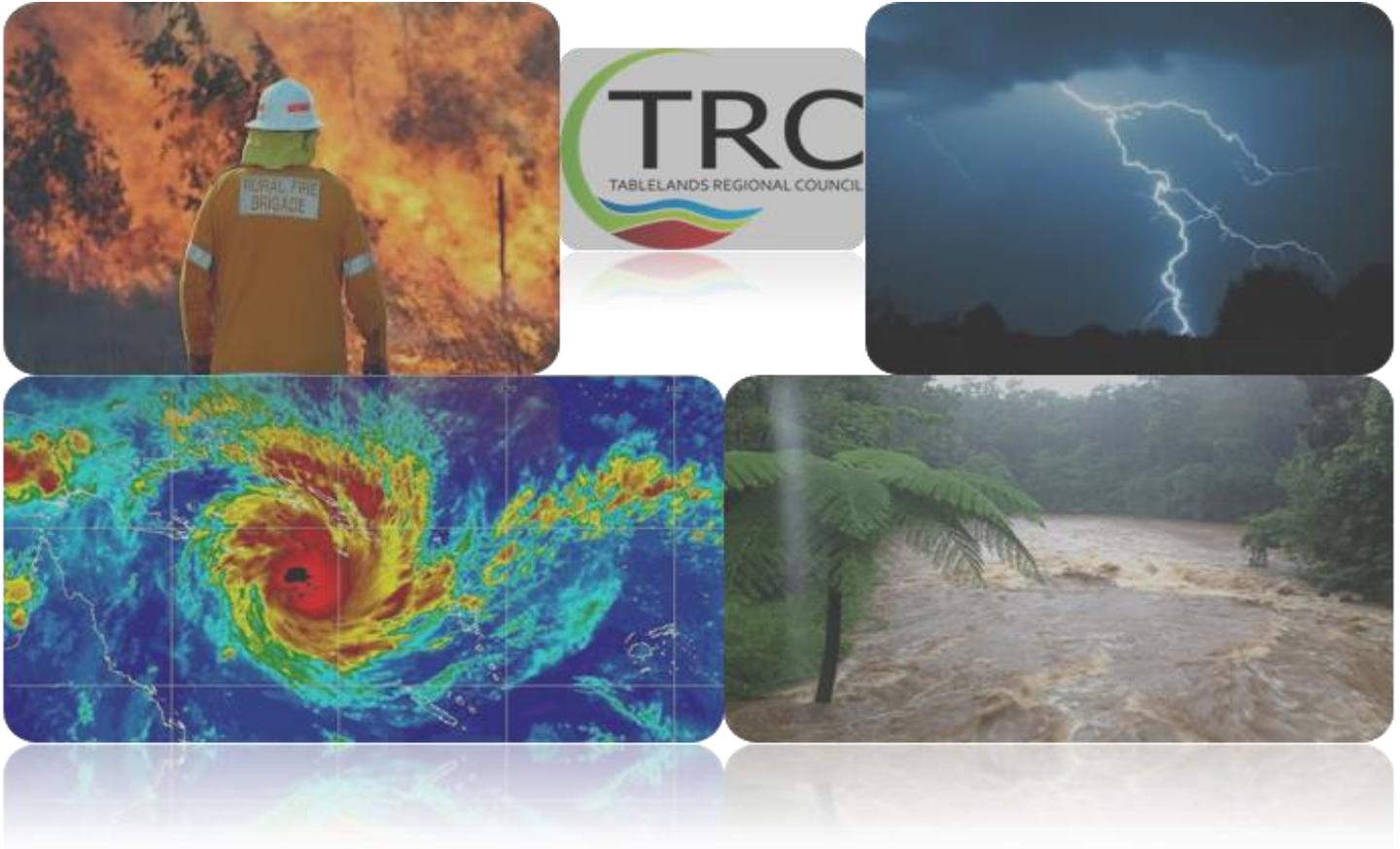


# Tablelands Regional Council



## Millaa Millaa and Surrounds – Community All Hazards Disaster Plan

Tablelands Regional Council acknowledges the Traditional Custodians of the Tablelands region and recognises their continuing connection to country. We pay respect to Elders past, present and future.





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## Version Control

<b>Plan Owner:</b>	Millaa Millaa Community Disaster Group
<b>Authority/Role:</b>	
<b>Version Number:</b>	6.0
<b>Date:</b>	January 2023

Version	Outline of Revisions	Date
V1.0	First and working draft.	04 Dec 2011
V2.0	Final draft approved by Local Disaster Coordinator and Mayor for launch. Plan to be approved by LDMG on 29/02/12.	24 Feb 2012
V2.1	Changes formatted for Website	21 Mar 2012
V3.0	Minor amendments to Section 1.7 Inclusion of Activation Levels Section 1.8 Media Policy Appendix H moved to this section. Section 4.3 Emergency Accommodation – thorough explanation and removal of possible Evacuation Centre Locations. This information will now be kept in the Private Contact List of individual Plans. Appendix C – Community Request Form removed. Appendix D Rapid Damage Assessment reviewed and restructured and now at Appendix C. Circulated for Approval by LDMG.	10 Dec 2014
V4.0		Dec 2016
V5.0	Updates due to COVID-19 Pandemic. Amendments to team members, contact details. Updated some chainsaw operator and first aid information (on restricted contacts), telephone communication black spots, Police Regional Director, TRC Mayor Added Traditional Owner camps along Northern side of Barron River and Lean Forwards tasks to include Traditional Owners Camps Updated some vulnerable group contacts, Recovery Centre details (now Education Qld TEEC), updated Team Co-ordinators Phone number, updated Internet service details.	Sep 2020 Updated by Yvette Rippin
V5.1	Reviewed and updated V 5.0. Minor corrections made	Jan 2021 reviewed and updated by Lisa Worrall, Peter Hitzke and Dave Bilney



V5.2	Minor edits throughout. Global change Millaa Millaa & District to Millaa Millaa and Surrounds throughout to ensure consistency in terminology across region and plans.	Jan 2021
V6.0	Minor refresh and edits throughout. V6.0 presented to LDMG for adoption on 18/01/23.	Jan 2023



# 1. Section 1: Overview of Community Disaster Plan

## 1.1 General Information

A disaster can occur with little or no warning and can be caused by a number of different hazards. This Plan is based on an 'all-hazards' approach, meaning it can be implemented for any type of disaster event e.g. cyclones, storms, floods, wildfires, earthquakes, major transport accidents, etc.

The Tablelands is a diverse region covering a large area of 11,334 km<sup>2</sup> with approximately 25,575 residents. This Plan is based on the concept of community resilience. It recognises and promotes the need for effective communication and coordination and seeks to ensure communities that potentially may become isolated following a disaster event have the capacity to cope in the short term, until external resources can arrive.

Nobody should place themselves in danger or ask others to undertake any act that will place them in jeopardy. The **Emergency Services**, even in the most difficult conditions, are the best agency to undertake tasks relating to life threatening situations and **MUST be called**.

The Tablelands Local Disaster Management Group (LDMG) through its Local Disaster Coordinator has legislated responsibility under the *Disaster Management Act 2003* (Qld) for coordinating disaster operations in the region. The Local Disaster Coordinator of the LDMG must be kept regularly updated by the Community Disaster Group Coordinator.

This document has been prepared by the Millaa Millaa and Surrounds Community Disaster Group with assistance from the Tablelands Local Disaster Management Group. Throughout a disaster, the Community Disaster Group Coordinator will attempt, within the constraints of the situation, to provide information to the Tablelands LDMG Local Disaster Coordinator acting as the Coordinator for the multi-agency response, and where appropriate to the community of Millaa Millaa and Surrounds.

Tablelands Regional Council has teams of trained officers who will endeavour to meet the requirements of the Local Authority response to any disaster. However, they may need to call upon local knowledge to ensure the best deployment of resources.

Communication with the Local Disaster Coordinator is necessary to authorise the deployment of local resources. Permission must always be sought as there is no financial delegation provided to the Community Disaster Group Coordinator by the LDMG / Tablelands Regional Council.

If communication with the Local Disaster Coordinator proves impossible by ALL means, then local resources can be deployed in accordance with what is documented in this Plan in order to sustain life and protect property only. Examples of measures that Tablelands Regional Council would regard as essential to sustain life and protect property include, but are not limited to:

- providing sufficient food to feed evacuees located in evacuation centres;
- providing fuel for generators necessary to operate essential community services, businesses or infrastructure (e.g. fuel to run hospital generators, evacuation centre generators, sewerage treatment plant generators etc.);
- arranging for the clearing of roads necessary to enable emergency service vehicles to access the location of an emergency or to enable the safe evacuation of residents whose lives are at risk;
- arranging for the provision of essential medical services to sick or injured persons.

Where local resources are deployed without the prior authorisation of the Local Disaster Coordinator, the Community Disaster Group Coordinator must ensure that the expenditure incurred does not exceed what is essential to sustain life and protect property. For example, if there is more than one option available to sustain life or protect property and each would be effective, then the Community Disaster Group Coordinator should choose the option which incurs the least expenditure.



If these rules are followed, Tablelands Regional Council agrees to reimburse reasonable expenditure. However, at no time should an individual item of expenditure exceed \$500 nor total expenditure exceed \$2000. Receipts and a reasonable explanation of expenditure will need to be provided prior to any money being reimbursed.

In the event of the Millaa Millaa and Surrounds Community being isolated as a consequence of the disaster, local residents may have to maintain and protect their own communities until such time as external support can reach the community and normality can be restored.

This Plan should be seen as a living document that will be updated on a regular basis as further information and procedures are developed. This Plan does not remove the requirement for community members to ensure they have taken appropriate precautions to protect themselves and their properties from disaster events. The responsibility to remain alert to warnings and information still rests with the individual.

Further advice and guidance about Disaster Management can be found at:

<http://www.trc.qld.gov.au/disaster-management>

<http://dashboard.trc.qld.gov.au>

Where you will find;

- ✓ Tablelands Regional Council's Disaster Management Plan
- ✓ Information and links to leaflets on preparing for disasters
  - ✓ Plus other advice and useful contacts

Please contact the Tablelands Local Disaster Management Group if you have any queries.

### **ASK TO SPEAK TO LOCAL DISASTER COORDINATOR**

TRC Call Centre: Tel: 1300 362 242

Local Disaster Coordination Centre: Tel: 1300 362 242

## **1.2 Disaster Definition**

Under the Queensland *Disaster Management Act 2003* (Qld), a disaster is defined as:

*'A serious disruption in a community, caused by the impact of an event, that requires a significant coordinated response by the State and other entities to help the community recover from the disruption.'*

## **1.3 Plan Ownership and Revision**

This Plan is owned by the Millaa Millaa and Surrounds Community Disaster Group on behalf of the community of Millaa Millaa and Surrounds. The Tablelands LDMG Local Disaster Coordinator and Community Disaster Group Coordinator are to ensure that the Plan is reviewed on an annual basis. This review should be completed by September 30 wherever possible.

