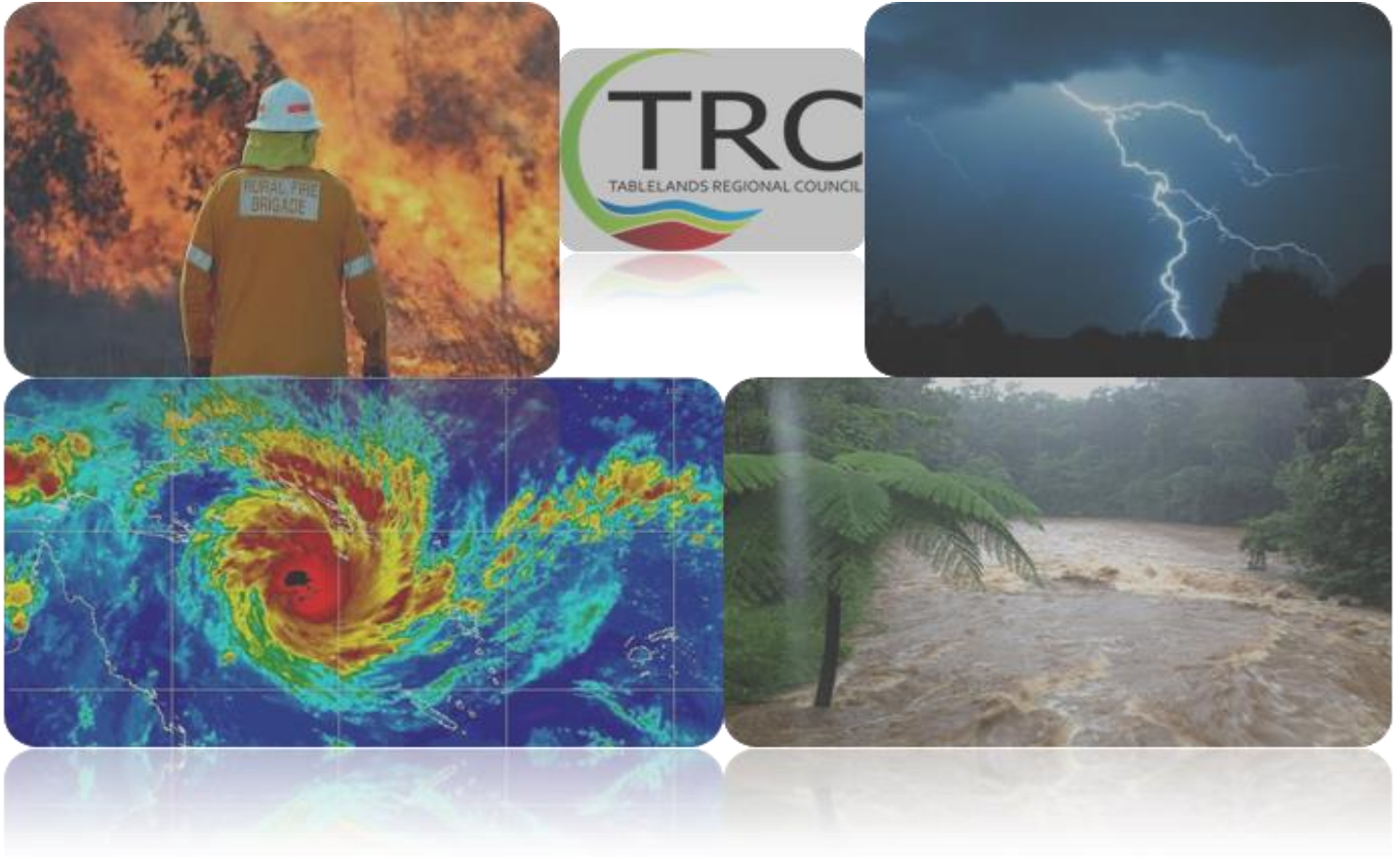# Tablelands Regional Council

Mount Garnet and Surrounds – Community All Hazards Disaster Plan

Tablelands Regional Council acknowledges the Traditional Custodians of the Tablelands region and recognises their continuing connection to country. We pay respect to Elders past, present and future.

Contents

Version Control

Plan Owner:	Mount Garnet & Surrounds Community Disaster Group Michelle King
Authority/Role:	Community Disaster Coordinator - Mount Garnet, Innot Hot Springs, Mount Garnet Community Disaster Team
Version Number:	7.0
Date:	January 2023

Version	Outline of Revisions	Date
V1.0	First and working draft.	01 Dec 2011
V2.0	Final draft submitted for LDMG approval	29 Feb 2012
V2.1	Fina Plan with LDMG approved changes	29 Mar 2012
V3.0	Annual review and update. Amended to match legally approved template.	01 Nov 2012
V3.1	Annual Review and update with amendments throughout the Plan.	29 Nov 2013
V3.1	Approved by LDMG	11 Dec 2013
V4.0	Minor amendments to Section 1.7 Inclusion of Activation Levels Section 1.8 Media Policy Appendix H moved to this section. Section 4.3 Emergency Accommodation – thorough explanation and removal of possible Evacuation Centre Locations. This information will now be kept in the Private Contact List of individual Plans Appendix C – Community Request Form removed. Appendix D Rapid Damage Assessment reviewed and restructured and now at Appendix C Distributed for approval by LDMG	Jan 2015
V5.0	Minor amendments to sections 2.5, 2.6, 2.9, 2.9.2, 2.10.5, 3.2, 3.3, 4.4 and 4.51.1	Apr 2019
V6.0	Updates due to COVID-19 pandemic. Amendments to Community Disaster Team members and contacts, stakeholders and vulnerable groups. Minor updates to emergency websites, acronyms, media communications policy and community overview including population, demographics, communications, local hazards and threats,	Dec 2020
V7.0	Minor refresh and amendments. V7 presented to LDMG for adoption on 18/03/23	Jan 2023

1. Section 1: Overview of Community Disaster Plan

1.1 General Information

A disaster can occur with little or no warning and can be caused by a number of different hazards. This Plan is based on an 'all-hazards' approach, meaning it can be implemented for any type of disaster event e.g. cyclones, storms, floods, wildfires, earthquakes, major transport accidents, etc.

The Tablelands is a diverse region covering a large area of 11,334 km² with approximately 25,575 residents. This Plan is based on the concept of community resilience. It recognises and promotes the need for effective communication and coordination and seeks to ensure communities that potentially may become isolated following a disaster event, have the capacity to cope in the short term, until external resources can arrive.

Nobody should place themselves in danger or ask others to undertake any act that will place them in jeopardy. The **Emergency Services**, even in the most difficult conditions, are the best agency to undertake tasks relating to life threatening situations and **MUST be called**.

The Tablelands Local Disaster Management Group (LDMG) through its Local Disaster Coordinator has legislated responsibility under the *Disaster Management Act 2003* (Qld) for coordinating disaster operations in the region. The Local Disaster Coordinator of the LDMG must be kept regularly updated by the Community Disaster Team Coordinator.

This document has been prepared by the Mount Garnet & Surrounds Community Disaster Team. Throughout any disaster, the Community Disaster Team Coordinator will attempt, within the constraints of the situation, to provide information to the Tablelands LDMG Local Disaster Coordinator acting as the Coordinator for the multi-agency response, and where appropriate to the community of Mount Garnet & Surrounds.

Tablelands Regional Council has teams of trained officers who will endeavour to meet the requirements of the Local Authority response to any disaster. However, they may need to call upon local knowledge to ensure the best deployment of resources.

Communication with the Local Disaster Coordinator is necessary to authorise the deployment of local resources. Permission must always be sought as there is no financial delegation provided to the Community Disaster Coordinator by the LDMG / Tablelands Regional Council.

If communication with the Local Disaster Coordinator proves impossible by ALL means, then local resources can be deployed in accordance with what is documented in this Plan in order to sustain life and protect property only. Examples of measures that Tablelands Regional Council would regard as essential to sustain life and protect property include, but are not limited to:

- o   providing sufficient food to feed evacuees located in evacuation centres;
- o   providing fuel for generators necessary to operate essential community services, businesses or infrastructure (e.g. fuel to run hospital generators, evacuation centre generators, sewerage treatment plant generators etc.);
- o   arranging for the clearing of roads necessary to enable emergency service vehicles to access the location of an emergency or to enable the safe evacuation of residents whose lives are at risk; and
- o   arranging for the provision of essential medical services to sick or injured persons.

Where local resources are deployed without the prior authorisation of the Local Disaster Coordinator, the Community Disaster Team Coordinator must ensure that the expenditure incurred does not exceed what is essential to sustain life and protect property. For example, if there is more than one option available to sustain life or protect property and each would be effective, then the Community Disaster Team Coordinator should choose the option which incurs the least expenditure.

If these rules are followed, Tablelands Regional Council agrees to reimburse reasonable expenditure. However, at no time should an individual item of expenditure exceed $500 nor total expenditure exceed $2000. Receipts and a reasonable explanation of expenditure will need to be provided prior to any money being reimbursed.

In the event of the Mount Garnet & Surrounds community being isolated as a consequence of the disaster, local residents may have to maintain and protect their own communities until such time as external support can reach the community and normality can be restored.

This Plan should be seen as a living document that will be updated on a regular basis as further information and procedures are developed. This Plan does not remove the requirement for community members to ensure they have taken appropriate precautions to protect themselves and their properties from disaster events. The responsibility to remain alert to warnings and information still rests with the individual.

Further advice and guidance about Disaster Management can be found at:
http://www.trc.qld.gov.au/disaster-management
http://dashboard.trc.qld.gov.au

Where you will find;
✓ Tablelands Local Disaster Management Plan and associated Sub Plans
✓ Information and links to leaflets on preparing for disasters
✓ Plus other advice and useful contacts

Please contact the Tablelands Local Disaster Management Group if you have any queries.

