 37(3)(b) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to give prescribed written notice of the decision to the applicant and relevant third party.	Section 37(3)(c) <i>Right to Information Act 2009</i>	23 November 2017	

Register of Delegations - Council to Chief Executive Officer

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Chief Executive Officer	Power to give the applicant written notice when access is no longer deferred under subsection (3)(d).	Section 37(4) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive officer	In the specified circumstances, power to transfer an application to another agency.	Section 38(2) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to consent to the transfer of an application.	Section 38(2)(b) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to refuse to deal with the application without having identified any or all of the documents.	Section 40(2) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to consider that the work involved in dealing with an application or all of the applications would substantially and unreasonably divert the resources of agency from their use, and subsequently the power to refuse to deal with an access application, or if there are 2 or more, all of the applications.	Section 41(1) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to give the applicant a written notice – (i) stating an intention to refuse to deal with the application; and (ii) advising that, for the prescribed consultation period for the notice, the applicant may consult with the agency with a view to making an application in a form that would remove the ground for refusal; and (iii) stating the effect of subsections (2) to (6).	Section 42(1)(a) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to consult the applicant with a view to making an application in the form that would remove the ground for refusal.	Section 42(1)(a)(ii) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to agree to a longer prescribed consultation period.	Section 42(6) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	In the specified circumstances, power to refuse to deal with a later application to the extent it is for access to a document or documents sought under the first application.	Section 43(3) <i>Right to Information Act 2009</i>	23 November 2017	

Register of Delegations - Council to Chief Executive Officer

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Chief Executive Officer	Power to decide that the application is for a document to which this Act does not apply.	Section 43(3)(b)(ii) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive officer	Power to decide that the document or documents sought are documents access to which was refused under section 47.	Section 43(3)(b)(iii) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to decide that the application is for a document to which chapter 3 of the Information Privacy Act does not apply.	Section 43(3)(c)(ii) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	In the specified circumstances, power to make a considered decision – (i) whether access is to be given to the document; and (ii) if the access is to be given – whether any charge must be paid before access is given.	Section 45(a) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to give the person written notice of the decision under section 54.	Section 45(b) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	In the specified circumstances, power to give prescribed written notice of the decision to the applicant.	Section 46(2) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	In the specified circumstances, power to refuse access to a document of the agency.	Section 47(3) <i>Right to Information Act 2009</i>	23 November 2017	Note that section 30(5) and section 30(6) prevents powers under section 47(3)(d) to be delegated to an officer other than the CEO.
Chief Executive Officer	For an access application made for a document, power to decide to give access to the document unless disclosure would, on balance, be contrary to the public interest.	Section 48(1) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Despite section 48(1), power to decide to give access to all or part of a document.	Section 48(3) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	For an access application made for a document, power to decide to give access to the document unless disclosure would, on balance, be contrary to the public interest.	Section 49(1) <i>Right to Information Act 2009</i>	23 November 2017	

Register of Delegations - Council to Chief Executive Officer

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Chief Executive Officer	Power to consider on the balance, disclosure of information would be contrary to the public interest.	Section 49(3) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive officer	Despite section 47(3)(b), power to decide to give access to all or part of a document.	Section 49(5) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	For an access application made for a document, power to decide to give access to the document unless disclosure would, on balance, be contrary to the public interest.	Section 50(1) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Despite section 47(3)(c), power to decide to give access to all of part of a document.	Section 50(4) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	For an access application made for a document, power to decide to give access to the document unless disclosure would, on balance, be contrary to the public interest.	Section 51(1) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Despite section 47(3)(d), power to decide to give access to all or part of a document.	Section 51(3) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to be satisfied that – (i) the document has been or should be in the agency's possession; and (ii) all reasonable steps have been taken to find the document but the document cannot be found.	Section 52(1)(b) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	In the specified circumstances, power to consider the document has been kept in, and is retrievable from, the backup system.	Section 52(2) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	For the specified purposes, power to give a prescribed written notice to an applicant for an access application.	Section 54(1) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	In the specified circumstances, power to give a prescribed written notice.	Section 55(2) <i>Right to Information Act 2009</i>	23 November 2017	

Register of Delegations - Council to Chief Executive Officer

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Chief Executive Officer	Power to consider that the likely associated costs to the agency would be more than the likely amount of the charge, and waive a processing or access charge.	Section 64(1) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive officer	In the specified circumstances, power to decide to waive any processing charge, or access charge for the application.	Section 66(2) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to give the applicant a prescribed written notice of a decision under subsection (2) before the end of the processing period.	Section 66(3) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	In the specified circumstances, power to refuse access in a particular form and to give in another form.	Section 68(4) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to give access to a document in another form if agreed to by the applicant.	Section 68(8) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	In the specified circumstances, power to defer giving access to a document for a reasonable period.	Section 72(1) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to give the applicant written notice when access is no longer deferred under section 72(1).	Section 72(2) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to reasonably consider whether information in a document is not relevant to the access application for the document.	Section 73(1) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to delete irrelevant information from a copy of a document and give access to the document by giving access to a copy of the document with the irrelevant information deleted.	Section 73(2) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to decide that it is reasonably practicable to give access to the copy.	Section 73(3) <i>Right to Information Act 2009</i>	23 November 2017	

Register of Delegations - Council to Chief Executive Officer

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Chief Executive Officer	In the specified circumstances, power to give access.	Section 74(2) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive officer	In the specified circumstances, power to give access.	Section 75(2) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	In the specified circumstances, power to give access.	Section 75B(2) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	In the specified circumstances, power to consider whether it is consistent with the primary object of the Act to give the applicant, or a person nominated by the applicant and approved by the agency (an <i>intermediary</i>), a summary of the person information on conditions of use or disclosure agreed between the agency and the intermediary, or between the agency, the intermediary and the applicant.	Section 76(2) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to: (a) consult with the information giver; (b) consult with the other person.	Section 76(3) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	In the specified circumstances, power to direct that access to the document is to be given instead to an appropriately qualified healthcare professional nominated by the applicant and approved by the agency.	Section 77(2) <i>Right to Information Act 2009</i>	23 November 2017	This section cannot be delegated to an officer other than the CEO, given the operation of section 30(5) and (6).
Chief Executive Officer	Power to decide an internal review application.	Section 83(1) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to notify the applicant of the decision in the circumstances specified.	Section 83(2) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to give prescribed written notice of the decision to the applicant.	Section 83(3) <i>Right to Information Act 2009</i>	23 November 2017	

Register of Delegations - Council to Chief Executive Officer

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Chief Executive Officer	Power to apply to the commissioner to allow further time to deal with the access application.	Section 93(1)(b) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive officer	Power to give an additional statement to the commissioner and the applicant, containing further and better particulars of the reasons for the decision..	Section 99(2) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to apply to the information commissioner to request a declaration that a person is a vexatious applicant.	Section 114(1) <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to request the commissioner refer a question of law arising on an external review to QCAT.	Section 118 <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to appeal to the appeal tribunal against the decision of the information commissioner on the external review.	Section 119 <i>Right to Information Act 2009</i>	23 November 2017	
Chief Executive Officer	Power to make an application to the information commissioner to extend the 10 year period if the commissioner considers the extension in the public interest.	Section 1(3) <i>Right to Information Act 2009</i>	23 November 2017	