## **1.4 Aim of Plan**

This Plan covers the procedural arrangements for responding to a known disaster affecting, or with the potential to affect the population of the Millaa Millaa and Surrounds. The overall aim of this Plan is to:

*'Enhance the resilience of the Millaa Millaa and Surrounds community in planning and preparing for, responding to and recovering from disaster events and to improve communication between the Millaa Millaa and Surrounds and the Tablelands Local Disaster LDMG.'*



## 1.5 Objectives of Plan

1. Enhance linkages and communication between the Millaa Millaa and Surrounds community and the Tablelands Local Disaster Coordination Centre.
2. Determine and communicate the priorities of Millaa Millaa and Surrounds in the event of a disaster.
3. Identify resources in the Millaa Millaa and Surrounds community that could be utilised in the event of a disaster.
4. Identify vulnerable people in the Millaa Millaa and Surrounds community that may require special assistance.
5. Promote individual and community self-reliance in order to support communities and assist the emergency services and other agencies involved in response and recovery operations.

## 1.6 Activation Triggers and Procedures

The Millaa Millaa and Surrounds Community Disaster Plan can be activated in response to a disaster event threatening or impacting a community by:

1. The Tablelands LDMG Local Disaster Coordinator:
    - Who will contact the Community Disaster Group Coordinator, or if unavailable, their deputy to:
      - Give as much information as possible on the event;
      - Advise on a course of action within the Community;
      - Request advice on the overall situation
- Or,
2. If the Community Disaster Group Coordinator becomes aware of a disaster event threatening or impacting the community of Millaa Millaa and Surrounds they should:
    - Notify the relevant Emergency Services of the event (if appropriate)
    - Contact the Tablelands LDMG Local Disaster Coordinator to request activation of this Plan.

**Please note:** The Local Disaster Coordinator is to determine whether the event triggers the activation of the Plan. If the situation does not meet the criteria of a disaster (see Disaster Definition at 1.2 above), then the LDC will not activate the Plan and will instead request that Emergency Services agencies deal with the situation using normal operational procedures.

## 1.7 Definition of Activation Levels

It should be noted that the Tablelands Local Disaster Management Group (LDMG) and the Millaa Millaa & Surrounds Plan may be at differing levels of the activation process. The move to different activation levels is guided by the specifics of each event. It is vital that communication with the Tablelands LDCC is maintained in relation to activation status to ensure the safety of Community Disaster Team members.

**ALERT:** A heightened level of vigilance due to the Awareness of a hazard that has the potential to affect the local area.

**LEAN FORWARD:** Operational state prior to 'stand up' characterised by a heightened level of situational awareness and a state of operational readiness. There is the likelihood that the hazard may affect the community and there is a need for public awareness.



**STAND-UP:** Hazard impact is imminent, and the community will be or has already been impacted. The response requires coordination and will be done through the Tablelands LDMG.

**NOTE:** In the event of a cyclone, Community Disaster Team members are not expected to action any items or move to STAND UP phase until the event has passed and it has been deemed safe to do so by the LDMG. If Malanda & Surrounds community members have been affected, coordinate local information on impacts and as best able, pass that information to the Tablelands Local Disaster Coordination Centre and / or local residents.

**STAND DOWN:** Threat is no longer present, and the community has returned to normal function.

## 1.8 Media Policy

It is critical in any disaster situation for authorities to control information being relayed to the media. This is important so that people receive consistent messages and to avoid confusion in the community. Misinformation can lead to panic and disorder.

In times of disaster, the Chairperson of the LDMG, is to authorise **ALL** information disseminated to the public or the media from the LDMG prior to its dissemination.

Great care should be taken to ensure that information about casualties or fatalities is only released by the Queensland Police Service. Other agencies can communicate with the media under their own organisations policies regarding their own operational duties. However, great care should be taken to ensure that messages and information being disseminated are not conflicting, as this may lead to panic and disorder.

If approached by the media, in the first instance, refer all media requests to the LDMG Public Information Officer (contact details below). This is to ensure messages getting to the public are accurate, consistent and timely, considering the fullest possible understanding of the event.

It is however appropriate to meet requests with a reasonable response. For example, you may wish to respond to media requests by stating:

*"I'm sorry, we are focussed on preparing the local community for the impending event and you need to contact the Tablelands LDMG's Public Information Officer."*

Or

*"We have just had "Disaster Event Name" and we are very busy assisting our community. Please contact the Tablelands LDMG Public Information Officer as they are in a position to help you with your enquiry."*

Tablelands LDCC Public Information Officer  
PH: 1300 362 242  
Email: [disastermanagement@trc.qld.gov.au](mailto:disastermanagement@trc.qld.gov.au)

## 1.9 Prevention, Preparedness, Response and Recovery (PPRR)

Disasters have a cyclic four stage lifecycle. Understanding this lifecycle helps us to be prepared for disasters, respond safely, and recover quickly and effectively.

At each stage there are different things to know, different actions we should take and different ways we connect with people. The key messages for each stage will be provided by the LDMG Local Disaster Coordinator. These stages can change rapidly and often overlap. The four stages are:

**Prevention** involves activities that reduce the impact of natural disasters through the identification of hazards. Hazards are risks that that could affect households or evacuation plans, such as having power



lines near trees, living in a street with only one access point, or having a creek behind a house. At a macro level, it also involves legislation, land-use planning and technical solutions.

In this stage, key messages to the community are:

1. We are working together to minimise the potential impact of disasters.
2. Natural disasters are unavoidable but everyone in the community has a part to play.
3. A particular action may be necessary to help prevent a disaster.

**Preparedness** is an on-going set of activities in which people plan, prepare/organise and train for emergency situations. This includes tasks such as having a stay/go kit, making an evacuation plan, simulating disaster situations and appropriate responses, and discussing emergency preparedness with your neighbours.

In this stage, the key messages to the community are:

1. We are preparing together for the anticipated event.
2. Individuals need to acknowledge they have a role to play in the event of a disaster.
3. They must be prepared to survive on their own for at least seven days.
4. Be aware of emergency services key messages e.g. Prepare, Act, Survive

**Response** is responding to the immediate needs of the emergency situation. A well-rehearsed emergency plan developed during the preparedness stage enables more effective responses at all levels.

In this stage, the key messages to the community are:

1. Activate your personal / household emergency plan.
2. Listen for warnings and follow all instructions promptly from the authorities, e.g. when an evacuation order is given.
3. Check on neighbours and people, animals (pets) who may need your assistance.
4. Be aware of emergency services key messages: e.g.
  - o Remember, if it's flooded, forget it! Stay and defend or go early etc.
5. Lead agencies in disaster response could be Local Government or another State Government Agency. However, Community Disaster Teams are to report to the Tablelands Local Disaster Coordination Centre in all disaster events.

**Recovery** involves activities and decision making necessary to restore the affected area to its previous state, often taking the opportunity to improve the built environment by reducing pre-disaster risks inherent in the community and its infrastructure. This stage often involves rebuilding, reemployment and repair of essential infrastructure.

In this stage, the key messages to the community are:

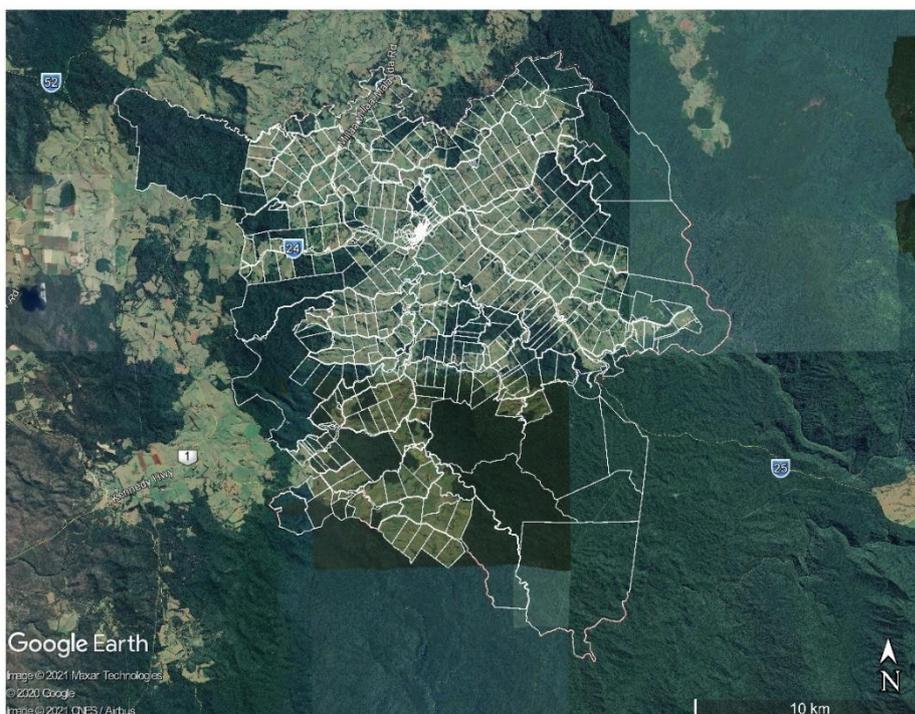
1. Council is working with the community and partners to recover from this disaster as quickly as possible.
2. We will learn from this disaster and with your help, rebuild.
3. We will emerge from this event stronger and with more capacity to cope in the future.
4. Council is the lead agency in the recovery phase and may be working with closely with State agencies.

## 2. Section 2: Overview of Herberton and Surrounds Community

### 2.1 Location

Millaa Millaa, located 59 kilometres inland from Innisfail on the Palmerston Highway, is nestled in the Cairns Highlands and is the Southern Gateway to the Atherton Tablelands. The quiet and peaceful village is home to the world-famous Waterfall Circuit including the Millaa Millaa Falls. Millaa Millaa is also the eastern access point for the 130 kilometre network of walks that form the Misty Mountains Trails.

This Plan covers the entire Millaa Millaa Police Division as depicted in the following map and includes the localities of Millaa Millaa, Tarzali, Moregatta, Ellinjaa, Mungalli, Middlebrook, Beatrice, Maalan, Minbun, Palmerston and Wooroonooran (southern part).