ASK TO SPEAK TO LOCAL DISASTER COORDINATOR

TRC Call Centre: Tel: 1300 362 242

Local Disaster Coordination Centre: Tel: 1300 362 242

1.2   Disaster Definition

Under the Queensland *Disaster Management Act 2003* (Qld), a disaster is defined as:

> *'A serious disruption in a community, caused by the impact of an event, that requires a significant coordinated response by the State and other entities to help the community recover from the disruption'.*

1.3   Plan Ownership and Revision

This Plan is owned by the Mount Garnet & Surrounds Community Disaster Team on behalf of the community of Mount Garnet & Surrounds. The Community Disaster Coordinator is to ensure that the Plan is reviewed on at least a bi-annual basis. This review should be completed by September 30 wherever possible.

1.4   Aim of Plan

This Plan covers the procedural arrangements for responding to a known disaster affecting, or with the potential to affect the population of the Mount Garnet & Surrounds. The overall aim of this Plan is to:

> *'Enhance the resilience of the Mount Garnet & Surrounds community in planning and preparing for, responding to and recovering from disaster events and to improve communication between the Mount Garnet & Surrounds community and the Tablelands LDMG'.*

1.5   Objectives of Plan

1.   Enhance linkages and communication between the Mount Garnet & Surrounds community and the Tablelands Local Disaster Coordination Centre.

2.   Determine and communicate the priorities of Mount Garnet & Surrounds in the event of a disaster.

3.   Identify resources in the Mount Garnet & Surrounds community that could be utilised in the event of a disaster.

4.   Identify vulnerable people in the Mount Garnet & Surrounds community that may require special assistance.

5.   Promote individual and community self-reliance in order to support communities and assist the emergency services and other agencies involved in response and recovery operations.

1.6   Activation Triggers and Procedures

It should be noted that the Tablelands Local Disaster Management Group (LDMG) and the Mount Garnet & Surrounds Plan may be at differing levels of the activation process. The move to different activation levels is guided by the specifics of each event. It is vital that communication with the Tablelands LDMG is maintained in relation to activation status to ensure the safety of Community Disaster Team members.

ALERT: A heightened level of vigilance due to the awareness of a hazard that has the potential to affect the local area.

LEAN FORWARD: Operational state prior to 'stand up' characterised by a heightened level of situational awareness and a state of operational readiness. There is the likelihood that the hazard may affect the community and there is a need for public awareness.

STAND-UP: Hazard impact is imminent and the community will be or has already been impacted. The response requires coordination and will be done through the Tablelands LDMG.

NOTE: In the event of a cyclone, Community Disaster Team members are not expected to action any items or move to STAND UP phase until the event has passed and it has been deemed safe to do so by the LDMG.   If Mount Garnet & Surrounds community members have been affected, coordinate local information on impacts and as best able, pass that information to the Tablelands Local Disaster Coordination Centre and / or local residents.

STAND DOWN: Threat is no longer present and the community has returned to normal function.

1.7   Definition of Activation Levels

It should be noted that the Tablelands Local Disaster Management Group (LDMG) and the Mount Garnet & Surrounds Plan may be at differing levels of the activation process. The move to different activation levels is guided by the specifics of each event. It is vital that communication with the Tablelands LDCC is maintained in relation to activation status to ensure the safety of Community Disaster Team members.

ALERT: A heightened level of vigilance due to the Awareness of a hazard that has the potential to affect the local area.

LEAN FORWARD: Operational state prior to 'stand up' characterised by a heightened level of situational awareness and a state of operational readiness. There is the likelihood that the hazard may affect the community and there is a need for public awareness.

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STAND DOWN: Threat is no longer present, and the community has returned to normal function.

1.8   Media Policy

It is critical in any disaster situation for authorities to control information being relayed to the media. This is important so that people receive consistent messages and to avoid confusion in the community. Misinformation can lead to panic and disorder.

In times of disaster, the Chairperson of the LDMG, is to authorise **ALL** information disseminated to the public or the media from the LDMG prior to its dissemination.

Great care should be taken to ensure that information about casualties or fatalities is only released by the Queensland Police Service. Other agencies are able to communicate with the media under their own organisations policies in regards to their own operational duties.   However, great care should be taken to ensure that messages and information being disseminated are not conflicting, as this may lead to panic and disorder.

If approached by the media, in the first instance, refer all media requests to the LDMG Public Information Officer (contact details below). This is to ensure messages getting to the public are accurate, consistent and timely, taking into account the fullest possible understanding of the event.

It is however appropriate to meet requests with a reasonable response. For example, you may wish to respond to media requests by stating:

> *"I'm sorry, we are focussed on preparing the local community for the impending event and you need to contact the Tablelands LDCC's Public Information Officer."*

Or

> *"We have just had "Disaster Event Name" and we are very busy assisting our community. Please contact the Tablelands LDCC Public Information Officer as they are in a position to help you with your enquiry."*

> Tablelands LDCC Public Information Officer:
> Ph: 1300 362 242
> Email: disastermanagement@trc.qld.gov.au

1.9   Prevention, Preparedness, Response and Recovery (PPRR)

Disasters have a cyclic four stage lifecycle. Understanding this lifecycle helps us to be prepared for disasters,   respond   safely   and   recover   quickly   and   effectively.

At each stage there are different things to know, different actions we should take and different ways we connect with people. The key messages for each stage will be provided by the LDMG Local Disaster Coordinator. These stages can change rapidly and often overlap. The four stages are:

Prevention involves activities that reduce the impact of natural disasters through the identification of hazards. Hazards are risks that that could affect households or evacuation plans, such as having power lines near trees, living in a street with only one access point, or having a creek behind a house. At a macro level, it also involves legislation, land-use planning and technical solutions.

In this stage, key messages to the community are:
1. We are working together to minimise the potential impact of disasters;
2. Natural disasters are unavoidable but everyone in the community has a part to play;
3. A particular action may be necessary to help prevent a disaster.

Preparedness is an on-going set of activities in which people plan, prepare/organise and train for emergency situations. This includes tasks such as having a stay/go kit, making an evacuation plan, simulating disaster situations and appropriate responses, and discussing emergency preparedness with your neighbours.

In this stage, the key messages to the community are:
1. We are preparing together for the anticipated event;
2. Individuals need to acknowledge they have a role to play in the event of a disaster;
3. They must be prepared to survive on their own for at least seven days.
4. Be aware of emergency services key messages e.g. Prepare, Act, Survive

Response is responding to the immediate needs of the emergency situation. A well-rehearsed emergency plan developed during the preparedness stage enables more effective responses at all levels.

In this stage, the key messages to the community are:
1. Activate your personal / household emergency plan.
2. Listen for warnings and follow all instructions promptly from the authorities, e.g. when an evacuation order is given;
3. Check on neighbours and people, animals (pets) who may need your assistance;
4. Be aware of emergency services key messages: e.g.
   - Remember, if it's flooded, forget it! Stay and defend or go early etc.
5. Lead agencies in disaster response could be Local Government or another State Government Agency. However, Community Disaster Teams are to report to the Tablelands Local Disaster Coordination Centre in all disaster events.

Recovery involves activities and decision making necessary to restore the affected area to its previous state, often taking the opportunity to improve the built environment by reducing pre-disaster risks inherent in the community and its infrastructure. This stage often involves rebuilding, reemployment and repair of essential infrastructure.

In this stage, the key messages to the community are:
1. Council is working with the community and partners to recover from this disaster as quickly as possible;
2. We will learn from this disaster and with your help, rebuild;
3. We will emerge from this event stronger and with more capacity to cope in the future;
4. Council is the lead agency in the recovery phase and may be working with closely with State agencies.

2.   Section 2: Overview of Herberton and Surrounds Community

2.1   Location

The main country townships are Mount Garnet and Innot Hot Springs. Both townships are accessible from the east by the Kennedy Highway which continues Southwest into the Savannah Region. There are several remote properties and stations in the Surrounds. This Plan covers the entire Mount Garnet Police Surrounds as depicted in the following map:

Queensland Police Service - Mount Garnet District
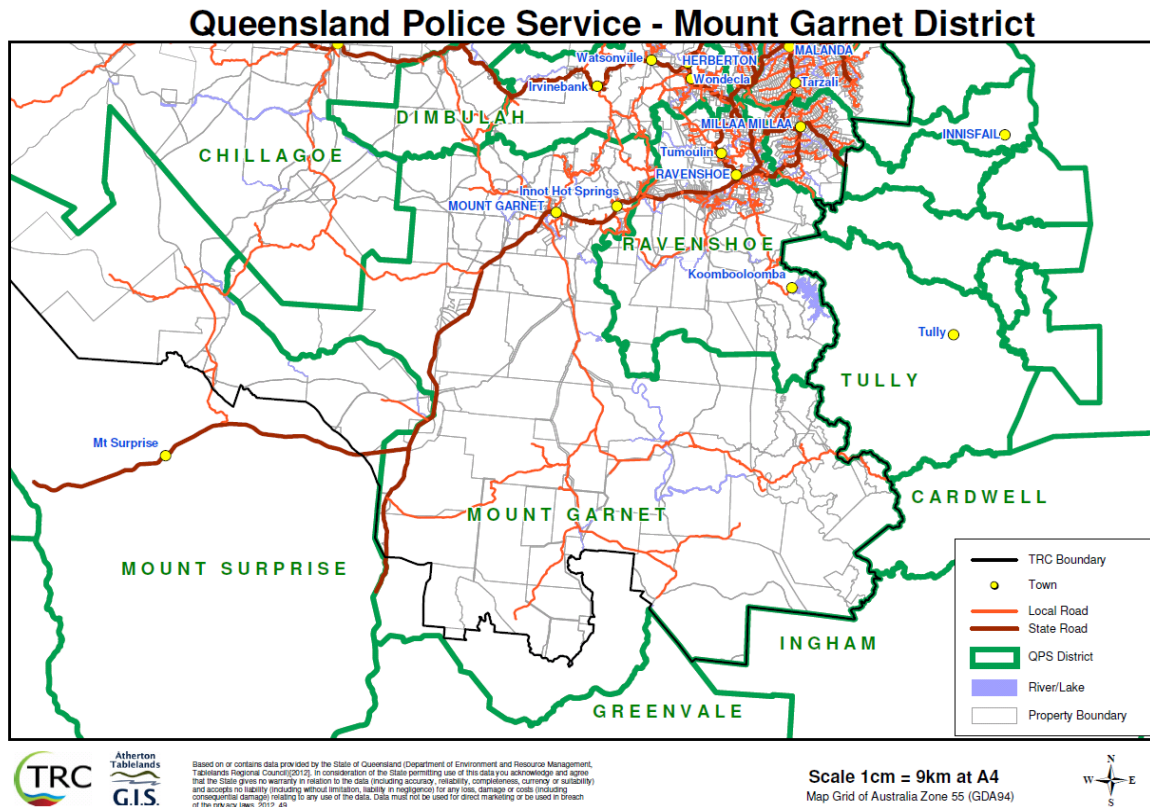
Travel distances by road from Mount Garnet

