

Introduction

Tablelands Regional Council (TRC) Grant Program supports a range of individuals, community groups and organisations that contribute to the delivery of Council’s corporate and community objectives in line with the [TRC Corporate Plan 2021-26](#) and [Tablelands 2030+ Community Plan](#).

The TRC grant program provides financial support through grants, cash and support.

These Guidelines will be used for administration of grant requests aligned to the [TRC Grant Policy](#).

Funding enhances the efforts of community members and volunteers as they work across the region to deliver projects and activities which benefit the community and which Council alone could otherwise not deliver.

Council’s grant program enables TRC to collaborate with partners to provide and support opportunities for social interaction that enhance people’s quality of life and to advance local priorities – Community, Youth Achievement, Environment, Economy, and Arts, Culture and Heritage. Grant funded activities encourage community to provide activities, programs and solutions to issues that matter most to them.

Grant Program Categories

Funding will be available subject to annual budgets per financial year in the following categories:

- Community – up to \$2000 per eligible activity
- Youth Excellence – up to \$850 per eligible youth resident
- Environment – up to \$2000 per eligible activity
- Economy – up to \$10,000 per eligible activity
- Arts, Culture and Heritage – up to \$6000 per eligible activity

When can I apply and who can I talk to

TRC Community Grant Program	Key dates	Who can you speak to
Community	Applications can be made all year round or until the Community Grant budget is expended for the financial year.	Community Services Support Officer Phone 1300 362 242
Youth Excellence	A competitive merit-based selection with quarterly grant rounds closing 30 March, 30 June, 30 September and 30 December. Applications can be made all year round or until the grant budget is expended for the financial year.	Apply online For further information Email: trcgrantprogram@trc.qld.gov.au
Environment	Applications can be made all year round or until the grant budget is expended for the financial year	Manager Environment and Natural Resources Phone: 1300 362 242

		Apply online For further information Email: trcgrantprogram@trc.qld.gov.au
Economy	A competitive merit-based selection with grant rounds closing on 28 February and 31 August each year. Applications can be made all year round or until the grant budget is expended for the financial year	Executive Manager Economic Development Phone: 1300 362 242 Apply Online Email: trcgrantprogram@trc.qld.gov.au
Art, Culture and Heritage	A competitive merit-based selection grant rounds in March and October each year. One off quick response grants are available all year round until funding is expended.	Regional Arts Officer Phone: 1300 362 242 Apply online Email: trcgrantprogram@trc.qld.gov.au

Eligibility Criteria

Before applying for a TRC grant, it is important to understand if you or your group are eligible.

Who is eligible to apply?

The following eligibility criteria applies to the TRC Grant Program:

- Not for profit organisations/ individuals applying for a grant must be based/ live in the TRC local government area. (except Economy Grant)
- The program or activity must benefit the TRC community and region.
- Organisations must be incorporated not-for-profit, unless applying for the Economy, Youth Achievement, or Art, Culture and Heritage grants.
- Hold appropriate public liability insurance to the value of \$20M.
- Applicants must have acquitted and met any conditions of previous TRC funding.
- All applicants must submit on time using the online application.
- Recipient of the environmental grant must not be the private landholder of the proposed site, and the work being completed (which may be on either private or public land) must be undertaken for a demonstrated community benefit.

Eligible Activities

Community category	<ul style="list-style-type: none"> • Equipment • Education and training for volunteers and community • Establishing new activities
Youth category	<ul style="list-style-type: none"> • Youth representing the TRC region in sporting, recreational, academic, arts and culture, or community leadership and/or ambassadorship activities • A competitive merit-based selection for attending
Environment category	<ul style="list-style-type: none"> • Regeneration activities • Climate mitigation and adaptation actions • Capacity building, education and awareness regarding sustainability and environment management • Tree stock for plantings

Economy category	<ul style="list-style-type: none"> • Investment in innovative and sustainable industries • Tourism grows around adventure, nature-based and ecology • Diverse employment and training opportunities • Natural and community led attractions leveraged and managed for sustainable growth • Industries and activities align to regional strengths • Agriculture underpins our economy and lifestyle
Arts, Culture and Heritage category	<ul style="list-style-type: none"> • Professional skills development • Cultural tourism development including public art • Arts, cultural and heritage projects • Preservation of significant heritage items including stories, sites and collections • Specialist expertise to train, support, develop and/or produce arts and culture outcomes • Workshops • Engagement of youth, Indigenous or culturally and linguistically diverse communities • Creative development of new work • Community consultation/arts research

What activities are not eligible?

Applications to the Grant Program are not eligible if the:

- Proposed activity, program or service is considered primarily the responsibility of TRC
- Not for Profit organisations or individuals that have reached the category funding limit for the financial year
- Activities that generate-profit or private gain (exceptions may apply for certain grants, e.g. Economy)
- Application is for ongoing staff salaries or administration costs
- Fundraising activities
- Activities that discriminate, or encourage discriminatory behaviour, promote gambling, smoking and/or consumption of other addictive substances or irresponsible drinking
- Activities that are of an overtly religious or political nature
- Applicant has a debt with Council, i.e. owes money outside of agreed payment terms
- Applicant is seeking retrospective funding (except for merit based Youth funding applications lodged prior to the event)
- Events supported through the TRC Event Sponsorship Policy
- Request for funding that has received funding through any TRC grant stream for the same project or activity

Assessment Criteria

There are common assessment criteria and specific program outcomes that applicants are assessed against under the Grants Program.

Applicants must

- Meet the eligibility criteria (listed above)
- Comply with legislation, regulation and TRC policies relevant to the activity
- Agree to and be legally able to enter into a funding agreement with TRC
- Adhere to the specific Grant Program Terms and Conditions

Grant recipient requirements, terms and conditions

Successful Grant Program applicants will need to meet the following terms and conditions, and some grants may have additional requirements specific to that grant program.

- Accepting a Grant will create a binding obligation between Council and the signatory.
- The funding must be used for the activity to which it is provided.
- Any change to the proposed use of the grant funding must be agreed in writing by Council.
- If the funding is not spent in accordance with the agreement the full amount of the grant is repayable to Council.
- Approval of an application does not commit Council to future support for the activity or any other activity run by the applicant.
- Any unspent funds may need to be returned to Council.
- An acquittal of the grant funding will be required following the activity. Appropriate records including receipts and photos must be included.
- Council must be acknowledged on all promotional material.
- Activities must adequately mitigate environmental impacts.
- To apply for a Youth Grant, the recipient must be a resident within the TRC Local Government area.
- Merit based Youth funding applications will be eligible for assessment if the application is lodged prior to the event/activity.

Relevant Strategies and Plans

Grant applications will be assessed based on alignment with [TRC Strategies and Plans](#).

External Funding

TRC's Grant Program may not suit what you or your group are looking for. There are many other grant opportunities available that may be better aligned to what you are hoping to achieve.

Other grant funding programs include: [Queensland Government](#)

- Follow us on social media and [subscribe](#) to our Local Matters e-newsletter to find out about other grant and funding opportunities.
- [.id Step-By-Step Application Guide](#)
- [Queensland Government Grants Finder](#)
- [Australian Government Community Grants Hub](#)