



Local Disaster Management Group Economic Subgroup Terms of Reference

1. Intent

- 1.1 To provide advice and identify opportunities to support the region's broader economic recovery and local business recovery following a pandemic, natural or technological disaster event.

2. Scope

- 2.1 The terms of reference apply to Councillors, LDMG members and advisors, committee members and staff of Tablelands Regional Council (TRC).

3. Powers of the committee

- 3.1 This committee is established under Section 30 of the *Disaster Management Act 2003* (the Act).
- 3.2 Tablelands Regional Council, through the Local Disaster Management Group (LDMG) retains primary responsibility for managing disaster events within the local government area (s.4A).
- 3.3 The [LDMG Terms of Reference](#) and [Advisory Committees Policy](#) applies to this committee.

4. Purpose

- 4.1 Bring together Council, the business community, and government economic stakeholders to plan for and deliver a coordinated approach to economic response and recovery from a disaster event.
- 4.2 Ensure the economic impact and needs of all aspects of the Tablelands region's diverse community, industries and geographical locations are considered in response and recovery planning and operations.
- 4.3 Provide strategic and practical advice to Council and other levels of government to guide economic response and recovery.
- 4.4 Facilitate access to information and support to local businesses and industries impacted by a disaster event.
- 4.5 Make recommendations for fast-tracking public and private investment to drive economic growth.
- 4.6 Undertake initiatives aimed at building the resilience of the local economy.
- 4.7 Evaluate the effectiveness of economic response and recovery operations to identify lessons for ongoing improvement.

5. Membership

- 5.1 Members will be invited and appointed on their capability and expertise to contribute to the economic recovery of the Tablelands region. Membership will feature a representation of the Tablelands region's diverse communities, industries and geographic locations. Representatives will be sourced from relevant government and non-government agencies, businesses and industry groups depending on the nature and impacts of a disaster event to the local economy.
- 5.2 Members:
- 5.2.1 Secretary (TRC Officer) non-voting
 - 5.2.2 TRC Economic Development Officer (Chair)
 - 5.2.3 TRC Councillor or their delegate as advocate
 - 5.2.4 Department of State Development, Tourism and Innovation representative
 - 5.2.5 Up to twelve business, government and industry representatives
- 5.3 The committee may seek the advice of persons with a specialist knowledge and invite them to attend meetings as required.

6. Committee term

- 6.1 The committee is required as an ongoing operational requirement.

7. Meetings

- 7.1 Meetings will be held at a time and location that suits members.

8. Reporting

- 8.1 Meeting minutes and agendas will be made available to the Local Disaster Management Group.
- 8.2 Reports will be provided to the Local Disaster Management Group and Council upon request.

9. Evaluation of performance

- 9.1 The committee will undertake an annual assessment of performance against the Terms of Reference.

10. Responsibility

Council is responsible for the adoption, amendment and repeal of the Terms of Reference and the Chief Executive Officer is responsible for the development and amendment of any associated procedures and guidelines.

11. Review

It is the responsibility of the Chief Executive Officer to monitor the adequacy of the Terms of Reference and recommend appropriate changes. This Terms of Reference will be formally reviewed every three years or as required by Council.

This Terms of Reference is to remain in force until otherwise amended/repealed by resolution of Council.