TO	DISTANCE	APPROX. TRAVEL TIME
Innot Hot Springs	15km	10 min
Ravenshoe	45km	30 min
Atherton	96km	80 min (1hr 20min)
Mt Surprise	123km	80 min (1hr 20min)
Mareeba	130km	90 min (1hr 30min)
Innisfail	132km	90 min (1hr 30min)
Cairns (via Gillies Hwy)	165km	110 min (1hr 50min)
Greenvale	215km	135 min (2hrs 15min)
Blencoe Falls (Gunnawarra Rd)	117km	120 minutes (2hrs) (subject to weather conditions)

2.2   Topography

The Mount Garnet and Surrounds is hilly with sparse open forest, woodland and bushland. Vast areas have been cleared for cattle stations.

2.3   Climate

Mount Garnet is situated approximately 700m above sea level. On average, Mount Garnet receives 125 days of rain (greater than 1mm) per year. The average daily maximum temperature is 24 degrees however this can increase to 30 degrees during summer with a humidity of 80%. The average daily minimum temperature is 12 degrees however this can drop to 9 degrees during winter.

2.4   Population

Mount Garnet has a decentralised population of approximately 430 (2016 Census) with most residing in the rural and rural-residential surrounds. Approximately 30% of this population is indigenous. The median/average age of the Mount Garnet population is 49 years of age

Other populated areas within the Mount Garnet policing division include:

- The community of Battle Creek situated off Battle Creek Road, Innot Hot Springs and includes a population of approximately 50 people within a 1km² area; and
- Innot Hot Springs which spreads from the Kennedy Hwy along Herbert River Road to the Herbert River.

2.5   Industry / Employment

There were 142 people who reported being in the labour force in the week before Census night in Mount Garnet (State Suburbs). Of these 47.9% were employed full time, 24.6% were employed part-time and 16.9% were unemployed. The most common occupations in Mount Garnet (State Suburbs) included Labourers 28.4%, Managers 13.8%, Community and Personal Service Workers 10.3%, Clerical and Administrative Workers 10.3%, and Professionals 9.5%. The largest employer within Mount Garnet was Consolidated Tin Mines Ltd (currently only limited operations with skeleton crew. Note they still maintain an underground rescue team – so if needed in a disaster they can be available).

Further information about the community profile of Mount Garnet and the surrounding area can be accessed through Council's website using the .idcommunity demographic resource http://economy.id.com.au/tablelands/about.

2.6   Leisure / Tourist Activities / Annual Events

Visitor Information Centre
The Mount Garnet Visitor Information Centre is situated opposite the Primary School on the Ravenshoe side of town (next to the swimming pool). The Centre is staffed by volunteers and features a number of historical and environmental displays.
The Visitor Information Centre is generally open:
- Monday to Sunday from 9am to 5pm

Caravan and Camping Facilities
- Mount Garnet Travellers Caravan Park, Nymbool Road, Mount Garnet.
- DJ Lucey Memorial Grounds, approximately 5km southwest of Mount Garnet along Kennedy Hwy
- Innot Hot Springs Leisure and Camping Park /Innot Host Springs Holiday Village, Kennedy Hwy, Innot Hot Springs
- Forty Mile Scrub – popular spot for travellers.

Natural Attractions:
- Blencoe Falls approximately 117km south of Mount Garnet along Gunnawarra Road.
- Forty Mile Scrub National Park approximately 60km south-west of Mount Garnet along Kennedy Hwy.
- Innot Hot Springs Thermal Waters approximately 16km east of Mount Garnet along Kennedy Hwy.
- Undara Volcanic Lava Tubes approximately 90km south-west of Mount Garnet, 15km off the Gulf Development Road.
- Wurruma Swamp Fauna Sanctuary approximately 2.5km south of Mount Garnet along Wurruma Swamp Road.

Events:
Various annual events which draw large numbers of people to the area include:
- March: Mount Garnet Annual Golf Competition.
- May Day Weekend: Mount Garnet Rodeo and Races.

Sport and Recreation
Mount Garnet also offers various sports and recreation opportunities including 9-hole Golf Course, 25m swimming pool, and tennis and basketball courts.

2.7   Public Transport

- **Bus:**   Bus to Karumba leaves Mount Garnet every Monday, Wednesday and Friday and returns Tuesday, Thursday and Saturday.
The ECHO Community Bus travels from Mount Garnet to Atherton fortnightly
Various school buses cover the rural areas of the surrounds.
- **Mail:**   The mail run is undertaken by Chrissie Peterson and Bob Walker
- **Air:**   The Mount Garnet aerodrome and various private dirt airstrips.
There are also various locations to safely land a helicopter, if required.
Closest service for domestic and international travel is in Cairns.
- **Sea:**   Closest service is in Innisfail or Cairns
- **Rail:**   Closest service is in Innisfail or Cairns

2.8   Communications

2.8.1   Telephone

Telstra 3G and 4G Networks are the mobile service most widely used by locals. There are areas in which mobile phone coverage can be intermittent – these locations include:

- Innot Hot Springs

- Regional areas to the south of Mount Garnet; and

- Forty Mile Scrub

Please refer to http://www.telstra.com.au/mobile/networks/coverage/maps.cfm

Satellite phones are utilised in many areas without standard network coverage.

2.8.2   Internet Services

ADSL 2+ internet is available. Satellite NBN Services are also available.

2.8.3   UHF-CB Channel 10

Radio Communications

In the event of standard communications failing, the Tablelands LDMG will activate the Resilient Communications Sub Plan which is available at: http://www.trc.qld.gov.au/disaster-management/disaster-plans

UHF-CB 10 has been designated as the initial contact channel for the Tablelands Regional Council area. In our community, the initial contact channel MAY be monitored by members of the Community Disaster Team and other volunteer groups willing to assist during disaster events. The call sign for Mount Garnet is **MOUNT GARNET COMMUNITY**. The call sign for the Tablelands Local Disaster Coordination Centre is **TRC BASE.**

UHF-CB 10 is the designated talk channel for Mount Garnet. Once initial contact has been made on UHF-CB 10, callers may be directed to change to another channel to continue communication.

The Queensland Fire & Emergency Services –(Rural Fire Service) have access to the QPWS VHF radio communication network and can pass messages to emergency services and the Tablelands LDMG as required. Rural Fire Service volunteers will be located at 53 Garnet Street, Mount Garnet.

2.8.4   Radio Stations

RADIO STATION	FREQUENCY
ABC Far North	106.7FM, 95.7FM, 720AM
4AM	558AM, 91.3FM
KIK-FM	88.7FM, 87.3FM
Hit FM	97.9FM

2.8.5   Television Stations

- ABC
- WIN
- TEN
- SEVEN
- SBS
- Imparja

2.9   Utilities

2.9.1   Electricity Supply

Ergon Energy provides power to residents via above ground lines. Interruption to supply can be caused by electrical storms, high winds, and trees falling across power lines, vehicle crashes or fires. There are no underground power supplies in the Mount Garnet community.
Many residents have back-up generators.
NB: The use of petrol generators MUST be restricted to outdoor use ONLY due to the very high risk of carbon monoxide poisioning.

2.9.2   Water Quality and Supply

Water is supply from the Herbert River and is filtered (by microfiltration) before being delivered to reservoirs and properties. The town supply has backup generator power however, access can be difficult post event.
Consolidated Tin Mining has its own water supply.

Many outlying properties have their own creek, bore and/or rainwater supplies.
Battle Creek Community have a dam that supplies their residences with water – this water supply is usually not suitable for drinking unless boiled first. Most residents have rainwater tanks.

2.9.3   Sewerage

There is no sewerage available. Residents of this area are entirely dependent on privately owned septic systems.

2.10   Hazards and Threats to the Herberton and Surrounds Community

2.10.1 Cyclone and Storms

This area is generally susceptible to cyclonic conditions between November and April. Conditions can vary from mild to severe wind, heavy to torrential rain, flooding in localised areas, across roads, creeks and private properties. Environmental damage can inhibit movement on roads, access to and within private properties. Severe storm events in early October/November have been known to down power lines and trees, cutting access and power to the area.

2.10.2 Wildfires / Bushfires

Due to the nature of the vegetation in this area there is a low likelihood of bushfires. Our Rural Fire Brigades run a consistent reminder campaign, detailing where to obtain permits, when burn-offs are permitted, along with community education.

2.10.3 Flooding

The Kennedy Highway is subject to flooding at Return Creek. Coolgarra Road is subject to flooding at Limestone CK for events greater than 1:100 AEP. Fourteen houses to the NW will be cut off from Mount Garnet Township if the bridge is flooded.

A number of rural properties along Gunnawarra Road may be isolated due to seasonal flooding, cutting them off from supplies by road. However, these properties are self-sufficient not requiring supplies for months at a time. Furthermore these properties are accessible by helicopter, with private air strips and helipads.

Nettle Creek across Kennedy Hwy at Innot Hot Springs was always subject to seasonal flooding. However, the bridge has recently been upgraded and has not experienced a flood event since construction. Previous events used to generally last three to four hours depending on severity of rain in the upper catchment area and also affected the Innot Hot Springs Caravan Park and some local residences.

2.10.4 Landslides

Possible sites identified for potential landslides include Nymbool Road between Mount Cardwell Station and California Creek. However no home would be affected and persons trapped north can travel to Lappa Junction.

