

Reconciliation Action Advisory Committee Minutes

Date	Thursday 1 September 2022
Time	1.30pm – 2.30pm
Place	Atherton Board Room

Attendance			
Name	Role	Present	Apology
Councillor Bernie Wilce	Chair	✓	
Laurie Padmore	Yidinji Elder and Traditional Owner		apology
Steve Purcell	Southern Tablelands Traditional Owners Alliance Rep.	✓	
Kaylene Malthouse	Southern Tablelands Traditional Owners Alliance Rep.		apology
Sonny Bresolin	TRC - Supervisor Building Construction & Maint.	✓online	
Caroline O'Reilly	TRC – Senior Malanda Information Centre Officer	✓online	
Carolyn Noye	TRC – Rates & Revenue Officer		apology
Cathryn Kent	TRC – Management Accountant		x
Jodie Cocco	TRC – Events Coordinator	✓	
Kelly Edwards	TRC – Manager People & Culture; LT Representative		x
Nicole van Beuningen	TRC - Coordinator Comm & Eng. & LT Representative	✓	
Michelle Brereton	TRC – Governance Officer		Resigned
Robert Carson	TRC – Workshop Mechanic		apology
Robert Clarke	TRC – Water Reticulation		apology
Ryan Brown	TRC - Ganger		apology
Grayson Phillips & James McDonald	TRC – Carpenter and apprentice	✓ ✓	
Sharee Andrews	TRC – Administration Officer		Mat. leave
Shaun Sarmardin	TRC - Maintenance		x
Sion Appo	TRC - Plumber		apology
Kristy Whitehead	Coordinator Community Development	✓	
Renee King	Community Development Officer	✓online	
Diana (Dee) Kitchen	Minute Secretary	✓	
Blake Rutherford	Community Engagement Officer	✓	
Chelsea Adams	Trainee – Community Development and Emergency Mgt	✓	
Tudor Tanase - Guest	Manager Planning and Environment	✓	

No.	Agenda Item	Responsible
1	<p>Acknowledgement of Country Apologies Noted above New Members – Jodie Cocco, Resignations – Michelle Brereton</p> <p>New TRC staff Grayson Phillips & James McDonald in attendance to find out more. Thank you to their supervisor for providing the opportunity</p>	Chair – Councillor Wilce
2	<p>Meeting Minutes Reconciliation Action Advisory Committee Minutes 2 June 2022</p> <p>Moved by Nicole van Beuningen Seconded by Steve Purcell</p> <p>Action:</p> <ul style="list-style-type: none"> • Further discussion required for having RAAC meetings in other locations out of office with technology challenges / inability to remote dial in • Consideration of Malanda Board Room for next meeting 	Dee Kitchen Community Services Officer
3	<p>For noting - Council Meeting Action June 23</p> <p>Agenda Minutes</p> <p>13.7. RECONCILIATION ACTION ADVISORY COMMITTEE</p> <p>Moved by Cr Wilce Seconded by Cr Cardew</p> <p>“That Council:</p> <ol style="list-style-type: none"> 1. Receive and note the Innovate Reconciliation Action Plan June 2020 - June 2022 annual review. 2. Endorse the Reconciliation Action Advisory Committee recommendation to progress with an Innovate Reconciliation Action Plan for 2023-25.” <p>CARRIED UNANIMOUSLY</p> <p>Cr Wilce advised the primary purpose of the RAAC report presented at this meeting was to record this advisory committee's progress via the action plan and remind Council of its active role.</p>	Councillor Wilce
4.	<p>During National Reconciliation Week 2023 a local artist will hold his first Exhibition. The local artwork/designs were considered by the RAAC committee as possible options for Innovate 2 and future projects like the <i>Welcome to Country</i> regional signage, uniforms and corporate documents.</p> <p>The criteria preferred in early 2022 for artwork (RAP and uniform) were</p> <ol style="list-style-type: none"> 1. Local artist 2. Represents all of TRC region 3. Has a local story 	Kristy presented on behalf of Gwyneth Nevard Coordinator Culture & Events

	<p>Two artwork options were presented for discussion</p> <p>Option1 – Not suitable</p> <p>Option2 – Possibly suitable if accompanied by the artists interpretation</p> <p>Discussion regarding way forward and options. Agreement more artwork should be considered and an opportunity for more artists</p> <p>Action:</p> <ul style="list-style-type: none"> • Feedback to Gwyneth Nevard regarding the two art pieces and the preference of the committee to seek expressions of interest (not commissioning) from local artists who may have existing pieces that represent the Tablelands • Next meeting - reconsideration of the need for a design on outdoor uniforms given the procurement challenges previously outlined by People & Culture with preference for local design for the optional indoor shirt. 	
5.	<p>NAIDOC Week & National Reconciliation Week planning and community working group</p> <p>Jodie Cocco, Events Coordinator provided an evaluation of the NAIDOC flag raising ceremony.</p> <p>Discussed the progression of a NAIDOC Week & National Reconciliation Week planning and community working group with the objective of having a coordinated community led program. This will support community groups to apply for external funding and via the TRC community grants program. Community groups that delivered 2022 have been invited however any interested groups are welcome.</p> <p>Action</p> <ul style="list-style-type: none"> • Communicate via networks invitation to community to share stories in future NAIDOC flag raising ceremony's after being well received in 2022. Continue with jointly presented "Welcome to Country" after being well received in 2022. • Any feedback/suggestions for 2023 NAIDOC flag raising event to Jodie • Any RACC member interested in attending the NAIDOC Week and National Reconciliation Week working group in November contact Jodie or Kristy 	Jodie Cocco Events Coordinator
6.	<p>RAP Action Plan Update July – September</p> <p>Copy of RAP Innovate Tracking Sheet provided to members</p> <p>The Action Plan for 2022/2023 is currently: 33% on track, 57% in progress & 10% not started. The tracking statistics reset for this financial year.</p> <p>Innovate 2 initial draft was tabled, require artwork and key messages.</p> <p>Blake as part of the FNQ Regional Community Forum run by the Department of Premier and Cabinet, heard feedback from Cook Shire Opportunity to share united Council views and present these together as united group of Councils to reconciliation.</p>	Kristy Whitehead Coordinator Community Development