Millaa Millaa Police Division. Lots also shown.  
Travel distances by road from Millaa Millaa:

TO	DISTANCE (KM)	APPROX. TRAVEL TIME
Cairns	98	1hr 35 min
Innisfail	60	46 min
Atherton	51	40 min
Sluice Creek Road	10	9 minutes
Dirran Creek	11	15 minutes
Maalan Rd	20	25 minutes
Sutties Gap Road	22	35 minutes
Palmerston Highway	16	13 minutes



## 2.2 Topography

The Millaa Millaa and Surrounds region is extremely hilly with steep gullies, creeks and rivers dispersed throughout the area. Approximately 60% of the area has been cleared for farmland and consists of grass-covered hills. This is interspersed with residences and rural properties.

The remaining 40% is dense bushland and rainforest that is near impossible to navigate. The bushland is made up of Tully Gorge National Park (Southwest of Millaa Millaa), Mt Hypipamee National Park (North West of Millaa Millaa) and Wooroonooran National Park (South East of Millaa Millaa).

The township of Millaa Millaa is located approximately 821 metres above sea level. The highest point in the area is approximately 1,370 metres. The lowest point in the area is the intersection of the Johnstone River and Beatrice River, which is approximately 150 metres above sea level.

## 2.3 Climate

The Millaa Millaa and Surrounds area experiences on average 3,300 mm of rainfall annually. The area is prone to misty and foggy conditions that can reduce visibility significantly. The temperature can range from 1°C in winter to 36°C in summer, but averages 21 degrees Celsius. The average humidity in the area is between 70% and 80%. Recent cyclones of note include Tropical Cyclone Larry in 2006 and Tropical Cyclone Yasi in 2011, both of which caused widespread damage and severe disruptions to the community.

## 2.4 Population

The population of Millaa Millaa, encompassing all areas covered by postcode 4886, is currently 1,301 people (Australian Bureau of Statistics, 2019 Estimated Resident Population and up from 646 in 2006). The population of Millaa Millaa township is approximately 512 (up from 289 in 2006). Of this 49% are male and 51% are female. 6.6% of the population describe themselves as indigenous. 32.6% of the population are over 60 years of age. 26.2% of people nominated their residence as a "lone person household. 13.7% are overseas-born and 8% require assistance due to age or disability.

Further information about the community profile of the Millaa Millaa and Surrounds can be accessed through Council's website using the .community demographic resource <http://economy.id.com.au/tablelands/about>.

## 2.5 Industry / Employment

The main industry within the Millaa Millaa and Surrounds is dairy farming. Most milk from the dairy farms is transported to the (Mengniu Dairy owned) Dairy Farmers Milk Factory in Malanda. The exception to this is Mungalli Biodynamic Dairy (and Glenview Farm and Forest and Fog Farm that supply Mungalli), which produces its own dairy products. Other occupations represented in the community cater to tourism and hospitality, retail and government administration.

## 2.6 Leisure / Tourist Activities / Annual Events

There are numerous tourist attractions in the Millaa Millaa and Surrounds. The most notable is the Millaa Millaa Waterfalls Circuit which includes the Millaa Millaa, Ellinjaa and Zillie Falls and is accessed via Theresa Creek Road. At Millaa Millaa Falls, which are approximately 2 kilometres from the Millaa Millaa township, there are picnic, toilet and change room facilities (although camping is prohibited).

There is a campsite located on the South Johnstone River on the Misty Mountains Drive, which is best accessed from the Millaa Millaa area. People are required to register with Department of Environment and Science (Queensland Parks and Wildlife Service) prior to camping at this site. There are toilet and shower facilities available at this site. The road that accesses this site also traverses Wooroonooran National Park using Sutties Gap Road. This road is frequented mostly by 4WD vehicles and motorbikes.



The Mungalli Falls Outdoor Education Centre can cater for up to 300 guests and regularly hosts international students (majority from Japan). The village is accessed approximately 5 km north-east along Brooks Road.

The Beatrice Way is a sealed tourist drive between Millaa Millaa and Ravenshoe and passes through Wooroonooran National Park. This road is not suitable for caravans or large vehicles.

McHugh Lookout is located approximately 4 km west of Millaa Millaa on East Evelyn Road. There are no facilities at this lookout and camping is not permitted.

Tarzali Lakes Aquaculture Centre/The Australian Platypus Park is a fish and red claw breeding farm and is frequented by tourist buses. This is easily accessible on the Millaa Millaa-Malanda Road.

Millaa Millaa Tourist Park accommodates campers and caravans and also has cabins. The Millaa Millaa Hotel provides unit accommodation.

There are yearly events held in the Millaa Millaa township including celebrations on Australia Day, Christmas Eve and ANZAC Day.

## 2.7 Public Transport

- **Bus:** The Eacham Community Help Organisation (ECHO) has a bus that runs from Millaa Millaa to Atherton, Innot Hot Springs, Malanda and Cairns. Bookings are essential, contact ECHO 07 4096 6634.
- **Taxi:** Nil
- **Air:** Atherton Aerodrome has the capacity for small aircraft with a 1,160 m grassed runway (15-33) 2 km from Atherton off the Gillies Hwy. Closest service for domestic and international travel is in Cairns. Helipads have been identified. See below.
- **Sea:** Closest service is in Innisfail or Cairns
- **Rail:** Closest service is in Innisfail or Cairns

## 2.8 Communications

### 2.8.1 Telephone

Telstra has an exchange and tower located in Millaa Millaa township making mobile and broadband services reliable and fast close within the town. An Optus tower has also been erected near the township allowing for mobile phone coverage. There are areas in which mobile phone coverage can be intermittent – these locations include:

- Beatrice Way at various locations between Millaa Millaa and Ravenshoe;
- Most of the area inside Wooroonooran National Park and Tully Falls National Park (including Highways and access roads);
- Gullies and low lying areas affected by the hilly topography of the area;
- Some areas along the Palmerston Highway.

*NB. This list is not exhaustive. Please refer to:*

*<http://www.telstra.com.au/mobile/networks/coverage/maps.cfm> as this will give some information of these areas*

### 2.8.2 Internet Services

ADSL 2 internet is available. Fixed Wireless NBN is also available.

Residents are encouraged to have a mobile phone and a mobile phone car charger, as landlines associated with the NBN will not function if the power supply is interrupted during a disaster event.

### 2.8.3 UHF-CB Channel 10

#### Radio Communications

In the event of standard communications failing, the Tablelands LDMG will activate the Resilient Communications Sub Plan which is available at: <http://www.trc.qld.gov.au/disaster-management/disaster-plans>

UHF-CB 10 has been designated as the initial contact channel for the Tablelands Regional Council area. In our community, the initial contact channel MAY be monitored by members of the Community Disaster Groups and other volunteer groups willing to assist during disaster events.

The call sign for Millaa Millaa is **MILLAA MILLAA COMMUNITY**. The call sign for the Tablelands Local Disaster Coordination Centre is **TRC BASE**.



The Rural Fire Service Queensland and Queensland Fire and Emergency Service have access to the QPWS VHF radio communication network and will pass messages to emergency services and the Tablelands LDCC as required. Auxiliary Fire and Emergency Service officers MAY be located at Millaa Millaa Fire Station or location.

### 2.8.4 Radio Stations

RADIO STATION	FREQUENCY
ABC Far North	106.7FM, 95.7FM, 720AM
4AM	558AM, 91.3FM
KIK-FM	88.7FM, 87.3FM
Hit FM	97.9FM

### 2.8.5 Television Stations

- ABC
- WIN
- TEN

- SEVEN
- SBS

## 2.9 Utilities

### 2.9.1 Electricity Supply

Electricity is supplied to the township via Ergon Energy using overhead power lines. Interruption to supply can be caused by electrical storms, trees falling across power lines, vehicle crashes, high winds or fires and frequently occur during storm season (November to April). A large number of properties utilise generators in case of interruption to power supply.

A large generator is located at Millaa Millaa Police Station. Various members of the community have generators for domestic supply.

**NB: The use of petrol generators MUST be restricted to outdoor use ONLY due to the very high risk of carbon monoxide poisoning**

### 2.9.2 Water Quality and Supply

Water is supplied from the Beatrice River. After being screened, a coagulant is added and the water is filtered and chlorinated before being delivered to the reservoir tank located on the outskirts of town. Millaa Millaa has generators installed at the pump station and Water Treatment Plant to limit the likelihood of disruption during a power outage. If the water intake is compromised and access is not possible during a significant weather event, Council has the ability to cart water from surrounding water schemes to ensure continuity of supply until access can be gained to restore the intake.

Many outlying properties have their own creek, bore and/or rainwater supplies.

### 2.9.3 Sewerage

Only a small number of businesses in Main Street Millaa Millaa (between Maple and Oak Street) are connected to a sewerage treatment plant. There is no reticulated sewerage treatment for the remainder of Millaa Millaa. All residences utilise private septic tanks systems or similar.

## 2.10 Hazards and Threats to the Herberton and Surrounds Community

### 2.10.1 Cyclone and Storms

This area is generally susceptible to cyclonic conditions between November and April. Conditions can vary from mild to severe wind, heavy to torrential rain, flooding in localised areas, across roads, creeks and private properties. Environmental damage can inhibit movement on roads, access to and within private properties. Severe storm events in early October/November have been known to down power lines and trees, cutting access and power to the area.

### 2.10.2 Wildfires / Bushfires

Due to the nature of the vegetation in this area there is a low likelihood of bushfires. Our Rural Fire Brigades run a consistent reminder campaign, detailing where to obtain permits, when burn-offs are permitted, along with community education.

### 2.10.3 Flooding

The following roads can become inaccessible as a result of flooding:

- Junction Rd, Mungalli;
- Causeway on Moregatta Rd;
- Saint Patricks Ck, Lodge Avenue.

#### 2.10.4 Landslides

Landslides may occur on parts of the Palmerston Hwy, the Millaa Millaa – Malanda Road, and other minor roads.

#### 2.10.5 Hazardous Materials

- Tobins have underground tanks and bowzers for unleaded and diesel fuel and store LPG bottles on site.
- Elmore & Staun have underground diesel tanks as well as above ground portable pods.

#### 2.10.6 Earthquakes

Earthquakes have not been a threat in the Tablelands area in recent times. Historical data exists in relation to tremors which have caused minor damage, but none that have caused any great concern. The existence of even a slightly volatile seismic environment acts as a prompt for maintaining situational awareness of the threat and its possible consequences.

#### 2.10.7 Other

##### Heavy Vehicles

The Millaa Millaa and Surrounds has major transport corridors on the Palmerston Hwy, Millaa Millaa - Malanda Rd and East Evelyn Rd, which are utilised by numerous heavy vehicles and is a designated B double route. These heavy vehicles sometimes transport hazardous materials, including fuel, chemicals and explosives. The high volume of heavy vehicle traffic makes it highly likely that a major transport incident could occur, resulting in loss of life, damage or disruption to transport infrastructure, and environmental impacts. Heavy fog and wet weather can also add to the potential hazard. Several roads in the area are one lane and are used by milk tankers, school buses and tourists

##### Road Closures

Many roads could become closed by trees falling across them, including:

- Palmerston Hwy
- Beatrice Way
- Theresa Ck Rd
- Moregatta Rd
- Brooks Rd

#### 2.10.8 Pandemics

A pandemic is a global outbreak of a new disease on a worldwide scale for which there is little or no immunity in the population, and which is readily transferred between humans to produce infection in a high proportion of those exposed. This includes (but is not limited to), influenza and other newly identified viral infections such as novel coronavirus COVID-19.