Silver Valley Road may also sustain a landslide; however aid can arrive to affected persons via Herberton or Kennedy Highway.

2.10.5 Hazardous Materials

Consolidated Tin Mines Ltd (mining operation)

Located at Rutile Street, Mount Garnet, less than 1km from the township's centre. The operation is currently in care and maintenance mode with no active mining and only a skeleton crew on site. When fully operational however, due to the nature of the operation, a range of chemicals are stored and used in the processing plant. These chemicals are strictly controlled. In the event of a fire in the processing plant, or other HAZMAT incident, the township may need to be evacuated.

Due to recent restructuring of this facility, the Emergency Response Unit is limited to trained personnel with limited equipment. The closest Emergency Response to handle any dangerous situation would come from Ravenshoe QFES.

2.10.6 Earthquakes

Earthquakes have not been a threat in the Tablelands area in recent times. Historical data exists in relation to tremors which have caused minor damage, but none that have caused any great concern. The existence of even a slightly volatile seismic environment acts as a prompt for maintaining situational awareness of the threat and its possible consequences.

2.10.7 Referable Dams

A referable dam is one that would, in the event of failure, put people's lives at risk. Failure could be from excessive rainfall or sunny day failure.

Crooks Dam and Wyndham Dams (GPS Coordinates: S17º 35' 15" E145o 08' 23")

Both Crooks and Wyndham Dam are referable dams. Wyndham Dam is designed to fail into Crooks Dam.

If there is a breach of the dam during a Probable Maximum Flood (PMF) up to twenty-four houses in Mount Garnet may be flooded, Kennedy Highway at Return Creek will be flooded and fourteen houses will be cut off from Mount Garnet Township. (See EAP - Officer Contacts Restricted List)

2.10.8 Other

Heavy Vehicles
Trucks, up to 25 metres long (B-Doubles), travel along the Kennedy Hwy transporting all manner of goods including dangerous goods. These trucks like all vehicles on Queensland roads are subject to traffic crashes and due to the nature of some goods carried pose a potential hazard to the community. Trucks, up to 53.5 metres long (including Road-Trains), travel along Kennedy Hwy west of Mount Garnet. These trucks also carry all manner of good including dangerous goods.
Trucks carrying dangerous goods carry appropriate signage in accordance with Australian Standards.

Road Closures
The whole section of the Kennedy Highway that passes through Mount Garnet, from Forty Mile Scrub to Wild River is subject to fallen trees. Gunnawarra Road is also subject to fallen trees.

2.10.9 Pandemics

A pandemic is a global outbreak of a new disease on a worldwide scale for which there is little or no immunity in the population, and which is readily transferred between humans to produce infection in a high proportion of those exposed. This includes (but is not limited to), influenza and other newly identified viral infections such as novel coronavirus COVID-19.

2.11   Local Warning Systems

There is no single warning method and members of Community Disaster Teams may receive warnings via several means including:

- Emergency Management Dashboard – www.dashboard.trc.qld.gov.au;
- Communication from the TRC Disaster Management Team to the Community Disaster Coordinator and / or Team Members.
- Bureau of Meteorology Services.
- Via radio, television, website & social media.
- Via the Emergency Services.
- Tablelands Early Warning Network (Email, Voice and SMS - subscription service only). Register @: https://www.trc.qld.gov.au/disaster-management/early-warning-network-ewn/;
- Emergency Alerts (Email, Voice and SMS - unable to opt out); and
- SEWS warning signal.

2.11.1   Automated External Defibrillators

Automatic External Defibrillators (AED) can be found at the following locations:

- Mt Garnet Visitor Information Centre;
- Mt Garnet Police Station;
- Mt Garnet Ambulance Station;
- Lower Silver Valley Rural Fire Brigade Station
- Innot Hot Springs Fire Station;
- LD Lucey Memorial Park; and
- Innot Host Springs Holiday Village.

Note AED in some locations may only be accessible during business hours.

3. Section 3: Community Disaster Teams

3.1 Community Disaster Team Coordinator

The Community Disaster Team Coordinator will be a person who lives locally. They will provide a vital link between community, emergency services, other organisations and the Local Disaster Management Group in planning, responding and recovering from a disaster. Their role is to:

- Have a good understanding of the community, the surrounding area and its residents;
- Provide strong leadership, effective communication and cooperation;
- Undertake or delegate the completion and maintenance of the Community Disaster Plan;
- Maintain responsibility for the content and operation of the Community Disaster Plan;
- Communicate effectively with the Tablelands Local Disaster Coordination Centre and with the community to maintain two-way flow of information;
- Call and chair meetings of the Community Disaster Team on a regular basis;
- Provide the focal point for the community response to a disaster, be able to represent their views and activate their support;
- Ensure that the vulnerable are treated as a priority;
- Ensure that confidentiality is maintained and privacy is respected;
- Promote self-help and resilience; and
- Ensure the safety of self and others.

NOTE: Where QPS or other Lead Agency Officers are present all members of the team are required to work under their direction. Location may vary, depending on event and availability of the facility.

NAME	ROLE	PHONE	EMAIL
Michelle King	Community Disaster Coordinator	0411 261 074	mking@gunthercivil.com.au

3.2 Community Disaster Team Deputy Coordinator

The Community Disaster Team Deputy Coordinator is a person living locally who provides the vital link between the community, emergency services, other organisations, and the Local Disaster Coordination Centre in planning, responding, and recovering from a disaster.

Their role is to deputise for the Community Disaster Team Coordinator and fulfil their functions as far as possible in the absence of the Coordinator.

NAME	ROLE	PHONE	EMAIL
Cr Annette Haydon	Deputy Community Disaster Coordinator	0419 791 558	annetteh@trc.qld.gov.au
Lee Golding	Deputy Community Disaster Coordinator	0457 533 436	Golding.LeeA@police.qld.gov.au
Monica Moore	Deputy Community Disaster Coordinator	0428 897 637	Madoors4872@yahoo.com.au

For additional contacts refer to the private contact list

3.3   Community Disaster Team Members

In the event of a disaster, the following individuals and organisations will work together to achieve the aim and objectives of this Plan in order to provide support and care to the local community. To achieve this goal, members may have to call upon additional support from local residents and resources. These contacts are recorded in the restricted contact list which is maintained and held by the Community Disaster Team Coordinator.

ORGANISATION	NAME
Consolidated Tin Mining	Jamie Karamatic
Post Office – Mount Garnet	Maree Peterson
State School – Mount Garnet	Leah Buxton
QAS – Mount Garnet	David Lee
QCWA	Cathy Walker
Queensland Health	Helen Rodriguez
Mt Garnet Progress Association	Valerie Wells
Innot Hot Springs Association	Cr Haydon (Deputy listed above)
Mount Garnet Rural Fire Service Queensland	Justin Buck (President and 2nd Officer)
Community Member	Irene Dodds
Innot Hot Springs Rural Fire Service	Steve Smith
Silver Valley Rural Fire Service	Steven Morgan
Mount Garnet SES	Denise Smith (Controller)
Gunther Civil	Michelle King
Tablelands Regional Council	Andrew Tinus
Community member	Chris Wells
Community member	Lyn Arnett
Tablelands Regional Council	Deborah Gillespie
Tablelands Regional Council	Sarah Dean
QPS	Sgt Lee Golding
Community Member	Kellie Mashford
Community Member	Eddie Lavis
Community Member	Ann Lavis
Community Member	John McCall

Community member	Bob Seaman
Tablelands Regional Council	Shane Savich
Wabubadda Aboriginal Corporation	Desley Mosquito
Community Member	Georgina Duggan
Gunther Civil/Nanyetta park Station	Larrissa May
Coolgarra Station	Darcy Baker
Coolgarra Station	Simon Burtenshaw
Dover Castle Minerals	Matthew Hancock

*Refer to restricted contact list for additional details

3.4   Other Stakeholders

There are numerous agencies involved in disaster response and recovery. The following lists the public numbers of some of the government, non-government and emergency services agencies involved. To obtain 'official' support from these stakeholders, the Community Disaster Coordinator should contact the Local Disaster Management Group.

*Note, the below lists are not exhaustive. Refer to restricted contact list for additional details

GOVERNMENT & NON-GOVERNMENT FACILITIES & AGENCIES		
ORGANISATION	ADDRESS	PHONE
Bureau of Meteorology	Brisbane Regional Office www.bom.gov.au	3239 8700
Dept. Transport & Main Roads	http://131940.qld.gov.au/	13 19 40
Ergon Energy	http://www.ergon.com.au/	13 22 96 (fault) 000 or 13 16 70 (emergency)
Tablelands Regional Council	45 Mabel St Atherton www.trc.qld.gov.au	1300 362 242
Optus	www.optus.com.au	1800 780 219
Telstra	http://www.telstra.com.au/help/index.htm	13 22 03
NBN Co	https://www.nbnco.com.au/support/network-status	
Visitor Information Centre & Museum	57 Garnet Street, Mount Garnet (next to the swimming pool)	4097 9230
Library (Tuesday 9am-12pm & Thursday 2:30pm-5:30pm)	22 Opal Street, Mount Garnet	4097 9265
Mount Garnet State School	46 Garnet Street, Mount Garnet	4097 4333
QGAP – Mount Garnet (Police Station Monday & Wednesday)	Cnr Garnet and Agate Streets, Mount Garnet	4097 9005
QGAP – Ravenshoe	27-29 Grigg Street, Ravenshoe	4097 6660

ETGOLD Pty Ltd ACN 010 705 432 (Water provider to Battle Creek)		
Body Corporate for Pinnacle Community Titles Scheme 18681 (Battle Creek)		

EMERGENCY SERVICES		
ORGANISATION	**ADDRESS**	**PHONE**
Local Disaster Coordination Centre	51 Vernon Street, Atherton	1300 362 242
Queensland Ambulance Service	14 Garnet Street, Mount Garnet	000 - Urgent or life threatening / Non urgent: 131 233
Queensland Fire & Emergency Services	43 Grigg Street, Ravenshoe	000 - Urgent or life threatening
Queensland Police Service	Cnr Garnet and Agate Streets, Mount Garnet	000 - Urgent or life threatening
QFES - Rural Fire Service Queensland– Innot Hot Springs	Broken Gully Road, Innot Hot Springs	000
QFES - Rural Fire Service Queensland– Lower Silver Valley	Cnr Silver Valley and Shady Creek Road, Silver Valley	000
QFES - Rural Fire Service Queensland – Mount Garnet	Agate Street, Mount Garnet	000

4.   Section 4: Disaster Response and Recovery

4.1   Community Disaster Team Meeting Location

This is the location where members of the Community Disaster Team will meet to plan how they will coordinate the required actions. Meetings of the Community Disaster Team will be chaired by the Coordinator and / or Deputy. Where QPS or other Lead Agency Officers are present all members of the team are required to work under their direction. Location may vary, depending on the nature of the event and availability of the facility.

