



# Regional Arts Development Fund Advisory Committee Minutes

<b>Date</b>	Tuesday 26 April 2022
<b>Time</b>	4.30pm
<b>Place</b>	Room 12 Community Centre, Atherton

Attendance			
Name	Role	Present	Apologies
Cr. Annette Haydon	Committee member/Chair	√	
Cr. Dave Bilney	Committee member	√	
Kirsty Veron	Committee member	√	
Mary Aumont-Smith	Committee member		√
Samantha Banks	Committee member	√	
John de Rooy	Committee member	√	
Gordon Grimwade	Committee member	√	
Sharon Robinson	Committee member	√ (online)	
Phyne Dugdell	Committee member	√	
Mark Edwards	Regional Arts Officer	√	
Gwyneth Nevard	Coordinator Tourism Culture and Events	√	
Guests			
Gaye Scott	Arts Nexus	√	

No.	Agenda Item	Responsible
1.	Present and apologies As above	
2.	Confirmation of Previous Minutes Moved: Sam <i>"That the Minutes of the meeting of 01 February 2022 are approved as a correct record."</i> Seconded: Phyne. CARRIED	
3.	Conflicts of interest <ol style="list-style-type: none"> <li>Cr Haydon declared a potential conflict as she has assisted the Ravenshoe Tennis Club.</li> <li>Kirsty declared a potential conflict as she has assisted Herberston and Business Tourism Association with their application.</li> <li>Sharon declared a potential conflict of interest as she is involved with the Atherton Show Society.</li> </ol>	

	<p>4. John de Rooy – declared a potential conflict of interest as he is a committee member of the Malanda Chamber of Commerce. He is also a business partner of Les Walkling, the applicant for the photographic workshop.</p> <p>5. Cr Bilney declared a potential conflict due to his involvement with the Malanda Chamber.</p>	
4.	<p>Matters arising – action items</p> <ol style="list-style-type: none"> <li>1. All to encourage applications for this RADF round – completed.</li> <li>2. Circulate Cultural Plan to committee – completed.</li> <li>3. Update on Events training – see item 11.1.</li> <li>4. Encourage use of Arts and Culture Map – ongoing.</li> </ol>	
5.	<p>Cultural Plan Review – Gaye Scott</p> <p>Gaye provided an overview of the project and the committee discussed priorities for the updated plan.</p>	
6.	<p>Correspondence</p> <ol style="list-style-type: none"> <li>1. Arts Qld RADF realignment An update was provided, noting the changes to the RADF program with simplified reporting requirements and a move to multiyear funding for local government.</li> </ol>	
7.	<p>Outcome Reports:</p> <ol style="list-style-type: none"> <li>1. Atherton-Herberton Historic Railway – Full Steam Ahead (still pending on receipts) .</li> </ol>	
8.	<p>RADF funding Quick Response grant to be ratified</p> <ul style="list-style-type: none"> <li>• Ravenshoe Tennis Club mural \$700</li> </ul> <p>Available funding for Quick Response grants: \$ 7500</p> <p>Cr Haydon left the room.</p> <p>Emailed approvals had been received from the committee. Based on emails returned, ratify.</p> <p>Moved: Kirsty</p> <p><i>“That the approval of the grant application from the Ravenshoe Tennis Club for \$700 endorsed by Flying Minute is ratified.”</i></p> <p>Seconded Gordon. CARRIED.</p> <p>Cr Haydon returned to the meeting.</p>	
9	<p>Round 28 Applications</p> <p>Six applications had been received and circulated for assessment. The committee reviewed each application.</p> <ol style="list-style-type: none"> <li>1. Atherton BMX Club – mural \$1000</li> </ol> <p>Moved: John</p> <p><i>“That the committee do not approve the application from the Atherton BMX Club for a mural as there is no evidence of community involvement. The Club is encouraged to reapply if this is addressed.”</i></p> <p>Seconded: Sam. CARRIED</p> <ol style="list-style-type: none"> <li>2. Deanna Maich - Atherton Buzz \$6283</li> </ol>	

	<p>Moved: John  <i>"That the application from Deanna Maich is approved only to \$5000 contingent on a Certificate of Currency being provided and the budget corrected."</i>          Seconded: Kirsty. CARRIED.</p> <p>3. Les Walkling – photography workshops \$5000          John left the room.          Moved: Gordon  <i>"That the application for funding of \$5000 for photography workshops is approved."</i>          Seconded: Cr Bilney. CARRIED.</p> <p>4. Herberton Business and Tourism Association – Pocket Film Festival \$5000          Kirsty left the room.          Moved: Sam  <i>"That the committee approve funding of \$5000 for Herberton Business and Tourism Association for the Pocket Film Festival."</i>          Seconded: Phyne. CARRIED</p> <p>5. Malanda Chamber – English St Historic Murals \$3029          Cr Bilney and John left the room.          Moved: Sam  <i>"That the committee approve funding of \$3,029 for the Malanda Chamber of Commerce, subject to the project receiving approval through the TRC Community Project Request process."</i>          Seconded: Sharon. CARRIED.</p> <p>6. Tablelands Folk Festival – Bright Seeds \$4994          Moved: Kirsty  <i>"That the committee approve funding of \$4994 for the Tablelands Folk Festival for the Bright Seeds project."</i>          Seconded: John. CARRIED.</p> <p>Identified funding available for Round 28 \$25,856.          Total of applications approved \$23,023.</p>	
10.	<p>Quick Response Grants          Two further grant applications are due to be received and details will be circulated to the committee for decision by Flying Minute:</p> <ol style="list-style-type: none"> <li>1. Atherton Show Society floral workshops</li> <li>2. National Servicemen's Association WWII tour</li> </ol>	
11.	<p>General Business:</p> <ol style="list-style-type: none"> <li>1. RADF grant program 2022-23 for discussion. Due to COVID and funds returned, a surplus will be carried forward to next financial year. An Events Capacity Building program will be included as the TRC strategic initiative. The current funding levels for applicants were discussed in light of increasing costs.  <i>Moved: John</i></li> </ol>	

	<p><i>“That the committee approve increasing the RADF grant funding level to \$6000 per applicant in 2022-2023.”</i>  <i>Seconded: Cr Bilney. CARRIED</i></p> <p>2. Update on Arts &amp; Cultural Map project – Mark confirmed that TRC is waiting for new promotional collateral from Cairns Regional Council prior to commencing further promotion of the platform.</p> <p>3. Date and time of RADF committee meetings.          It was agreed to trial moving the meetings to Thursday 4.30 to 6pm.</p>	
12.	Other Business: None tabled.	

<b>Next Meeting</b>	July 2022 TBC
<b>Meeting Close</b>	6.45 pm

<b>Action Items 01/02/2022</b>			
<b>#</b>	<b>Responsible Person</b>	<b>Action</b>	<b>Date for completion</b>
1.	All	Encourage applications for next funding round. Let Mark know of any potential projects in the pipeline.	April 2022
2.	Gwyneth	Circulate copy of TRC Cultural Plan for review	ASAP
3.	Gwyneth	Provide information on TRC Events information	April 2022
4.	All	Encourage use of Arts and Culture Map platform	Ongoing