### 2.11 Local Warning Systems

There is no single warning method and members of Community Disaster Teams may receive warnings via several means including:

- Emergency Management Dashboard – [www.dashboard.trc.qld.gov.au](http://www.dashboard.trc.qld.gov.au);
- Communication from the TRC Disaster Management Team to the Community Disaster Coordinator and / or Team Members.

- 
- Bureau of Meteorology Services.
  - Via radio, television, website & social media.
  - Via the Emergency Services.
  - Tablelands Early Warning Network (Email, Voice and SMS - subscription service only). Register @: <https://www.trc.qld.gov.au/disaster-management/early-warning-network-ewn/>;
  - Emergency Alerts (Email, Voice and SMS - unable to opt out); and
  - SEWS warning signal.
  - Millaa Millaa State School SMS message System

### 2.11.1 Automated External Defibrillators

Automatic External Defibrillators (AED) may be found at the following locations:

- Tobin's 5 Star Supermarket, 9/11 Main St, Millaa Millaa – accessible during business hours only
- Millaa Millaa Real Estate, 13 Main St, Millaa Millaa – accessible 24 hours/day

## 3. Section 3: Community Disaster Teams

### 3.1 Community Disaster Team Coordinator

The Community Disaster Team Coordinators will be people who live locally. They will provide a vital link between community, emergency services, other organisations and the Local Disaster Coordination Centre in planning, responding and recovering from a disaster.

Their role is to:

- Have a good understanding of the community, the surrounding area and its residents;
- Provide strong leadership, effective communication and cooperation;
- Undertake or delegate the completion and maintenance of the Community Disaster Plan;
- Maintain responsibility for the content and operation of the Community Disaster Plan;
- Communicate effectively with the Tablelands Local Disaster Coordination Centre and with the community to maintain two-way flow of information;
- Call and chair meetings of the Community Disaster Team on a regular basis;
- Provide the focal point for the community response to a disaster, be able to represent their views and activate their support;
- Ensure that the vulnerable are treated as a priority;
- Ensure that confidentiality is maintained and privacy is respected;
- Promote self-help and resilience; and
- Ensure the safety of self and others.

**NOTE:** Where QPS or other Lead Agency Officers are present all members of the team are required to work under their direction. Location may vary, depending on event and availability of the facility.

The nature of the Millaa Millaa and Surrounds is such that effective management of a disaster requires two co-ordinators. One co-ordinator with responsibility for the town, and one co-ordinator with responsibility for the surrounding area. These co-ordinators work closely together, but may report separately to the Local Community Disaster Centre in the event of a disaster. The Town co-ordinator should live in the town and the Surrounds co-ordinator should live in the Surrounds.

NAME	ROLE	PHONE	EMAIL
Peter Hitzke	Town Community Disaster Coordinator	0410 311 220	<a href="mailto:petercam80@ozemail.com.au">petercam80@ozemail.com.au</a>
Lisa Worrall	Surrounds Community Disaster Coordinator	0409 128 666	<a href="mailto:lisa.worrall1@gmail.com">lisa.worrall1@gmail.com</a>

### 3.2 Community Disaster Team Deputy Coordinator

The Community Disaster Team Deputy Coordinators are people living locally who provides the vital link between the community, emergency services, other organisations and the Local Disaster Coordination Centre in planning, responding and recovering from a disaster. Their role is to deputise for the Community Disaster Team Coordinators and fulfil their functions as far as possible in the absence of the coordinators.

NAME	ROLE	PHONE	EMAIL
TBC	Deputy Town Community Disaster Coordinator		
Stephen Purcell	Deputy Surrounds Community Disaster Coordinator	0419 716 429	<a href="mailto:steve.percy58@gmail.com">steve.percy58@gmail.com</a>

Cr Dave Bilney	Deputy Community Disaster Coordinator / Councillor Tablelands Regional Council	0427 332 003	<a href="mailto:daveb@trc.qld.gov.au">daveb@trc.qld.gov.au</a>
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### 3.3 Community Disaster Team Members

In the event of a disaster, the following individuals and organisations will work together to achieve the aim and objectives of this Plan in order to provide support and care to the local community. To achieve this goal, members may have to call upon additional support from local residents and resources. These contacts are recorded in the restricted contact list which is maintained and held by the Community Disaster Team Coordinator.

ORGANISATION	NAME
TRC	Sarah Dean
TRC	Andrew Tinnus
Queensland Police Service	David White
Queensland Fire and Emergency Service	Patrick Geraghty
Queensland Fire and Emergency Service	Josh Weier
Queensland Fire and Emergency Service	Steven Martin
Queensland Fire and Emergency Service	Tamara Kap
Queensland Fire and Emergency Service	Matthew Horne
Queensland Fire and Emergency Service	Landers Carlow
Queensland Fire and Emergency Service	Robert Braithwaite
Queensland Fire and Emergency Service	Darren Wilson
Queensland Ambulance Service	Darlene Nugent
Queensland Ambulance Service	Phil Jones
Tablelands Health Service Millaa Millaa Clinic	Narelle Murphy
Ergon	Joe Van Andel
Millaa Millaa (Tobin's) 5 Star Supermarket / Millaa Millaa Golf Club / Community Member	Don McHardie
Millaa Millaa (Tobin's) 5 Star Supermarket / Community Member	Dora McHardie
Millaa Millaa Hotel	Geoff Ingles
Millaa Millaa Post Office	Pam Hubner
Millaa Millaa QCWA/ Community Member	Elaine Bentley
Millaa Millaa Lions Club/ Community Member	Pat Reynolds
Millaa Millaa Primary School	Anne Coast

Millaa Millaa Museum	Stacee Hilyard
Millaa Millaa Caravan Park	Robert and Sandy Blake
Elmore and Staun	Dennis Saez
Tablelands Real Estate	Suzanne Reynolds
Millaa Millaa Christian Fellowship	Stephen Boakes
Community Member	Ailsa Purcell
Community Member	David Dunkerley
Community Member	Brian Baker
Community Member	Ross Hedke

### 3.4 Other Stakeholders

There are numerous agencies involved in disaster response and recovery. The following lists the public numbers of some of the government, non-government and emergency services agencies involved. To obtain 'official' support from these stakeholders, the Community Disaster Coordinator should contact the Local Disaster Coordination Centre.

\*Note, the below lists are not exhaustive. Refer to restricted contact list for additional details.

GOVERNMENT AND NON GOVERNMENT FACILITIES AND AGENCIES		
ORGANISATION	ADDRESS	PHONE
Bureau of Meteorology	Brisbane Regional Office <a href="http://www.bom.gov.au">www.bom.gov.au</a>	07 3239 8700
Dept of Transport and Main Roads	<a href="http://131940.qld.gov.au/">http://131940.qld.gov.au/</a>	13 19 40
Queensland Parks and Wildlife Service	83 Main St, Atherton	07 4091 5200
Ergon Energy	<a href="http://www.ergon.com.au/">http://www.ergon.com.au/</a>	13 22 96 (fault) 000 or 13 16 70 (emergency)
Tablelands Regional Council	45 Mabel St Atherton <a href="http://www.trc.qld.gov.au">www.trc.qld.gov.au</a>	1300 362 242
Optus	<a href="http://www.optus.com.au">www.optus.com.au</a>	1800 780 219
NBN Co	<a href="https://www.nbnco.com.au/support/network-status">https://www.nbnco.com.au/support/network-status</a>	
Telstra	<a href="http://www.telstra.com.au/help/index.htm">http://www.telstra.com.au/help/index.htm</a>	13 22 03
Millaa Millaa State School	<a href="https://millaamillaass.eq.edu.au/">https://millaamillaass.eq.edu.au/</a>	07 4097 2167

EMERGENCY SERVICES		
ORGANISATION	ADDRESS	PHONE
Local Disaster Coordination Centre	15 Vernon St, Atherton	1300 362 242

Queensland Ambulance Service	Palm Avenue Millaa Millaa	000 - Urgent or life threatening / Non urgent: 131 233
Queensland Fire and Emergency Services: <ul style="list-style-type: none"> <li>• Queensland Fire and Emergency</li> <li>• Emergency Management</li> <li>• Rural Fires Service</li> </ul>	Palm Ave Millaa Millaa  Individual Brigades	000 - Urgent or life threatening - if attended
Queensland Police Service	Palm Ave Millaa Millaa	000 - Urgent or life threatening
SES	Closest is in Malanda	132 500

## 4. Section 4: Disaster Response and Recovery

### 4.1 Community Disaster Team Meeting Location

This is the location where members of the Community Disaster Team will meet to plan how they will coordinate the required actions. Meetings of the Community Disaster Team will be chaired by one of Coordinators and / or their deputies. Where QPS or other Lead Agency Officers are present, all members of the team are required to work under their direction. Location may vary, depending on event and availability of the facility.

Facility Details	Primary	Secondary
Name	Millaa Millaa CWA Hall	Barney Daley Hall (Gym)
Address	9 Palm Ave, Millaa Millaa	Palm Avenue, Millaa Millaa
Key Holder/s	Elaine Bentley Dora McHardie (Millaa Millaa 5 Star)	Jayne Payne TRC
Computer	No	No
Phone (#)	0455 998 619	
Generator (size)	40 kVA	Nil on site – generator changeover switch available
Other	2 showers, 5 toilets, laundry, commercial kitchen, wheelchair accessible, tables and chairs	Commercial kitchen, toilets and showers

### 4.2 Public Information Point

Public enquiries should be directed to a different location where assistance and information can be provided. In the longer term, this facility may become the Recovery Centre and be managed by the Department of Communities.

Facility Details	Public Information Point
Name	Barney Daley Hall (Gym)
Address	Palm Ave, Millaa Millaa
Key Holder/s	Jane Payne TRC
Computer	No
Phone (#)	No
Generator (size)	Nil on site – generator switch available
Other	Commercial kitchen, toilets and showers, table and chairs

### 4.3 Emergency Accommodation

#### 4.3.1 Cyclone Shelter

**There are no cyclone shelters in the TRC region.**

Public Cyclone Shelters are purpose built and designed to withstand category 5 cyclones. They are provided for people who live in *storm surge* areas (a coastal issue) and are unable to make alternative safe arrangements during the impact phase of a severe tropical cyclone. As the TRC region is not at risk of storm surge, it is unlikely that we will ever have a cyclone shelter in our region.