Facility Details	Primary	Alternative
Name	Mount Garnet SES Shed	Innot Hot Springs Rural Fire Shed
Address	Cnr. Agate St. & Opal St., Mount Garnet	Broken Gully Road, Innot Hot Springs
Key Holder/s	Tablelands Regional Council	Wayne Bowden
Computer	No	No
Phone (#)	1300 362 242	4097 0158
Generator (size)	No	2.5 KVA
Other	Toilets, BBQ, kitchen facilities	Toilets, BBQ, kitchen facilities

4.2   Public Information Point

Public enquiries should be directed to a different location where assistance and information can be provided. In the longer term, this facility may become the Recovery Centre and be managed by the Department of Communities. . Location may vary, depending on event and availability of the facility.

Facility Details	Primary
Name	Mount Garnet Visitor Information Centre
Address	Kennedy Hwy, Mount Garnet
Key Holder/s	Keith McDonald
Computer	Yes
Phone (#)	4097 9222 / 4097 9230
Fax (#)	4097 9230
Generator (size)	No

4.3   Emergency Accommodation

4.3.1   Cyclone Shelter

<p style="text-align:center">There are no cyclone shelters in the TRC region.</p>

Public Cyclone Shelters are purpose built and designed to withstand category 5 cyclones. They are provided for people who live in *storm surge* areas (a coastal issue) and are unable to make alternative safe arrangements during the impact phase of a severe tropical cyclone. As the TRC region is not at risk of storm surge, it is unlikely that we will ever have a cyclone shelter in our region.

4.3.2   Place of Refuge

A Place of Refuge is a building that has been assessed by the Department of Housing & Public Works to determine its suitability for use during cyclonic events. A Place of Refuge is **NOT** a Cyclone Shelter as none exist within the TRC region.

The Tablelands LDMG acknowledges there are no buildings within the TRC region that are designated Public Cyclone Shelters but also recognises that it may be under considerable pressure to provide some form of accommodation for those unable to make alternative, safer arrangements.   The LDMG

considers a Place of Refuge to be an appropriate option in these circumstances but is unable to make any guarantee that the facilities chosen will survive a direct impact from a severe cyclone. It is anticipated that one centre will open within the Tablelands Regional Council area initially (probably in Atherton) with others on an as needed basis.

The first option for individuals in a cyclone should always be to shelter in place especially where homes are built to current standards. If individuals choose to self-evacuate because of their circumstances then they should ensure they make appropriate arrangements (e.g. stay with family and friends in safe locations, etc.).

A Place of Refuge should be the last option for consideration and will only be made available for those with no alternative means. It is provided for urgent immediate shelter for the provision of life. A minimum of 1.5m² per person will be provided (single chair or standing room only) and facilities will need to be hardened (where possible) prior to use.

Where a Place of Refuge is activated, it will be managed in accordance with what can be put in place by Council at the time. Due to time and resource constraints, the Place of Refuge may not be able to be managed to the standard of Evacuation Centres (see 4.3.3 below).

<p style="color:red; text-align:center; font-weight:bold;">A PLACE OF REFUGE IS NOT A CYCLONE SHELTER</p>

4.3.3   Evacuation Centres

A number of premises have been identified within the Tablelands Regional Council area for alternative short-term emergency accommodation purposes for housing evacuees from affected areas in the event of an emergency e.g. wildfire, flood, etc. It is stressed that such premises are not 'shelters', in that they do not provide a safe refuge from an event such as a cyclone, for example. An Evacuation Centre is not built to Public Cyclone Shelter standards.

Evacuation Centres are intended as a last resort for people unable to make alternative arrangements. They are provided only for short periods of time and only to provide the basic accommodation and welfare necessities of those affected by an event.

Evacuation Centres are activated by the Local Disaster Coordinator as required and in response to community need. Evacuation centres are to be opened and operational prior to their details being released to the public via a media release. It may be necessary to seek assistance from Community Disaster Teams to bolster operations. If an Evacuation Centre facility is opened, it is vital that registration is undertaken using the Australian Red Cross **Register.Find.Reunite Service**. For further details contact the Tablelands Local Disaster Coordinator

<p style="color:red; text-align:center; font-weight:bold;">It is vital that the public do not attend any Evacuation Centre unless officially advised. It will not be functioning.</p>

4.4   Recovery Centre

Support and information for the public will be disseminated from this location following an event. Management of this centre may become the responsibility of Department of Communities if deemed necessary. Liaise with the LDMG Local Disaster Coordinator at the earliest opportunity if a Recovery Centre is identified as a need. Location may vary depending on event and availability of facility.

Facility Details	Recovery Centre
Name	Mount Garnet Town Hall
Address	Kennedy Hwy / Garnet St, Mount Garnet
Key Holder/s	Mount Garnet Visitor Information Centre
Computer	No
Phone (#)	No
Fax (#)	No
Generator (size)	No

Other	Toilets TV reception through satellite – large HD TV screen is available from the Mount Garnet Progress Association

4.5   Critical Infrastructure

4.5.1   Roads

Roads identified as priority 1 (high) are considered critical routes by the Department of Transport & Main Roads and / or Tablelands Regional Council. These routes are considered a priority and will be cleared by the appropriate organisations at the earliest possible time.

Other roads will be cleared by Tablelands Regional Council as priorities and resources permit. These roads are less critical to the region as a whole, but considered essential to keep communities safe and trafficable. The criticality of roads listed below by the community will inform TRC's prioritisation. Comments must be provided to support decision making.

In the unlikely event that ALL communications have failed with the LDMG Local Disaster Coordinator, the Community Disaster Coordinator may need to authorise these lower priority roads to be cleared to enable access for emergency services vehicles.

Road	Section	Criticality Ranking (1 = high, 5 = low)	Comments	Known Trouble Spot
Kennedy Hwy	Nettle Creek, Innot Hot Springs	1	Cut transport from Ravenshoe to Innot Hot Springs and Mount Garnet	Not flooded since bridge upgrade
Kennedy Hwy	Dinner Creek	1	Cut transport from Mount Garnet to Battle Creek Community	
Kennedy Hwy	Return Creek	1	Cut transport from western side of Mount Garnet, pulse isolate 14 homes from Mount Garnet township	
Kennedy Hwy – West of Mount Garnet	All Creek Crossings	1	In the event of flooding the Kennedy Hwy will be cut off at all crossings.	
Nymbool Road	Return Creek (Tributary)	1	Road to Tabo Village Water Supply	
Gunnawarra Road	All Creek Crossings	1	In the event of flooding Gunnawarra Road will be cut off at all crossings.	Flooding in creek crossings
Herbert River Road	Mandalay Crossing	2	Mount Garnet Police Divisional boundary with Ravenshoe Division	Cut due to flooding
Coolgarra Road	Limestone Creek	2	Flooding event, 24 houses may be affected if there is a breach of the dams	
Herbert River Pump station Access Road	Whole Road	5	Dirt road. In the event of extremely heavy rain and flooding road cannot be used. Pump station only used to top up Wurruma	

			Swamp (town water supply).	
Aerodrome Road	Whole Road	5	Dirt road and access to Aerodrome. Nil concerns	

4.5.2   Helipad Locations

A number of potential helipad locations should be identified in case of medical emergencies or for other reasons e.g. resupply. In the event that one of the helipads is destroyed, PRIORITY needs to be made to have one of the other areas CLEARED of debris for a helicopter to safely land.

Helipad Location	GPS Coordinates	Additional Info
Mount Garnet State School Top Oval	S17° 40' 50.8" E145° 07' 21.2"	Open grassed paddock.
Mount Garnet Information Centre	S17° 40' 46" E145° 07' 17"	Open grassed paddock.
Innot Hot Springs Fire Shed Broken Gully Rd.,	S17° 40' 7.2" E145° 14' 11.3"	**Loc:** 15km east of Mount Garnet. Sealed bitumen area and road.
Battle Creek Road Entrance to Stocklick Trading	S17° 41' 55.7" E145° 11' 38.6"	**Loc:** 10km east of Mount Garnet. Sealed bitumen road.
Council Reserve Agate St., Mount Garnet	S17° 40' 49.3" E145° 07' 12.5"	Open grassed paddock.
Mount Garnet Airfield Airport Road, Mount Garnet	S17° 42' 24.4" E 145° 08' 41.5"	**Loc:** 5km east of Mount Garnet. All weather dirt/grass air strip.
Dines Park Coolgarra Road, Mount Garnet	S17° 40' 15" E145° 06' 46"	Open grassed paddock.
Mount Garnet Golf Course LD Lucey Memorial Grounds	S17° 42' 09.9" E145° 05' 00.0"	**Loc:** 5km south-west of Mount Garnet. Hole No. 1 open grassed paddock.
Kennedy Hwy., entrance to LD Lucey Memorial Grounds	S17° 42' 05.9" E145° 04' 49.1"	**Loc:** 5km south-west of Mount Garnet. Sealed bitumen road.
Kennedy Hwy., Truck pads	S17° 40' 30" E145° 06' 19"	**Loc:** vicinity of intersection with Nymbool Rd. Dirt area.

