



# Pest Management Advisory Committee Terms of Reference

## 1. Intent

- 1.1 To advise Council on best practice pest management.

## 2. Scope

- 2.1 The terms of reference apply to Councillors, committee members, and staff of Tablelands Regional Council (TRC).

## 3. Powers of the committee

- 3.1 This committee is an advisory committee to Council under Section 264(b) of the *Local Government Regulation 2012*.
- 3.2 The *Biosecurity Act 2014* requires Local Government to develop, adopt and implement pest management plans as part of an integrated planning framework for managing pest plants and animals across the State.
- 3.3 The [Advisory Committees Policy](#) applies to this advisory committee.

## 4. Purpose

- 4.1 Advise Council on the preparation and annual review of the TRC Biosecurity Plan including prioritising pest plant and animal species for local pest management planning purposes.
- 4.2 Provide a forum to share best practice knowledge on pest management issues.
- 4.3 Identify and act on emerging pest management issues and projects.
- 4.4 Review proposed changes to relevant legislation.
- 4.5 Identify and develop funding opportunities and partnerships for resourcing and cost sharing.
- 4.6 Promote the implementation of sustainable environmental solutions including site rehabilitation, restoration and revegetation.
- 4.7 Provide opportunities for private and not-for-profit sectors to be involved in discussions and decision-making processes.

## 5. Membership

- 5.1 Members will be limited to key pest management partner agencies and stakeholders operating within the Tablelands region.
- 5.2 Members:

- 5.2.1 TRC Councillor or their delegate (Chair)
  - 5.2.2 TRC Manager Planning and Environment
  - 5.2.3 TRC Coordinator Natural Resource Management
  - 5.2.4 Representatives from relevant local stakeholder groups and organisations including Barron River Catchment Care, Biotropica, Department of Agriculture and Fisheries, Department of Environment and Science, Department of Resources, Department of Transport and Main Roads, Ergon, Far North Queensland Regional Organisation of Councils, Johnstone River Catchment Management Association, Malanda and Upper Johnstone Landcare, Malanda Beef Plan Group, Trees for the Evelyn and Atherton Tablelands Inc (TREAT), Queensland Parks and Wildlife Service, and Wet Tropics Management Authority.
- 5.3 The committee may seek the advice of persons with a specialist knowledge and invite them to attend a meeting.

## **6. Committee term**

- 6.1 Ongoing to support operational requirements and collaboration with partner agencies.

## **7. Meetings**

- 7.1 Meetings will be held every three months typically on a Tuesday between 1:30-3:00pm in Atherton or at a time and location that suits members.
- 7.2 Out of session meetings between specific members are encouraged to progress actions and take advantage of opportunities for synergies with the work of other partner agencies.

## **8. Reporting**

- 8.1 The committee, through the Council Officer, will provide a report to Council at the end of each financial year including actions and outcomes, and when recommendations require Council endorsement.

## **9. Evaluation of performance**

- 9.1 The committee will undertake an annual assessment of performance against the Terms of Reference.

## **10. Responsibility**

Council is responsible for the adoption, amendment and repeal of the Terms of Reference and the Chief Executive Officer is responsible for the development and amendment of any associated procedures and guidelines.

## **11. Review**

It is the responsibility of the Chief Executive Officer to monitor the adequacy of the Terms of Reference and recommend appropriate changes. This Terms of Reference will be formally reviewed every three years or as required by Council.

**This Terms of Reference is to remain in force until otherwise amended/repealed by resolution of Council.**