### 4.3.2 Place of Refuge

A Place of Refuge is a building that has been assessed by the Department of Housing & Public Works to determine its suitability for use during cyclonic events. A Place of Refuge is **NOT** a Cyclone Shelter as none exist within the TRC region.

The Tablelands LDMG acknowledges there are no buildings within the TRC region that are designated Public Cyclone Shelters but also recognises that it may be under considerable pressure to provide some form of accommodation for those unable to make alternative, safer arrangements. The LDMG considers a Place of Refuge to be an appropriate option in these circumstances but is unable to make any guarantee that the facilities chosen will survive a direct impact from a severe cyclone. It is anticipated that one centre will open within the Tablelands Regional Council area initially (probably in Atherton) with others on an as needed basis.

The first option for individuals in a cyclone should always be to shelter in place especially where homes are built to current standards. If individuals choose to self-evacuate because of their circumstances then they should ensure they make appropriate arrangements (e.g. stay with family and friends in safe locations, etc.).

A Place of Refuge should be the last option for consideration and will only be made available for those with no alternative means. It is provided for urgent immediate shelter for the provision of life. A minimum of 1.5m<sup>2</sup> per person will be provided (single chair or standing room only) and facilities will need to be hardened (where possible) prior to use.

Where a Place of Refuge is activated, it will be managed in accordance with what can be put in place by Council at the time. Due to time and resource constraints, the Place of Refuge may not be able to be managed to the standard of Evacuation Centres (see 4.3.3 below).

#### **A PLACE OF REFUGE IS NOT A CYCLONE SHELTER**

### 4.3.3 Evacuation Centres

A number of premises have been identified within the Tablelands Regional Council area for alternative short-term emergency accommodation purposes for housing evacuees from affected areas in the event of an emergency e.g. wildfire, flood, etc. It is stressed that such premises are not 'shelters', in that they do not provide a safe refuge from an event such as a cyclone, for example. An Evacuation Centre is not built to Public Cyclone Shelter standards.

Evacuation Centres are intended as a last resort for people unable to make alternative arrangements. They are provided only for short periods of time and only to provide the basic accommodation and welfare necessities of those affected by an event.

Evacuation Centres are activated by the Local Disaster Coordinator as required and in response to community need. Evacuation centres are to be opened and operational prior to their details being released to the public via a media release. It may be necessary to seek assistance from Community Disaster Teams to bolster operations. If an Evacuation Centre facility is opened, it is vital that registration is undertaken using the Australian Red Cross **Register.Find.Reunite Service**. For further details contact the Tablelands Local Disaster Coordinator

**It is vital that the public do not attend any Evacuation Centre unless officially advised. It will not be functioning.**

## 4.4 Recovery Centre

Support and information for the public will be disseminated from this location following an event. Management of this centre may become the responsibility of Department of Communities if deemed necessary. Liaise with the LDMG Local Disaster Coordinator at the earliest opportunity if a Recovery Centre is identified as a need. Location may vary depending on event and availability of facility.

Facility Details	Recovery Centre
Name	Barney Daley Hall (Gym)
Address	Palm Ave, Millaa Millaa
Key Holder/s	Jane Payne TRC
Computer	No
Phone (#)	No
Fax (#)	No
Generator (size)	Nil on site – generator changeover switch available
Other	Showers, toilets, commercial kitchen, table and chairs

## 4.5 Critical Infrastructure

### 4.5.1 Roads

Roads identified as priority 1 (high) are considered critical routes by the Department of Transport and Main Roads and / or Tablelands Regional Council. These routes are considered a priority and will be cleared by the appropriate organisations at the earliest possible time.

Other roads will be cleared by Tablelands Regional Council as priorities and resources permit. These roads are less critical to the region as a whole, but considered essential to keep communities safe and trafficable. The criticality of roads listed below by the community will inform TRC's prioritisation. Comments must be provided to support decision making.

In the unlikely event that ALL communications have failed with the LDMG Local Disaster Coordinator the Community Disaster Coordinator may need to authorise these lower priority roads to be cleared to enable access for emergency services vehicles.

Road	Section	Criticality Ranking (1 = high, 5 = low)	Comments
Millaa Millaa-Malanda Road	All	1	DMRT
Palmerston Highway	All	1	DMRT
Tanker runs	-	1	TRC
School Bus Routes	-	2	TRC
East Evelyn Rd	To Sluice Ck Rd	2	TRC
Beatrice Way	Millaa Millaa to Maalan Rd	3	TRC
Brooks Road		3	TRC
Theresa Creek Rd	All	3	TRC Forms part of the tanker run

### 4.5.2 Helipad Locations

A number of potential helipad locations should be identified in case of medical emergencies or for other reasons e.g. resupply. In the event that one of the helipads is destroyed, PRIORITY needs to be made to have one of the other areas CLEARED of debris for a helicopter to safely land.

Helipad location	GPS Coordinates	Additional Info
Barney Daley Hall Cricket Oval/Golf Course	-17° 30' 52.42" 145° 36' 21.43"	Concrete Cricket Pitch
RV/Caravan parking area adjunct to intersection of Palmerston Highway and Main Street	-17° 30' 45.61" 145° 36' 48.65"	Flat open ground can be wet



Aerial image showing helipad locations.

### 4.5.3 Waterways – (for running food / other supplies and or / evacuation)

N/A

### 4.5.4 Water, Sewerage, Communications and Other Infrastructure

Infrastructure	Location	Contact Details	Priority for Power (1 = high, 5 = low)	Comments
Telstra Exchange	Cnr Maple and Coral	132 203	1	
Optus tower	Millaa Millaa - Malanda Road	TRC: 1300 362 242	2	
Evelyn Substation	Kelso Rd Evelyn	Ergon - 13 10 46 (general); 13 22 96 (faults)	1	
Millaa Millaa Reservoir and Water Treatment Plant	Millaa Millaa - Malanda Rd	TRC: 1300 362 242	1	
Pump Shed	Pine St North St Patricks Ck Palmerston Highway	TRC: 1300 362 242	1	

## 4.6 Vulnerable Groups in Community

Vulnerable people are those who are less able to look after themselves in an emergency situation. Vulnerable groups include young children, the aged, disabled, tourists, foreign language speakers, those with learning difficulties, people caring for very young children etc. These people should be considered as a priority for support and deployment of resources. The following groups maintain their own vulnerable group registers

Name of Group	Address	Special needs serviced
Millaa Millaa Primary Health Centre	45 Palm Avenue, Millaa Millaa 07 4097 2223	Medical
Eacham Community Help Organisation Inc	3 English Street, Malanda	Disabled/Aged Persons/ Community
Millaa Millaa State School	30 Palm Ave, Millaa Millaa 07 4097 2167	Primary School age students and staff
Millaa Millaa Kindergarten	Palm Avenue, Millaa Millaa	Pre School and Toddlers and staff
Millaa Millaa QCWA	9 Palm Avenue, Millaa Millaa	Aged Persons/ Community
Millaa Millaa Lions Club	Wattle Street, Millaa Millaa	Aged Persons/ Community
St Rita's Catholic Church	21 Coral St, Millaa Millaa	Congregation
St Michael and All Angels	Maple St, Millaa Millaa	Congregation
Millaa Millaa Christian Fellowship	Palm Ave, Millaa Millaa (CWA Hall)	Congregation
Millaa Millaa Caravan Park	Millaa Millaa-Malanda Road, Millaa Millaa	Tourists
Camping Grounds	Misty Mountains trail Pat Daley Park	Tourists
Mungalli Falls Outdoor Education Centre	280 Junction Road, Millaa Millaa	Student Groups

**NOTE:** Not all of the vulnerable people within the Millaa Millaa and Surrounds are attached to the above groups.

## 4.7 Information Dissemination Methods

Communication is a critical component of this Plan. People within the Millaa Millaa and Surrounds community should be alerted to an impending disaster situation and / or be contacted after the event has occurred to check on their safety and wellbeing.

Information to be disseminated is to be approved by the Community Disaster Coordinators in liaison with the LDCC.

The following communication pathways are available (subject to disruptions) in the Millaa Millaa and Surrounds community:

Dissemination Method	Primary and Secondary Contact	Comments
Tablelands Early Warning Network	TRC or LDMG	This is an opt-in service. Please contact TRC to register
Broadcast Radio	TRC or LDMG	Messages are to be approved by the LDMG

Millaa Millaa Matters Facebook page	Coordinators	
Telephone Cascade System - landline / mobile / SMS	Coordinators	Disaster Team to assist
Face to Face (neighbours calling on neighbours)	Coordinators	Disaster Team to assist
Emergency Group Meeting	Coordinators	
Volunteer Groups / Wardens	Fire Wardens Rural Fire Brigade Community Wardens	
School Information Board School Email distribution list	School Principal	Millaa Millaa State School
Community Notice Boards and signage or leaflets in community facilities e.g. Supermarket, Post Office, etc.	Lions Community Notice Board Tobin's Supermarket Library Post Office Hotel	
UHF / VHF / CB Radio	QPS QFES QAS TRC	UHF CB Channel 10 is the initial contact channel when all communications fail. VHF
Satellite Phones	QPS	Sat Phone used by QPS Steven Purcell
Website / Facebook / Twitter	TRC Disaster Management Facebook and Twitter - <a href="http://www.facebook.com/TablelandsDCC">www.facebook.com/TablelandsDCC</a> QPS Facebook Queensland Fire and Emergency Services -QFES Facebook	Sarah Dean Police Media QFES Media

Before information is communicated to the public it should be confirmed. Great care should be taken to ensure that no conflicting messages or misinformation is disseminated as this will lead to panic and disorder.

Before information is communicated to the public in regard to the LDMG's response and / or recovery processes it must be approved by the Chairperson of the LDMG as stipulated in Section 1.8 - 'Media Policy' of this Plan. Other agencies are able to communicate with the media under their own organisation's policies in regard to their own operational duties.

## 5. Section 5: Proposed Annual Community Education and Awareness Raising

### Community Awareness

The following are suggested activities to be undertaken by Community Disaster Teams on an annual basis:

- Awareness of Community All-Hazard Disaster Plan
- Disaster Coordination Exercise
- Cyclone Awareness and Preparedness Campaign
- Bushfire Awareness and Preparedness Campaign
- Presentations to vulnerable groups
- Presentations to local businesses and community organisations

Assistance can be sought from the TRC Disaster Management Team.