4.5.3   Water, Sewerage, Communications and Other Infrastructure

Infrastructure	Location	Contact Details	Priority for Power 1 = high, 5 = low	Comments
Mount Garnet Water Treatment Plant	Off Wurruma Swamp Rd	TRC: 1300 362 242	1	
Mount Garnet 1.4 Megalitre Reservoir	Off Wurruma Swamp Rd	TRC: 1300 362 242	1	
Mount Garnet High Level Reservoir	Off Wurruma Swamp Rd	TRC: 1300 362 242	1	
Tabo Pump Station	Off Hay St	TRC: 1300 362 242	2	
Eastine Creek Water Supply (Tabo Dam)	Off Nymbool Road, Mt Garnet	TRC: 1300 362 242	3	

Herbert River Pump Station Water Supply	Turn off Approx. 200m west of Battle Creek Road	TRC: 1300 362 242	1	Woodleigh Station property owner Peter Waddell. Used to resupply Wurruma Swamp Near Buggery Bend
Wurruma Swamp Water Supply	Wurruma Swamp Road, Mt. Garnet	TRC: 1300 362 242	3	
Battle Creek Water Supply	Battle Creek Road, Innot Hot Springs	Fred Powell Stirling Cct., 4097 0262	1	Supplies Battle Creek Community
Mount Garnet Sub Power Station	Cemetery Road, Mt. Garnet	John Dunn Ergon Energy Ravenshoe	1	Mount Garnet feeder Gunnawarra Road feeder
Telecommunication Tower	Off Onyx Street, Mount Garnet	1800 622 203	1	Telstra Mobile Phone Tower GPS Coordinates: S17° 41' 07" E145° 07' 12"
Broadcast Australia Transmitting Site	Off Onyx Street, Mount Garnet	Maintenance 07 47288656 1800 051 115 1800 505 777	1	Site No. 4096 GPS Coordinates: S17° 41' 07" E145° 07' 12"

4.6   Vulnerable Groups in Community

Vulnerable people are those who are less able to look after themselves in an emergency situation. Vulnerable groups include young children, the aged, disabled, tourists, foreign language speakers, those with learning difficulties, people caring for very young children etc. These people should be considered as a priority for support and deployment of resources. The following groups maintain their own vulnerable group registers.

Name of Group	Address	Special needs serviced
Mount Garnet Community Health Clinic	2 Galena Street, Mount Garnet	Elderly and Patients
Mount Garnet State School	Garnet Street, Mount Garnet	Students and staff
Mount Garnet QCWA	16 Garnet Street, Mount Garnet	Elderly
RADCARE (5)	Moore St, Ravenshoe	Elderly
Rural and Remote Home Care Services	Herbert St, Ravenshoe	Elderly
Ngoonbi Community Services Indigenous Corporation	Atherton	Indigenous service
Ravenshoe Community Centre	3 Bolton St, Ravenshoe	Whole of community - various

Cairns Regional Domestic Violence Service	(Ravenshoe Community Centre), 3 Bolton St, Ravenshoe	Victims of domestic violence
Mamu Health Service	39-41 Grigg Street, Ravenshoe	Indigenous

NOTE: Not all of the vulnerable people within the Mount Garnet & Surrounds are attached to the above groups. Please see Appendix A: Responsibilities Checklist.

4.7   Information Dissemination Methods

Communication is a critical component of this Plan. People within the Mount Garnet & Surrounds community should be alerted to an impending disaster situation and / or be contacted after the event has occurred to check on their safety and wellbeing.

Information to be disseminated is to be approved by the Community Disaster Coordinator in liaison with the LDCC.

The following communication pathways are available (subject to disruptions) in the Mount Garnet & Surrounds community:

Communication System	Contact / Responsibility	Comments
Emergency Group Meeting	Community Disaster Coordinator	Community Disaster Team to assist.
Tablelands Early Warning Network	TRC or LDMG	This is an opt in service. Registration via Tablelands Regional Council Website www.trc.qld.gov.au
Volunteer Groups / Wardens	SES Rural Fire Brigade	Physical locations, radio and schedule meetings
School Information Boards	School Principal + Police to coordinate	Contact Principal to utilise board.
School Newsletter	School Principal + Police to coordinate	Contact Principal to utilise newsletter.
Community Notice Boards (school, post office, general store, top shop, fuel shop)	Nil – Utilise shop windows and Police Station front door	Police or Community Disaster Coordinator to coordinate
Community Facilities e.g. Supermarket, Post Office, etc.	Local Shop fronts	Police or Community Disaster Coordinator to coordinate
UHF / VHF / CB Radio	Police SES Rural Fire Brigade Ambulance TRC	UHF CB Channel 10 is the initial contact channel when all communications fail. Repeater channel 2

Satellite Phones	QAS TRC Ravenshoe Depot	TRC through LDMG Community members may have private satellite phones
Telephone Cascade System - landline / mobile	Police; SES; Rural Fire Brigade; Ambulance	Police to coordinate
Broadcast Radio	TRC or LDMG Refer to all radio networks	LDMG to coordinate
Email / Website / Face book	TRC Disaster Management Facebook & Twitter - www.facebook.com/TablelandsDCC QPS Facebook Queensland Fire and Emergency Services -QFES Facebook	LDMG Police Media
Face to Face	Police SES Rural Fire Brigade Ambulance	Word of mouth, runners, house checks, door knocking, access with horses etc

Before information is communicated to the public it should be confirmed. Great care should be taken to ensure that no conflicting messages or misinformation is disseminated as this will lead to panic and disorder.

Before information is communicated to the public in regard to the LDMG's response and / or recovery processes it must be approved by the Chairperson of the LDMG as stipulated in Section A 'Media Policy' of this Plan. Other agencies are able to communicate with the media under their own organisations policies in regard to their own operational duties. A guide to dealing with the media can be found in Section 1.

5. Section 5: Proposed Annual Community Education and Awareness Raising

Community Awareness

The following are suggested activities to be undertaken by Community Disaster Teams on an annual basis:

- Awareness of Community All-Hazard Disaster Plan
- Disaster Coordination Exercise
- Cyclone Awareness and Preparedness Campaign
- Bushfire Awareness and Preparedness Campaign
- Presentations to vulnerable groups
- Presentations to local businesses and community organisations

Assistance can be sought from the TRC Disaster Management Team.

NOTE: This list is not exhaustive

Individual & Household Awareness

In the event of an emergency, the Tablelands Regional Council, Emergency Services and other professionals may well be overwhelmed and unable to provide immediate support. Even after some time, the support from agencies may be limited due to resource issues and other priorities. It would help the emergency services and those living and working in your community, particularly the vulnerable, if all individuals and households could actively prepare for disasters and promote self-help and resilience within the community.

Some examples include:

- Considering the potential hazards and what action individuals and families can take to minimise danger to life and property.
- Being aware of the information in the Community Disaster Plan and the Local Disaster Management Plan for the Tablelands Region
- Preparing a household emergency plan for your own home and family either to evacuate to a safer place or to be secure in your own home.
- Prepare your Bushfire Survival Plan (stay and defend or go early)
- Take into consideration your pets and their needs!
- Making an Emergency Contact List - phone numbers of family, friends, emergency services etc.
- Preparing an emergency survival kit and evacuation kit.
- Preparing emergency food and water supplies for up to one week (one month in remote areas)
- Being aware of neighbour's needs - especially if they are elderly or vulnerable.
- Ensuring each family member knows where and how to turn off water, gas and electricity supplies in your home.
- Checking that your insurance cover is adequate for your family, your home and your contents. Keep brief details of your insurance company with your contact list.
- Tune into warnings via your local radio and television stations for advice and updates.

Individuals should aim to remain resilient for at least 7 days without any external assistance. In remote areas, community members should aim to be self-sufficient for one month.

More info can be found at:
www.trc.qld.gov.au/disaster-management
www.dashboard.trc.qld.gov.au
www.disaster.qld.gov.au/Pages/default.aspx

Appendix A: Responsibilities Checklist

LIFE THREATENING EMERGENCIES: If Community Disaster Coordinator or Team Members are made aware of a life threatening emergency they must advise the person to phone '000' immediately. If they are unable to phone '000' the Coordinator or Team Members should only then endeavour to do so, on their behalf. This instruction is a directive from the Emergency Services.

If you become aware of an actual or impending disaster situation in your community, ensure the relevant Emergency Services have been alerted and are aware. Ensure the Tablelands Local Disaster Coordinator (LDC) is kept fully informed of the response and recovery operations at the community level and of any requests for assistance or resources. Depending on resources and the situation, all or some of the following actions, or alternate/additional actions, may be undertaken. The Community Disaster Team should work together to complete the tasks below at each phase of the activation process.

In the event that a QPS or other Lead Agency Officer is present, all members of the team should work under their direction whilst ensuring the Tablelands LDC is kept fully informed.

It should be noted that the Tablelands Local Disaster Coordination Centre (LDCC) and Community Disaster Teams may be at **differing levels of the activation process.** The move to different activation levels is guided by the specifics of each event. It is vital that communication with the Tablelands LDCC is maintained in relation to activation status to ensure the safety of Community Disaster Team members.

DEFINITION OF ACTIVATION LEVELS:

ALERT: A heightened level of vigilance due to the Awareness of a hazard that has the potential to affect the local government area.

LEAN FORWARD: Operational state prior to 'stand up' characterised by a heightened level of situational awareness and a state of operational readiness. There is the likelihood that threat may affect the community and there is a need for public awareness.

STAND-UP: Threat is imminent and the community will be or has been impacted.   The response requires coordination and will be done through the Tablelands LDCC.

NOTE: In the event of a cyclone, Community Disaster Team members are not expected to action any items or move to STAND UP phase until the event has passed and it has been deemed safe to do so by the LDCC or the Community Disaster Team Coordinator.   If Mount Garnet & Surrounds Community members have been affected, coordinate local information on impacts and as best able, pass that information to the Tablelands Local Disaster Coordination Centre and / or local residents.

STAND DOWN: Threat is no longer present and the community has returned to normal function.