	<p>Action</p> <ul style="list-style-type: none"> • Indigenous Business Month in October, an opportunity to promote in Business Matters • Follow up on the community programs officer(identified) position as indicated in the organisation review • New draft for INNOVATE 2 will be presented next meeting 	
7	<ul style="list-style-type: none"> • RAP Action item progressing– <u>Road Naming Policy CORP 031</u> <ul style="list-style-type: none"> ○ Under <i>Section 60</i> of the <i>Road Act</i> gives Council the ability to name roads. ○ This Policy requires an update and review ○ The Policy will assist developers to select a name that would be suitable to our region by providing a user-friendly pre-approved list. ○ Planning are seeking RAAC feedback on how to increase and have a more accurate/representative list of indigenous names ○ Steve suggested that Council consult with the PBCs of the area to provide input in creating a suitable list of road names. ○ Steve recommended liaising with the local groups to provide the language translation of the road name and include both names when replacing signage. ○ Kristy provided Ryan Brown’s comments – animal names are sometimes better for road names as it would be better received by all groups. ○ Tudor would like to collate a suggested list of names which will be distributed for community engagement and the final copy be presented to Council for endorsement. <p>Action</p> <ul style="list-style-type: none"> • Distribute draft policy for feedback with these minutes • Present the draft policy at the PBC meetings in Oct • Discuss at next RAAC meeting 1 Dec 2022 • Distribute reviewed draft policy for community consultation/engagement • Final version after engagement will be presented to Council for endorsement of the Road Naming Policy CORP 031 	Tudor Tanase, Manager Planning & Environment
8	<p>Business Excellence Awards 2022 – Sat 3 December 2022</p> <p>Darryl Joseph presented “Welcome to Country” last year and it was well received and so we would like to proceed with the same format for this year’s awards.</p> <p>Action</p> <ul style="list-style-type: none"> • Any feedback suggestions for this year’s awards ceremony – Please contact Nicole 	Nicole van Beuningen, Coordinator Communication & Engagement

9	<p>TRC Meeting – Prescribed Body Corporates proposed for October 2022 (date/time yet tbc)</p> <p>Proposed topics for discussion were tabled</p>	Blake Rutherford
10	<p>Update of TRC Strategic documents and Projects aligned to RAP and First Nations engagement</p> <ul style="list-style-type: none"> • Tablelands 2030+ Community Plan (endorsed) <ul style="list-style-type: none"> ○ Outlined by Blake and distributed copies to members present. ○ Nicole advised we are capturing actions from this plan in a spreadsheet. The Corporate Plan will be updated to reflect this Community Plan and Council programs/activities being considered are already required to align with our Community Plan. • Age-Friendly Strategy (endorsed) • Cultural Plan (in final stages) • TRC-Climate-Risk-Management-Strategy • Ravenshoe Multi-purpose Plan • Herberton Battery Site • Millaa Milla Falls <p>New</p> <ul style="list-style-type: none"> • Economic Development Strategy (in development) • Tablelands Youth Strategic Plan Mid Review – Stakeholder workshop • Mental Health Week Events – 8 – 16 October • National Careers Institute Project – 15 -24 years • Ageing Well Expo – 6 October • Request for Quote – Welcome to Country Signage • Skate Park • Mental Health Service Planning • Business Excellence Awards 	Blake Rutherford
11	<p>General Business</p> <ul style="list-style-type: none"> ❖ Rates notice the Acknowledgement of Country was not sufficient space however is on statement ❖ NAIDOC event Malanda and MSB ❖ Acknowledged QLD Government Pathway to Treaty ceremony ❖ Mental Health week and Aging Well Expo coming up in October ❖ Red Rose Rally this week ❖ Caroline advised there is many funding options available for training ❖ Tablelands Community Justice Group – Renee flagged they are currently looking at organising a Christmas event possibly on 10 December 2022 	Councillor Wilce
12	<p>Next Meeting location to be confirmed and date set for 1 December 2022 at this stage</p>	Councillor Wilce

Action Register			
Date	Action	Who	Completed
17/03/2022	Approach RAAC members individually to address attendance challenges and encourage more committee involvement and Explore varied meeting times and locations	SB/KW KW	In progress
	Formation of a subgroup headed by some the outdoor members to continue progressing local design options for adaption to the outdoor uniforms.	JR/KW	In progress
	Include HR in the information shared on the Cultural Awareness Training	CO'R	Complete
	Proceed with registering with Reconciliation Australia for further 12 months	KW	Complete
	Council report and RAP and RAAC	KW	Complete
1/09/2022	Any feedback/suggestions/recommendations or RAAC member interest in taking part in next year's NAIDOC event/s - please contact Jodie Cocco	All	In progress
	All RAAC committee members should spread the word / open an invite to all local artists to create/provide existing artwork that is representative of our region. Options can then be presented to this committee for consideration.	All	In progress
	Any feedback/suggestions for this year's Business Excellence Awards in December 2022 - please contact Nicole van Beuningen	All	In progress