**NOTE:** *This list is not exhaustive*

### Individual & Household Awareness

In the event of an emergency, the Tablelands Regional Council, Emergency Services and other professionals may well be overwhelmed and unable to provide immediate support. Even after some time, the support from agencies may be limited due to resource issues and other priorities. It would help the emergency services and those living and working in your community, particularly the vulnerable, if all individuals and households could actively prepare for disasters and promote self-help and resilience within the community.

Some examples include:

- Considering the potential hazards and what action individuals and families can take to minimise danger to life and property.
- Being aware of the information in the Community Disaster Plan and the Local Disaster Management Plan for the Tablelands Region
- Preparing a household emergency plan for your own home and family either to evacuate to a safer place or to be secure in your own home.
- Prepare your Bushfire Survival Plan (stay and defend or go early)
- Take into consideration your pets and their needs!
- Making an Emergency Contact List - phone numbers of family, friends, emergency services etc.
- Preparing an emergency survival kit and evacuation kit.
- Preparing emergency food and water supplies for up to one week (one month in remote areas)
- Being aware of neighbour's needs - especially if they are elderly or vulnerable.
- Ensuring each family member knows where and how to turn off water, gas and electricity supplies in your home.
- Checking that your insurance cover is adequate for your family, your home and your contents. Keep brief details of your insurance company with your contact list.
- Tune into warnings via your local radio and television stations for advice and updates.

Individuals should aim to remain resilient for at least 7 days without any external assistance. In remote areas, community members should aim to be self-sufficient for one month.

More info can be found at:

[www.trc.qld.gov.au/disaster-management](http://www.trc.qld.gov.au/disaster-management)

[www.dashboard.trc.qld.gov.au](http://www.dashboard.trc.qld.gov.au)

[www.disaster.qld.gov.au/Pages/default.aspx](http://www.disaster.qld.gov.au/Pages/default.aspx)



## Appendix A: Responsibilities Checklist

**LIFE THREATENING EMERGENCIES:** If Community Disaster Coordinator or Team Members are made aware of a life-threatening emergency, they must advise the person to phone '000' immediately. If they are unable to phone '000' the Coordinator or Team Members should only then endeavour to do so, on their behalf. This instruction is a directive from the Emergency Services.

If you become aware of an actual or impending disaster situation in your community, ensure the relevant Emergency Services have been alerted and are aware. Ensure the Tablelands Local Disaster Coordinator (LDC) is kept fully informed of the response and recovery operations at the community level and of any requests for assistance or resources. Depending on resources and the situation, all or some of the following actions, or alternate/additional actions, may be undertaken. The Community Disaster Team should work together to complete the tasks below at each phase of the activation process.

**If a QPS or other Lead Agency Officer is present, all members of the team should work under their direction whilst ensuring the Tablelands LDC is kept fully informed.**

It should be noted that the Tablelands Local Disaster Coordination Centre (LDCC) and Community Disaster Teams may be at **differing levels of the activation process**. The move to different activation levels is guided by the specifics of each event. It is vital that communication with the Tablelands LDCC is maintained in relation to activation status to ensure the safety of Community Disaster Team members.

### **DEFINITION OF ACTIVATION LEVELS:**

**ALERT:** A heightened level of vigilance due to the Awareness of a hazard that has the potential to affect the local government area.

**LEAN FORWARD:** Operational state prior to 'stand up' characterised by a heightened level of situational awareness and a state of operational readiness. There is the likelihood that threat may affect the community and there is a need for public awareness.

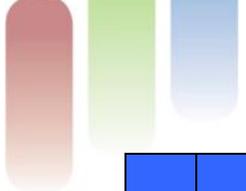
**STAND-UP:** Threat is imminent, and the community will be or has been impacted. The response requires coordination and will be done through the Tablelands LDCC.

**NOTE:** In the event of a cyclone, Community Disaster Team members are not expected to action any items or move to STAND UP phase until the event has passed and it has been deemed safe to do so by the LDCC or the Community Disaster Team Coordinator. If Herberton & Surrounds Community members have been affected, coordinate local information on impacts and as best able, pass that information to the Tablelands Local Disaster Coordination Centre and / or local residents.

**STAND DOWN:** Threat is no longer present, and the community has returned to normal function.

**PRIOR TO ANY DISASTER - Note: This list is not exhaustive.**

	Prior to any disaster - Tasks	Comments (Task allocation, updates, info)	Initials Completed
1.	<p>Co-ordinator to Review Millaa &amp; District Community Disaster Plan review levels of Prior to, Alert, Lean Forward, Stand Up, Recover, Stand Down.</p> <p>Check and update MM Contact List that members contact details are current and they will be available for the event or have a stand in person</p> <p>Suggest reviews November (pre cyclones). And again after cyclone season May</p>		
2.	<p>Check availability and working order of equipment, communications, emergency VHF &amp; UHF units</p> <p>Update forms, maps, stationary etc. (suggest annually) see separate list</p>		
3.	<p>Call meeting of the Community Disaster Team for communication and relationship building.</p> <p>Update Millaa town neighbour street watch information, preparedness, vulnerable residents who will need a visit. Residents who may be away.</p> <p>Update Millaa town business preparedness, details and contacts, fuel and gas supply in stock. (See House and Business details Appendix k)</p> <p>Disaster Team Members' individual preparedness has been undertaken and that their family members understand the role they may play in a disaster event.</p> <p>Invite the Tablelands Local Disaster Coordinator. Maintain attendance and minutes of these meetings are kept.</p> <p>Discuss possible risks that may arise as a result of the event. Ensure team members understand that safety is the number one priority and that risks are not to be taken when trying to complete tasks following the impact e.g. Rapid Damage Assessment reporting</p>		



	Prior to any disaster - Tasks	Comments (Task allocation, updates, info)	Initials Completed
4.	Community education - Remind community residents on disaster preparedness - know your neighbours either side, list of items to review food water cash etc Facebook Millaa Matters TRC flyer and local discussion Information in shop windows, handouts as needed Community Notice board updated Tobins Store Library Museum Post Office MM Hotel Rumours and Barista in Mist Coffee Shops, Tea House Millaa School - Principal parents' newsletter, MM Kindergarten, Christian Fellowship, St Rita's Catholic and St Michaels Anglican Churches, Other Caravan Park TRC handout, Short quarto list of what to do before event		

	Prior to any disaster - Tasks	Comments (Task allocation, updates, info)	Initials Completed
5.	<p>Renew contact with Millaa Emergency Services Coordinators, staff changes, contact details, equipment in use, contact UHF radio channels for emergency,</p> <p>QPS</p> <p>QFES</p> <p>QAS</p> <p>TRC</p>		
6.	<p>Check Helipad locations all clear</p> <p>Barney Daley Hall Oval end Palm Av. Organise key when needed</p> <p>RV/Caravan parking area adjunct to intersection of Palmerston Highway and Main Street, wet weather affected</p>		
7.	<p>Check Disaster Team Meeting Location - Barney Daley Gym or CWA Hall downstairs</p> <p>CWA Review Diesel Engine start up and connection procedure,</p> <p>Public Information Point - Barney Daley Hall Gym</p> <p>Barney Daley request 2kva generator from TRC- Use instructions</p>		
8.	<p>Forms - print enough to start in an emergency. Print more at Alert stage</p> <p>Rapid Damage Assessment, Situation Reports, Requests for Resources &amp; contact details, Meeting register, Operations log,</p>		

	Prior to any disaster - Tasks	Comments (Task allocation, updates, info)	Initials Completed
9.	<p>Confirm contents of Community Disaster Team kit / box of resources</p> <p>VHF Unit using Forestry repeater to Atherton Base  UHF handheld radio 5watt wall power  Cigarette lighter 12v to 5.5 od 2.1 in mm plug 4 amp fuse  Dolphin torch waterproof + battery 6 v  AA Batteries 4  First Aid Kit St John just in case  Whistle on lanyard  Name badge magnetic 10</p> <p>USB drive TRC  Power cord 5m white  Power board 4 outlet white  Cyclone tracking map QLD + grid plastic  Maps Atherton T/lands easy find maps  Latex gloves multi-purpose 150  Aerogard 300 gm  Rope 12mm white  Hi Vis vest 3 yellow 1 orange  Sunscreen lotion 1 litre  Pine O Clean antibacterial  # Hand sanitizer - empty dried up - replace ###  Masking tape 36mm x 55m  Playing cards  White plastic sheet for information sign in street</p> <p>STATIONERY  Pads spiral A4 ruled 3  Folders plastic clip board A4 black 6  Flip chart 550 x 810 mm Vista 50 sheet  Rubbish bags black 10  Folder blue F/cap  Sheet protectors A4 100  Document tray black A4 x 2</p>		

	Prior to any disaster - Tasks	Comments (Task allocation, updates, info)	Initials Completed
	Paper A 4 + A 3 Whiteboard eraser Stapler 26/6 Hole punch + Box staple 26/6 5000 Clips fold back 50 mm x6, 32mm x 6, 19mm x 6, 15mm x 6 Glide ons 33mm x 100 Scissors red yellow Biro's black 6 red 6 blue 5 Whiteboard marker Black Red Blue Green Permanent marker Red Blue Black Perm marker green lumocolor waterproof lightfast Chalk 5 colours Highlighter pink, yellow green Sticky tape 18mm x 30m Ruler Blu Tak		
10.	Information Point direction signs ready and positions noted		

### ALERT STAGE

ALERT requires a heightened level of vigilance due to the possibility of an event in Malanda & Surrounds Community.