	Prior to any disaster - Tasks	Comments (task allocation, updates, info)	Initials Completed
1.	Review Mount Garnet & Surrounds Community Disaster Plan and Contact List on a regular basis to ensure it remains up to date and current. Suggest May (bushfires) & November (cyclones).		
2.	Test Plan on a regular basis to ensure availability of equipment, communications, forms, maps, etc. (suggest annually)		
3.	Call regular meetings of the Community Disaster Team to ensure regular communication and relationship building. Suggest May (bushfires) & November (cyclones). Invite the Tablelands Local Disaster Coordinator and ensure that attendance and minutes of these meetings are kept.		
4.	Undertake regular initiatives to educate community members on disaster preparedness and resilience issues e.g. get to know your neighbour, hold a pre-cyclone season or bushfire BBQ		
5.	Ensure that Community Disaster Team Members' individual preparedness has been undertaken and that their family members understand the role they may play in a disaster event.		

ALERT STAGE

ALERT requires a heightened level of vigilance due to the possibility of an event in Mount Garnet & Surrounds Community.

	Alert Stage - Tasks	Comments (task allocation, updates, info)	Initials Completed
1.	Ensure that own individual preparedness has been undertaken, and that own family members understand the role you may play in a disaster event.		

	Alert Stage - Tasks	Comments (task allocation, updates, info)	Initials Completed
2.	Establish communications with the Tablelands Local Disaster Coordinator and comply with all advice / requests.		
3.	Print sufficient copies of required forms including Operation Logs, Rapid Damage Assessment, Situation Reports, Requests for Resources & contact details		
4.	Check all communication systems are in working order.		
5.	Maintain a log of significant events and decisions including lessons identified (Appendix B).		
6.	Where it is safe to do so set up a Community Disaster Team Meeting to discuss with members the impending event and the actions that may be necessary. Meetings may be in person or online and issues for discussion may include:		
	Agencies checking on vulnerable persons and determining what support may be necessary		
	Identify and prioritise citizens that need to be alerted e. g those under threat. Delegate members or service agencies to contact them to confirm awareness & preparedness		
	Identifying resources that may be needed and their availability. Ensure relevant contact details are available. (e.g. key holders)		
	Discuss possible risks that may arise as a result of the event. Ensure team members understand that safety is the number one priority and that risks are not to be taken when trying to complete tasks following the impact e.g. Rapid Damage Assessment reporting.		
	Ensure all team members have completed personal preparations e.g. implement household emergency plan, prepare emergency kit, securing property, etc. Team members are to set the example in the community by remaining calm and representing preparedness and resilience.		

		Alert Stage - Tasks	Comments (task allocation, updates, info)	Initials Completed
		Adhere to all emergency information / advice / warning messages.		
		Report any critical needs/concerns raised to the Coordinator		
		Confirm future meeting times / locations, etc.		
7.		Where it is safe to do so, determine where the Public Information Point could be established. Advise the Tablelands Local Disaster Coordinator and advertise locally. In the event of a cyclone this location will be opened **after the event** and only if the location has been deemed to be safe.		
8.		Monitor the situation: Tune into local radio, television, internet, etc. for current warnings/latest updates/ information. Remain in regular contact with the Tablelands Local Disaster Coordinator.		

LEAN FORWARD STAGE: Heightened level of situational awareness of a current or impending disaster event and state of operational readiness. Example: The Community Disaster Team would move to LEAN FORWARD on receipt of a cyclone warning or other event threatening the area.

	Lean Forward Stage - Tasks	Comments (task allocation, updates, info)	Initials Completed
1.	Ensure all actions from ALERT have been completed.		
2.	Maintain communications with Disaster Team members via phone, email, radio and / or in person.		
3.	Maintain communications link with the Tablelands Local Disaster Coordinator and comply with all advice / requests. Ensure regular SITREPS are provided (Appendix D).		
4.	Where safe, organise and run regular Community Disaster Team meetings (in person / online). Record minutes.		

		Lean Forward Stage - Tasks	Comments (task allocation, updates, info)	Initials Completed
		Relevant issues that may be discussed could include:		
		Overview of situation.		
		Prepare members for the reality: extended loss of power, communication and water, isolation, threat to life and property.		
		Identify possible risks that may arise following the impact so that Rapid Damage Assessment / key tasks can be undertaken safely.		
		Contact and discuss issues as below. Record A/Hrs. contact details of the following:		
		Licensed Premises & Accommodation: advise risk, determine intentions		
		Fuel and gas providers: determine availability of supplies, trading hours (extended) and prepare them for reality		
		Shops: determine availability of supplies, determine trading hours, advise they test generator/s		
		Determine availability of earthmoving contractors and equipment		
		Community Disaster Coordinator to liaise with School Principal to ensure intentions of Education Qld in relation to student's welfare and closure of facility.		
5.		Identify the following that may need to be prepared/ cleared/opened:		
		Keys roads; including access to key infrastructure		
		Helicopter landing pads within/near township		
6.		Check with QPS Officer to locate and notify itinerants and campers of pending threat at:		

	Lean Forward Stage - Tasks		Comments (task allocation, updates, info)	Initials Completed
		Camp Sites - along Millstream creek, Herbert River, DJ Lucey Memorial Grounds and Girringun National Park		
		Caravan Parks - Innot Hot Springs and Mount Garnet Travellers Park		
7.	Identify public notice boards or locations. Delegate member to erect 'WARNING-PREPARE NOW for DISASTER NAME' on this board and any BOM updates, tracking maps, warnings, alerts and other official advice from the LDCC. Abide by Media Policy in Section A of this Plan.			
8.	Determine time of next meeting			

STAND UP: **Under no circumstances should you put yourself or others at risk in order to fulfil these tasks.**

Each event is different and a risk assessment must be undertaken before completing any actions at STAND UP.

Advice and direction will be given to Community Disaster Teams by the Tablelands LDCC when to STAND UP. If In the event that the community is isolated and all communications have been lost, undertake the coordination of the response to sustain the local community until such time as additional support arrives. The Tablelands LDCC will endeavour to access and provide resources to all communities at the earliest possible time but may be restrained by other urgent priorities, resources, topography, hazards, etc.

	Stand Up Stage – Tasks	Comments (task allocation, updates, info)	Initials Completed
1.	Ensure all actions from LEAN FORWARD have been completed.		
2.	Follow the advice provided by the Tablelands Local Disaster Coordinator and the Emergency Services at all times. If required, the LDCC will request that a Rapid Damage Assessment		

		Stand Up Stage – Tasks	Comments (task allocation, updates, info)	Initials Completed
		(Appendix C) is undertaken. A Rapid Damage Assessment should **NOT** be progressed without authorisation from the LDCC.		
3.		Only when safe to do so, organise Community Disaster Team members to undertake Rapid Damage Assessment (Appendix C) & SITREP (Appendix D) reporting. Immediately complete damage reports and operations log (with photographs). Report to LDCC and request advice on further action to be taken.		
4		Complete SITREPS as required.		
5.		Identify a suitable Public Information Point that has been deemed safe by Tablelands LDCC		
6.		Where safe, hold Community Disaster Team Meeting. Record minutes. Items to raise include:		
		Update from members of action taken/priority items.		
		Request that relevant agencies determine vulnerable person's safety/welfare needs. Ensure all are accounted for.		
		Update of situation and communication with LDCC		
		Determine if/where contractors and machinery is available/dispatched - Liaise with LDCC prior to commencement of clearing work – no approval from LDCC = no payment! If additional resources are required, complete a Request for Resources (Appendix E) to the LDCC who will prioritise and action		

		Stand Up Stage – Tasks	Comments (task allocation, updates, info)	Initials Completed
		Encourage community to assist each other with clean-up operations. This should be conducted in a safe manner. Ensure any property damaged is photographed and documented adequately for any insurance assessor prior to clean up. If in doubt, do not clean up.		
		Delegate member to update authorised information on Notice Boards, shop fronts etc. on a regular basis		
7.		Maintain on-going, timely and relevant communication (phone, email, fax, through controller, radio, in person etc.) direct to the Tablelands LDCC, as requested and to determine/report on situation and priorities, requests and vulnerable persons.		
8.		QPS and other authorised emergency services to patrol areas, as necessary		

NOTE: Each event is different. As a guide, STAND UP for Community Disaster Teams for a cyclone event will be after the all clear has been received from BoM. The cyclone will have already passed the region and there will be no risk of cyclonic winds. Conversely, STAND UP for a wildfire may be whilst the fire is actually impacting the community. Members of Community Disaster Teams are not expected to put themselves or others at risk of danger to complete any action in this Plan. Your safety and the safety of others is our number one priority. If unsure **DO NOT** complete the Rapid Damage Assessment and seek direction from the Tablelands LDC.

STAND DOWN STAGE:

Transition to normalcy. No longer a requirement to respond to the event as threats are no longer present.

	Stand Down Stage - Tasks	Comments (task allocation, updates, info)	Initials Completed
1.	Conduct and record debrief with Community Disaster Team to determine what worked well and what requires improvement. Advise Tablelands Local Disaster Coordinator.		
2.	Review Community Disaster Plans and update with lessons identified from debrief. Resend to those on distribution register		

3.	Continue to communicate on-going requirements and provide support to members of the community during recovery and rehabilitation phases ensuring information on appropriate support services is available.		

Appendix B: Operations Log

FOR MOUNT GARNET & SURROUNDS COMMUNITY FOR _____EVENT

DATE:				SHEET NO:			
Key	T = Telephone	R = Radio	S = SMS	V = Verbal	N = Notes	D = Decision	E = Email

Time	T-R-S V-N-D-E	From	To	Incident or Occurrence	Action Taken

PRINT NAME:	SIGNED:

Appendix C: Rapid Damage Assessment

TRC	**RAPID DAMAGE ASSESSMENT** **MOUNT GARNET & SURROUNDS COMMUNITY DISASTER TEAM**

Under no circumstances should you put yourself or others at risk to fulfil this task.

If required, the LDCC will request that a Rapid Damage Assessment is undertaken. This should not be progressed without authorisation from the LDCC. Please be aware of possible risks of undertaking a Rapid Damage Assessment, which could include fallen live power lines, fallen trees, flooding, debris, hot ash, burning logs etc.

A Rapid Damage Assessment is designed to assist the Tablelands LDCC with vital information that may be affecting your area after a disaster event. It should provide the Tablelands LDCC with accurate information for an adequate response to life-threatening situations, a quick analysis of the potential hazard to critical infrastructure and to determine the priorities for the deployment of resources.

EVENT:		LOCATION:		
SUBMITTED ON: DAY: DATE / /		AT: TIME: hrs.		
Author:	**Contact Details:**	**Signature:**	**Date:**	**Time:**
Community Disaster Coordinator:	**Contact Details:**	**Signature:**	**Date:**	**Time:**
Tablelands Local Disaster Coordination	**Contact Details:**	**Signature:**	**Date:**	**Time:**

Centre: received / read			

DWELLINGS: (APPROXIMATE NUMBER)

COMMUNITY / AREA	MAJOR DAMAGE	MINOR DAMAGE	NO DAMAGE	NOTES (EG type of damage)

OTHER COMMENTS:

CRITICAL INFRASTRUCTURE: (Mains Power, Roads, Bridges, Sewerage, Town Water, Helipads)

MAINS POWER (LIST AREAS)	NO POWER	INTERMITTENT	WORKING	NOTES
PLEASE BE AWARE THE POSIBILITY OF FALLEN LIVE POWER LINES. CALL 000 IMMEDIATELY TO REPORT LOCATION				

OTHER COMMENTS:				
ROADS (LIST ROADS)	**MAJOR DAMAGE**	**MINOR DAMAGE**	**NO DAMAGE**	**NOTES: (e.g. Type of damage)**

OTHER COMMENTS:				
BRIDGES (LIST BRIDGES)	**MAJOR DAMAGE**	**MINOR DAMAGE**	**NO DAMAGE**	**NOTES: (e.g. Type of damage)**

OTHER COMMENTS:

SEWERAGE & WASTE SYSTEMS (LIST AREAS)	MAJOR DAMAGE	MINOR DAMAGE	NO DAMAGE	NOTES (could include septic and other systems)

OTHER COMMENTS:

TOWN WATER (LIST AREAS)	NO SUPPLY	INTERMITTENT SUPPLY	NORMAL SUPPLY	NOTES

OTHER COMMENTS:

HELIPADS	MAJOR DAMAGE	MINOR DAMAGE	NO DAMAGE	NOTES

OTHER COMMENTS:

COMMUNICATIONS: (Landline, Mobile, Internet, 2-Way Radio, Broadcast Radio and Television)

LANDLINE NETWORK (LIST AREAS)	FAILED	INTERMITTENT	FULL SERVICE	NOTES

OTHER COMMENTS:

MOBILE NETWORK (LIST AREAS)	FAILED	INTERMITTENT	FULL SERVICE	NOTES

OTHER COMMENTS:

INTERNET NETWORK (LIST AREAS)	FAILED	INTERMITTENT	FULL SERVICE	NOTES

OTHER COMMENTS:

UHF / VHF RADIO (LIST AREAS)	FAILED	INTERMITTENT	FULL SERVICE	NOTES

OTHER COMMENTS:

BROADCAST RADIO (LIST AREAS)	FAILED	INTERMITTENT	FULL SERVICE	NOTES

OTHER COMMENTS:

BROADCAST TELEVISION (LIST AREAS)	FAILED	INTERMITTENT	FULL SERVICE	NOTES

OTHER COMMENTS:

BUSINESSES: APPROX NUMBER

NAME / ADDRESS	MAJOR DAMAGE	MINOR DAMAGE	NO DAMAGE	NOTES: (EG: Type of damage)

OTHER COMMENTS:

COMMUNITY INFRASTRUCTRE & FACILITIES: (Halls, Amenities, Schools, Hospitals, Lakes, Walking Tracks etc.)

TYPE / AREA / ADDRESS	MAJOR DAMAGE	MINOR DAMAGE	NO DAMAGE	NOTES: (EG: Type of damage)

OTHER COMMENTS:

ANY OTHER INFORMATION RELEVANT TO THIS ASSESSMENT:

TYPE / AREA	MAJOR DAMAGE	MINOR DAMAGE	NO DAMAGE	NOTES: (EG: Type of damage)

OTHER COMMENTS:

Please return this form to the Community Disaster Team Coordinator in your area by:

Tel: Will be provided at meeting

UHF CB CH 10

or

To the Tablelands Local Disaster Coordinator by:

> ➢ Email: disastermangement@trc.qld.gov.au or
> ➢ Tel: 1300 362 242 or
> ➢ Via Resilient Communications Radio Network (e.g. QPWS VHF)

Appendix D: Situation Report

<table>
<tr><td colspan="4">SITUATION REPORT
MOUNT GARNET & SURROUNDS COMMUNITY DISASTER TEAM
TRC</td></tr>
</table>

This Form should be completed by the Community Disaster Team Coordinator on a regular basis (10:00hrs daily unless otherwise requested) and returned to the Tablelands Disaster Coordination Centre by the most appropriate means.

<table>
<tr><td colspan="6" align="center">SITREP DETAILS</td></tr>
<tr><td>EVENT:</td><td colspan="5"></td></tr>
<tr><td>DATE:</td><td>/   /</td><td>TIME:</td><td>Hrs.   :</td><td>SITREP No:</td><td></td></tr>
<tr><td>ACTIVATION STATUS:</td><td colspan="5">Circle: Alert   or   Lean Forward   or   Stand up   or Stand Down</td></tr>
</table>

<table>
<tr><td align="center">SITUATION OVERVIEW</td></tr>
<tr><td>1.   Weather (Local observations)

</td></tr>
<tr><td>2.   Summary of Past 24 Hours by Disaster Team (Include brief details of operations, meetings, actions, etc.)

</td></tr>
<tr><td>3.   Damage Assessment Overview (Include brief summary of effects – refer to Damage Assessment Form if completed)

</td></tr>
</table>

4. Media (Include brief details of any media related issues/actions)

5. Safety / Health Concerns (consider physical and mental health of community members, contagious outbreaks, food/water concerns, accommodation issues etc.)

6. Any Changes to Local Contacts

7. Projected Operations for Next 24 to 48 Hours (Major problems and priorities of the next 24 to 48 hours. Anticipated resource requirements, etc.)

Author:	Contact Details:	Signature:	Date:	Time:
Community Disaster Team Coordinator:	Contact Details:	Signature:	Date:	Time:
Tablelands Local Disaster Coordination Centre: received / read.	Contact Details:	Signature:	Date:	Time:

Appendix E: Request for Resources

Requesting Community:	
Person placing request:	
How urgent is this request?	Need it within (circle) <4 hours 8 hours 12 hours Next day 2 days
Material/Items Requested (be specific- give numbers, sizes, etc.):	
Exact location for delivery:	
Required time for delivery:	
Critical Issues (safety, warnings, road closures, how do we unload items):	
Received time/date:	
Where did it come from?	
Who do we contact for return?	

PREPARED BY:		AUTHORISED BY:	
POSITION:		POSITION:	
TIME:	DATE:	TIME:	DATE:

Appendix F: Meeting Attendance Register

on   /   /20   at   :   hours

Name	Agency	Address	Phone	Mobile	Email	Signature

Appendix G: Disaster Management Acronyms

ADF	Australian Defence Force
AEMI	Australian Emergency Management Institute
BoM	Bureau of Meteorology
DAF	Department of Agriculture and Fisheries
DCCSDS	Department of Communities, Child Safety and Disability Services
DDC	Surrounds Disaster Coordinator
DDCC	Surrounds Disaster Coordination Centre
DDMG	Surrounds Disaster Management Group
DNRME	Department of Natural Resources, Mines & Energy
DSDMIP	Department of State Development, Manufacturing, Infrastructure and Planning
DTMR	Department of Transport & Main Roads
EMA	Emergency Management Australia
GIS	Geographic Information System
LDC	Local Disaster Coordinator
LDCC	Local Disaster Coordination Centre
LDMG	Local Disaster Management Group
LDMP	Local Disaster Management Plan
NDRRA	Natural Disaster Relief and Recovery Arrangements
PPRR	Prevention, Preparedness, Response, Recovery
QAS	Queensland Ambulance Service
QDMC	Queensland Disaster Management Committee
QFES	Queensland Fire and Emergency Services
QPS	Queensland Police Service
QPWS	Queensland Parks and Wildlife Service
Q-Rail	Queensland Rail
SDCC	State Disaster Coordination Centre
SES	State Emergency Service
SEWS	Standard Emergency Warning System
SOPs	Standard Operating Procedures
TPHU	Tropical Population Health Unit (Queensland Health)
TRC	Tablelands Regional Council

Appendix H: Distribution Register

Name	Role	Organisation
Michelle King	Community Disaster Team Coordinator	Gunther Civil
Cr Annette Haydon	Deputy Community Disaster Team Coordinator	Tablelands Regional Council
Sgt Lee Golding	Deputy Community Disaster Coordinator	Queensland Police Service
Monica Moore	Deputy Community Disaster Coordinator	
Various	Community Disaster Team Members	Mount Garnet & Surrounds Disaster Group
Sarah Dean	Local Disaster Coordinator	Tablelands Local Disaster Management Group (LDMG).
Cr Rod Marti	Mayor	Tablelands Regional Council
Cr Bernie Wilce	Tablelands LDMG Chair / Councillor	Tablelands Regional Council
Various	Councillors	Tablelands Regional Council
Sergeant Bill Stanley	DDMG Executive Officer	Queensland Police Service
Community Members		
TRC Website		

The Community All Hazards Disaster Plan Template has been developed by
Tablelands Regional Council Disaster Management

***The Local Disaster Management Group wishes to officially recognise
the enthusiastic efforts made by members of the Community in the
development and implementation of this Community Disaster Plan.
We wish to acknowledge their willingness to work with Council to
assist their community prepare for, respond to and recover from
disaster events that may affect them.***

Live, discover and invest in a Tablelands community

Tablelands Regional Council

trc.qld.gov.au
info@trc.qld.gov.au
1300 362 242

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PO Box 573, Atherton Qld