	Alert Stage - Tasks	Comments (Task allocation, updates, info)	Initials Completed
1	TLDMG will advise by email the move to Alert stage. Acknowledge receipt and readiness  Confirm position of tropical low, cyclone, check updates on BOM as they occur  Review the Prior To stage check list		

	Alert Stage - Tasks	Comments (Task allocation, updates, info)	Initials Completed
2	Ensure that own individual preparedness has been undertaken, and that own family members understand the role you may play in a disaster event.		
	<p>Contact Team members check status.</p> <p>Members check with local vulnerable for awareness and needs</p> <p>Communication Outlets - Millaa Matters Facebook, MM School with parents,</p> <p>Emergency Service Coordinators establish contact only</p> <p>Barney Daley entry code for key. Or</p> <p>CWA Key available - Ring Elaine Bentley, Dot Stinson, Dora McHardie</p>	Still to be organised	
3.	Print sufficient copies of required forms including Operation Logs, Rapid Damage Assessment, Situation Reports, Requests for Resources & contact details		
4.	<p>Check all communication systems are in working order. Advise TLDC status</p> <p>Establish communications with the Tablelands Local Disaster Coordinator and follow all advice / requests.</p>		
5.	Maintain a log of significant events and decisions including lessons identified (Appendix B).		
6	<p>Status check - Town roads trees houses. TRC page street hwy conditions, other roads into town. Situation report</p> <p>Check readiness of town businesses, Fuel Food Gas, Clean-up equipment, generator available</p>		
7.	Where it is safe to do so set up a Community Disaster Team Meeting to discuss with members the impending event and the actions that may be necessary. Meetings may be in person or online and issues for discussion may include:		

	Alert Stage - Tasks	Comments (Task allocation, updates, info)	Initials Completed
	Agencies checking on vulnerable persons and determining what support may be necessary	??/	
	Identify and prioritise citizens that need to be alerted e. g those under threat. Delegate members or service agencies to contact them to confirm awareness & preparedness	??	
	Identifying resources that may be needed and their availability. Ensure relevant contact details are available. (e.g. key holders)		
	Discuss possible risks that may arise as a result of the event. Ensure team members understand that safety is the number one priority and that risks are not to be taken when trying to complete tasks following the impact e.g. Rapid Damage Assessment reporting.		
	Ensure all team members have completed personal preparations e.g. implement household emergency plan, prepare emergency kit, securing property, etc. Team members are to set the example in the community by remaining calm and representing preparedness and resilience.		
	Adhere to all emergency information / advice / warning messages.		
	Report any critical needs/concerns raised to the coordinator		
	Confirm future meeting times / locations, etc.		
8.	where the Public Information Point could be established. Advise the Tablelands Local Disaster Coordinator and advertise locally. In the event of a cyclone this location will be opened <b>after the event</b> and only if the location has been deemed to be safe.	<b>Barney Daley Hall Gym</b>	
9.	Monitor the situation: Tune into local radio, television, internet, etc. for current warnings/latest updates/ information. Remain in regular contact with the Tablelands Local Disaster Coordinator.		

**LEAN FORWARD STAGE:** Heightened level of situational awareness of a current or impending disaster event and state of operational readiness. Example: The Community Disaster Team would move to LEAN FORWARD on receipt of a cyclone warning or other event threatening the area.

	Lean Forward Stage - Tasks	Comments (Task allocation, updates, info)	Initials Completed
1.	Ensure all actions from ALERT have been completed.		
2.	Maintain communications with Disaster Team members via phone, email, radio and / or in person.		
3.	Maintain communications link with the Tablelands Local Disaster Coordinator and follow all advice / requests. Ensure regular SITREPS are provided (Appendix D).		
4.	Ring CWA arrange to obtain key for CWA Meeting Room and Information point building.		
5.	Where safe, organise and run regular Community Disaster Team meetings (in person / online). Record minutes. Relevant Issues that may be discussed could include:		
	Overview of situation.		
	Prepare members for the reality: extended loss of power, communication and water, isolation, threat to life and property.		
	Identify possible risks that may arise following the impact so that Rapid Damage Assessment / key tasks can be undertaken safely.		
	Contact and discuss issues as below. Record A/Hrs. contact details of the following:		
	Licensed Premises & Accommodation: advise risk, determine intentions		
	Fuel and gas providers: determine availability of supplies, trading hours (extended) and prepare them for reality		
	Supermarkets: determine availability of supplies, determine trading hours, advise they test generator/s		

Lean Forward Stage - Tasks		Comments (Task allocation, updates, info)	Initials Completed
	Determine availability of earthmoving contractors and equipment		
	Community Disaster Coordinator to liaise with School Principal to ensure intentions of Education Qld in relation to student's welfare and closure of facility.		
6	Identify the following that may need to be prepared/ cleared/opened:		
	Keys roads; including access to key infrastructure		
	Helicopter landing pads within/near township		
7.	Check with QPS Officer to locate and notify itinerants and campers of pending threat at:		
	Camp Sites (list) Waterfalls Theresa Ck Rd,		
	Caravan Parks (list) Millaa Caravan Park,		
8.	Identify public notice boards or locations. Delegate member to erect 'WARNING-PREPARE NOW for DISASTER NAME' on this board and any BOM updates, tracking maps, warnings, alerts and other official advice from the LDCC. Abide by Media Policy in Section A of this Plan.		
9.	Determine time of next meeting		

**STAND UP:****Under no circumstances should you put yourself or others at risk to fulfil these tasks.****Each event is different, and a risk assessment must be undertaken before completing any actions at STAND UP.**

**Advice and direction will be given to Community Disaster Teams by the Tablelands LDCC when to STAND UP.** If, in the event that the community is isolated and all communications have been lost, undertake the coordination of the response to sustain the local community until such time as additional support arrives. The Tablelands LDCC will endeavour to access and provide resources to all communities at the earliest possible time but may be restrained by other urgent priorities, resources, topography, hazards, etc.

	Stand Up Stage - Tasks	Comments (task allocation, updates, info)	Initials Completed
1.	Ensure all actions from LEAN FORWARD have been completed.		
2.	Follow the advice provided by the Tablelands Local Disaster Coordinator and the Emergency Services at all times. If required, the LDCC will request that a Rapid Damage Assessment (Appendix C) is undertaken. A Rapid Damage Assessment should <b>NOT</b> be progressed without authorisation from the LDCC.		
3.	Only when safe to do so, organise Community Disaster Team members to undertake Rapid Damage Assessment (Appendix C) & SITREP (Appendix D) reporting. Immediately complete damage reports and operations log (with photographs). Report to LDCC and request advice on further action to be taken.		
4	Complete SITREPS as required.		
5.	Identify a suitable Public Information Point that has been deemed safe by Tablelands LDCC		
6.	Where safe, hold Community Disaster Team Meeting. Record minutes. Items to raise include:		
	Update from members of action taken/priority items.		
	Request that relevant agencies determine vulnerable person's safety/welfare needs. Ensure all are accounted for.		
	Update of situation and communication with LDCC		

Stand Up Stage - Tasks		Comments (task allocation, updates, info)	Initials Completed
	Determine if/where contractors and machinery is available/dispatched - Liaise with LDCC prior to commencement of clearing work – no approval from LDCC = no payment! If additional resources are required, complete a Request for Resources (Appendix E) to the LDCC who will prioritise and action		
	Encourage community to assist each other with clean-up operations. This should be conducted in a safe manner. Ensure any property damaged is photographed and documented adequately for any insurance assessor prior to clean up. If in doubt, do not clean up.		
	Delegate member to update authorised information on Notice Boards, shop fronts etc. on a regular basis		
7.	Maintain on-going, timely and relevant communication (phone, email, fax, through controller, radio, in person etc.) direct to the Tablelands LDCC, as requested and to determine/report on situation and priorities, requests and vulnerable persons.		
8.	QPS and other authorised emergency services to patrol areas, as necessary		

**NOTE:** Each event is different. As a guide, STAND UP for Community Disaster Teams for a cyclone event will be after the “all clear” has been received from BoM. The cyclone will have already passed the region and there will be no risk of cyclonic winds. Conversely, STAND UP for a wildfire may be whilst the fire is impacting the community. Members of Community Disaster Teams are not expected to put themselves or others at risk of danger to complete any action in this Plan. Your safety and the safety of others is our number one priority. If unsure **DO NOT** complete the Rapid Damage Assessment and seek direction from the Tablelands LDC.



**STAND DOWN STAGE:**

Transition to normalcy. No longer a requirement to respond to the event as threats are no longer present.

	<b>Stand Down Stage - Tasks</b>	<b>Comments (Task allocation, updates, info)</b>	<b>Initials Completed</b>
1.	Conduct and record debrief with Community Disaster Team to determine what worked well and what requires improvement. Advise Tablelands Local Disaster Coordinator.		
2.	Review Community Disaster Plans and update with lessons identified from debrief. Resend to those on distribution register		
3.	Continue to communicate on-going requirements and provide support to members of the community during recovery and rehabilitation phases ensuring information on appropriate support services is available.		

## Appendix B: Operations Log

# FOR MILLAA MILLAA & SURROUNDS COMMUNITY FOR \_\_\_\_\_ EVENT

DATE:				SHEET NO:			
Key	T = Telephone	R = Radio	S = SMS	V = Verbal	N = Notes	D = Decision	E = Email
Time	T-R-S V-N-D-E	From	To	Incident or Occurrence	Action Taken		
PRINT NAME:				SIGNED:			

## Appendix C: Rapid Damage Assessment



### RAPID DAMAGE ASSESSMENT MILLAA MILLAA & SURROUNDS COMMUNITY DISASTER TEAM

**Under no circumstances should you put yourself or others at risk to fulfil this task.**

If required, the LDCC will request that a Rapid Damage Assessment is undertaken. This should not be progressed without authorisation from the LDCC. Please be aware of possible risks of undertaking a Rapid Damage Assessment, which could include fallen live power lines, fallen trees, flooding, debris, hot ash, burning logs etc.

A Rapid Damage Assessment is designed to assist the Tablelands LDCC with vital information that may be affecting your area after a disaster event. It should provide the Tablelands LDCC with accurate information for an adequate response to life-threatening situations, a quick analysis of the potential hazard to critical infrastructure and to determine the priorities for the deployment of resources.

<b>EVENT:</b>		<b>LOCATION:</b>		
<b>SUBMITTED ON:</b>		<b>AT:</b>		
<b>DAY:</b>	<b>DATE</b>	<b>/</b>	<b>/</b>	<b>TIME: hrs.</b>
<b>Author:</b>	<b>Contact Details:</b>	<b>Signature:</b>	<b>Date:</b>	<b>Time:</b>
<b>Community Disaster Coordinator:</b>	<b>Contact Details:</b>	<b>Signature:</b>	<b>Date:</b>	<b>Time:</b>

Tablelands Local Disaster Coordination Centre: received / read	Contact Details:	Signature:	Date:	Time:
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**DWELLINGS: (APPROXIMATE NUMBER)**

COMMUNITY / AREA	MAJOR DAMAGE	MINOR DAMAGE	NO DAMAGE	NOTES (EG type of damage)

**OTHER COMMENTS:**

**CRITICAL INFRASTRUCTURE: (Mains Power, Roads, Bridges, Sewerage, Town Water, Helipads)**

MAINS POWER (LIST AREAS)	NO POWER	INTERMITTENT	WORKING	NOTES
<b>PLEASE BE AWARE THE POSSIBILITY OF FALLEN LIVE POWER LINES. CALL 000 IMMEDIATELY TO REPORT LOCATION</b>				



<b>OTHER COMMENTS:</b>				
<b>ROADS (LIST ROADS)</b>	<b>MAJOR DAMAGE</b>	<b>MINOR DAMAGE</b>	<b>NO DAMAGE</b>	<b>NOTES: (e.g. Type of damage)</b>
<b>OTHER COMMENTS:</b>				
<b>BRIDGES (LIST BRIDGES)</b>	<b>MAJOR DAMAGE</b>	<b>MINOR DAMAGE</b>	<b>NO DAMAGE</b>	<b>NOTES: (e.g. Type of damage)</b>



<b>OTHER COMMENTS:</b>				
<b>SEWERAGE &amp; WASTE SYSTEMS (LIST AREAS)</b>	<b>MAJOR DAMAGE</b>	<b>MINOR DAMAGE</b>	<b>NO DAMAGE</b>	<b>NOTES (could include septic and other systems)</b>
<b>OTHER COMMENTS:</b>				
<b>TOWN WATER (LIST AREAS)</b>	<b>NO SUPPLY</b>	<b>INTERMITTENT SUPPLY</b>	<b>NORMAL SUPPLY</b>	<b>NOTES</b>




**OTHER COMMENTS:**

HELIPADS	MAJOR DAMAGE	MINOR DAMAGE	NO DAMAGE	NOTES

**OTHER COMMENTS:**

**COMMUNICATIONS: (Landline, Mobile, Internet, 2-Way Radio, Broadcast Radio and Television)**

LANDLINE NETWORK (LIST AREAS)	FAILED	INTERMITTENT	FULL SERVICE	NOTES



<b>OTHER COMMENTS:</b>				
<b>MOBILE NETWORK (LIST AREAS)</b>	<b>FAILED</b>	<b>INTERMITTENT</b>	<b>FULL SERVICE</b>	<b>NOTES</b>
<b>OTHER COMMENTS:</b>				
<b>INTERNET NETWORK (LIST AREAS)</b>	<b>FAILED</b>	<b>INTERMITTENT</b>	<b>FULL SERVICE</b>	<b>NOTES</b>
<b>OTHER COMMENTS:</b>				

UHF / VHF RADIO (LIST AREAS)	FAILED	INTERMITTENT	FULL SERVICE	NOTES
<b>OTHER COMMENTS:</b>				
BROADCAST RADIO (LIST AREAS)	FAILED	INTERMITTENT	FULL SERVICE	NOTES
<b>OTHER COMMENTS:</b>				
BROADCAST TELEVISION (LIST AREAS)	FAILED	INTERMITTENT	FULL SERVICE	NOTES




**OTHER COMMENTS:**

**BUSINESSES: APPROX NUMBER**

<b>NAME / ADDRESS</b>	<b>MAJOR DAMAGE</b>	<b>MINOR DAMAGE</b>	<b>NO DAMAGE</b>	<b>NOTES: (EG: Type of damage)</b>

**OTHER COMMENTS:**

**COMMUNITY INFRASTRUCTRE & FACILITIES:** (Halls, Amenities, Schools, Hospitals, Lakes, Walking Tracks etc.)

TYPE / AREA / ADDRESS	MAJOR DAMAGE	MINOR DAMAGE	NO DAMAGE	NOTES: (EG: Type of damage)

OTHER COMMENTS:

**ANY OTHER INFORMATION RELEVANT TO THIS ASSESSMENT:**

TYPE / AREA	MAJOR DAMAGE	MINOR DAMAGE	NO DAMAGE	NOTES: (EG: Type of damage)



**OTHER COMMENTS:**

Please return this form to the Community Disaster Team Coordinator in your area by:

Tel: Will be provided at meeting

UHF CB CH 10

or

To the Tablelands Local Disaster Coordinator by:

- Email: [disastermangement@trc.qld.gov.au](mailto:disastermangement@trc.qld.gov.au) or
- Tel: 1300 362 242 or
- Via Resilient Communications Radio Network (e.g. QPWS VHF)

## Appendix D: Situation Report

### SITUATION REPORT MILLAA MILLAA & SURROUNDS COMMUNITY DISASTER TEAM



*This Form should be completed by the Community Disaster Team Coordinator on a regular basis (10:00hrs daily unless otherwise requested) and returned to the Tablelands Disaster Coordination Centre by the most appropriate means.*

SITREP DETAILS						
<b>EVENT:</b>						
<b>DATE:</b>	/	/	<b>TIME:</b>	Hrs.	:	<b>SITREP No:</b>
<b>ACTIVATION STATUS:</b>	Circle: Alert	or	Lean Forward	or	Stand up	or
	Stand Down					

SITUATION OVERVIEW	
<b>1. Weather</b> (Local observations)	
<b>2. Summary of Past 24 Hours by Disaster Team</b> (Include brief details of operations, meetings, actions, etc.)	
<b>3. Damage Assessment Overview</b> (Include brief summary of effects – refer to Damage Assessment Form if completed)	

4. **Media** (Include brief details of any media related issues/actions)

5. **Safety / Health Concerns** (consider physical and mental health of community members, contagious outbreaks, food/water concerns, accommodation issues etc.)

6. **Any Changes to Local Contacts**

7. **Projected Operations for Next 24 to 48 Hours** (Major problems and priorities of the next 24 to 48 hours. Anticipated resource requirements, etc.)

<b>Author:</b>	<b>Contact Details:</b>	<b>Signature:</b>	<b>Date:</b>	<b>Time:</b>
<b><u>Community Disaster Team Coordinator:</u></b>	<b>Contact Details:</b>	<b>Signature:</b>	<b>Date:</b>	<b>Time:</b>
<b><u>Tablelands Local Disaster Coordination Centre:</u></b>  <b><u>received / read.</u></b>	<b>Contact Details:</b>	<b>Signature:</b>	<b>Date:</b>	<b>Time:</b>

## Appendix E: Request for Resources

Requesting Community:			
Person placing request:			
How urgent is this request?	<p style="text-align: center;">Need it within (circle)</p> <p style="text-align: center;">&lt;4 hours    8 hours    12 hours    Next day    2 days</p>		
Material/Items Requested (be specific- give numbers, sizes, etc.):			
Exact location for delivery:			
Required time for delivery:			
Critical Issues (safety, warnings, road closures, how do we unload items):			
Received time/date:			
Where did it come from?			
Who do we contact for return?			
PREPARED BY:		AUTHORISED BY:	
POSITION:		POSITION:	
TIME:	DATE:	TIME:	DATE:



## Appendix G: Disaster Management Acronyms

ADF	Australian Defence Force
AEMI	Australian Emergency Management Institute
BoM	Bureau of Meteorology
DAF	Department of Agriculture and Fisheries
DCCSDS	Department of Communities, Child Safety and Disability Services
DDC	Surrounds Disaster Coordinator
DDCC	Surrounds Disaster Coordination Centre
DDMG	Surrounds Disaster Management Group
DNRME	Department of Natural Resources, Mines & Energy
DSDMIP	Department of State Development, Manufacturing, Infrastructure and Planning
DTMR	Department of Transport & Main Roads
EMA	Emergency Management Australia
GIS	Geographic Information System
LDC	Local Disaster Coordinator
LDCC	Local Disaster Coordination Centre
LDMG	Local Disaster Management Group
LDMP	Local Disaster Management Plan
NDRRA	Natural Disaster Relief and Recovery Arrangements
PPRR	Prevention, Preparedness, Response, Recovery
QAS	Queensland Ambulance Service
QDMC	Queensland Disaster Management Committee
QFES	Queensland Fire and Emergency Services
QPS	Queensland Police Service
QPWS	Queensland Parks and Wildlife Service
Q-Rail	Queensland Rail
SDCC	State Disaster Coordination Centre
SES	State Emergency Service
SEWS	Standard Emergency Warning System
SOPs	Standard Operating Procedures
TPHU	Tropical Population Health Unit (Queensland Health)
TRC	Tablelands Regional Council

## Appendix H: Distribution Register

Plan Number	Name	Role	Organisation
1	Peter Hitzke	Community Disaster Group Town Coordinator	
2	Lisa Worrall	Community Disaster Group Surrounds Coordinator	
3	Cr Dave Bilney	Deputy Community Disaster Team Coordinator	Tablelands Regional Council
4	Sarah Dean	Local Disaster Coordinator	Tablelands Local Disaster Management Group (LDMG).
5	Various	Community Disaster Group Members	Millaa Millaa and Surrounds Disaster Group
6	Cr Rod Marti	Mayor	Tablelands Regional Council
7	Cr Bernie Wilce	Tablelands LDMG Chair / Councillor	Tablelands Regional Council
8	Various	Councillors	Tablelands Regional Council
9	Inspector Jason Smith	Inspector of Police / District Disaster Coordinator	Queensland Police Service
10	Sergeant Bill Stanley	DDMG Executive Officer	Queensland Police Service
11	Community Members		
12	TRC Website		

## Appendix I: Facilities / Services / Resources / Useful Contacts

\*Refer to restricted contact list for additional details

ORGANISATION	ADDRESS	PHONE
<b>MEDICAL FACILITIES</b>		
In the event of injury or illness within the community the assistance of professional medical support should be sought e.g. Ambulance, Doctor, Paramedic, First Responder, Qualified First Aiders.		
Atherton District Hospital - 42km by road	Jack St, Atherton	4091 0211
Queensland Health	<a href="http://www.health.qld.gov.au">www.health.qld.gov.au</a>	13 HEALTH
Primary Health Centre Millaa Millaa	Palm Avenue, Millaa Millaa	4097 2223
Blue Care Atherton	47 Kelly Street, Atherton	4091 3660
RAD Care	14 Moore Street, Ravenshoe	4097 7263
ECHO	15 Catherine Street, Malanda	4096 6634
<b>BANKING FACILITIES</b>		
Millaa Millaa Hotel (EFTPOS)	Main St, Millaa Millaa	4097 2212
Millaa Millaa Post Office	Main St, Millaa Millaa	0447 972 256
<b>EDUCATION AND CHILD CARE FACILITIES</b>		
Millaa Millaa State Primary School	Palm Avenue, Millaa Millaa	4097 2167
Millaa Millaa Community Kindergarten/Child Care	Palm Avenue, Millaa Millaa	4097 2205
<b>OTHER USEFUL CONTACTS</b>		
Millaa Millaa Library	Main Street, Millaa Millaa	4097 2041
QCWA	9 Palm Avenue, Millaa Millaa	0455 998 619
Lions	Cnr Wattle and Oak Street, Millaa Millaa	0438 965 440
Millaa Millaa Transfer Station	Theresa Creek Road, Millaa Millaa	1300 362 242

\*N.B. See private contact list for further details.



The Community All Hazards Disaster Plan Template has been developed by  
Tablelands Regional Council Disaster Management

***The Local Disaster Management Group wishes to officially recognise the enthusiastic efforts made by members of the Community in the development and implementation of this Community Disaster Plan. We wish to acknowledge their willingness to work with Council to assist their community prepare for, respond to and recover from disaster events that may affect them.***

*Live, discover and invest in a Tablelands community*



Tablelands Regional Council

[trc.qld.gov.au](http://trc.qld.gov.au)  
[info@trc.qld.gov.au](mailto:info@trc.qld.gov.au)  
1300 362 242



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