

Cycling Advisory Committee Meeting Minutes (confirmed)

Date:	Thursday 15 June 2023
Time:	5.15pm - 6.30pm
Place:	Coordination Centre, 15 Vernon Street, Atherton and online

Attendance			
Name	Role	Present	Apologies
Councillor David Bilney	TRC (Tablelands Regional Council) (Chair)	✓	
Councillor Bernie Wilce	Councillor Representative		✓
Angela Willett	Community Member	✓	
Bret Piccone	Community Member	✓	
Duncan MacDonald	Community Member		✓
Evan Rohde	Community Member		✓
Gayle Sticher	Community Member	✓	
Leah Stevenson	Community Member		✓ online difficulty
Mark Allen	Community Member		✓
Peter Marnock	Community Member	✓	
Peter Blakey	Community Member	✓	
Peter Lloyd	Community Member		✓
Peter Whalley-Thompson	Community Member		✓
Ray Francis	Community Member		✓
Rex Hutchinson	Community Member	✓	
Stewart Prince	Community Member	✓	
Tate Jones	Community Member	✓	
Aiden Power	Tredwell Management Services	✓	
Matt Bradley	Tredwell Management Services	✓	
Kristy Sherwell	TRC (Secretary)	✓	
Megan Smart	TRC - Community Programs (Guest)	✓	
Angelo Finocchiaro	Executive Manager Community Development (Guest)	✓	
Blake Rutherford	Community Engagement Advisor (Guest)		✓
Travis Sydes	Regional Natural Asset Management and Sustainability Coordinator FNQROC (Guest)	✓	
David Prete	Atherton Mountain Bike Park (Guest)	✓	

Meeting Agenda	
Item	Description
1	MEETING OPEN Meeting opened at 5.15 pm by Councillor Bilney.
2	ACKNOWLEDGEMENT OF COUNTRY Delivered by Councillor Bilney.

3	<p>ATTENDANCE</p> <p>Attendance and apologies recorded above. Noting online difficulties for members.</p>
4	<p>CONFIRMATION OF MINUTES</p> <p>The minutes held on 18 May confirmed as true and correct. Action items completed or in progress (status in action table at end).</p> <p>Moved by: Bret Piccone Seconded by Rex Hutchinson.</p>
6	<p>Tredwell Management Services - Project Update</p> <p>Presentation and update delivered by Aidan Power, Tredwell Consultant.</p> <p>Recognition of members who sent follow-up information regarding events, tourism information and further contacts.</p> <p>Action</p> <ul style="list-style-type: none"> • TRC to send updated population statistics to be sent to Tredwell.
	<p>SWOT Discussion</p> <p>Tredwell provided a starting point for the SWOT that will form part of a report to TRC.</p> <p>The committee agreed this is an opportunity to highlight the point of difference of the Tablelands from other regions.</p> <p>Specifically, that our region is spectacularly beautiful with diverse range of cycling and destination tourism and event opportunities with large network of roads, trials, and unique nature experiences. Committee provided comprehensive details for Tredwell to capture with agreement there required further discussion.</p> <p>Action</p> <ul style="list-style-type: none"> • Feedback from committee to be added by Tredwell into SWOT with specific focus on highlighting the uniqueness and diversity the Tablelands has to offer. • Relevant April workshop data to be incorporated by Tredwell into SWOT. • Committee members to email direct back to Tredwell any additional feedback re the SWOT to Aidan Power aidan@tredwell.co.nz
7	<p>FNQ Regional Organisation of Councils (FNQROC) Update – Regional Strategy</p> <p>Travis Sydes provided update on the process for review of 2015 Regional Mountain Bike Strategy being conducted by FNQROC.</p> <p>The information being obtained for the Tablelands Region Cycling Strategy will assist and inform FNQROC.</p> <p>Travis outlined the unique experience that the Tablelands region can offer which has been captured by members previously including adaptive cycling, women in cycling, visitor experiences – Rainforest to Savannah and more.</p> <p>Aim is to identify each region in FNQ uniqueness, resource capability across local government, regional trail maintenance etc.</p> <p>Action:</p>

	<ul style="list-style-type: none"> Anyone interested in participating in future focus groups to advise Travis at next meeting.
8	<p>MATTERS ARISING/ GENERAL BUSINESS</p> <ul style="list-style-type: none"> <i>Guiding Principles</i> – raised by committee the need to capture Guiding Principles to ensure all types of cycling is covered and that is not just an action plan. <i>Tourism potential</i> – To add to potential events is the UCI Masters which has an international spotlight on FNQ in 2024, Grey Nomads for road cycling, Traditional Owners tourism, accessibility for adaptive users with broad spectrum of opportunities, connection to existing recreation tourism such as Park Run tourism, bike packing, destination tourism and more <i>NAIDOC</i> – potential cycling opportunity to Lake Eacham 15 July to hear from local elders. To be confirmed, information to come from ECHO. <i>Timeframes</i> – concern only two meetings left. Tredwell indicated a need to revisit the timeframes and the increased number of consultations required. <p>Action:</p> <ul style="list-style-type: none"> Tredwell to revisit original project scope as guidance to develop the principles. Tredwell to put forward to TRC proposed time schedule and process.
Next Meeting	<p>13 July 2023 - cancelled</p> <p>7 December 2023 - confirmed</p>
Meeting Close	Councillor Bilney closed the meeting at 6.28pm.

Action Register:

Action Items				
Date	No.	Action	Responsibility	Completed
Actions – presented at June Council meeting				
18/05	1	List of local reference documents (outlined in minutes) to be added to presentation and included in desktop audit	Tredwell	Completed
	2	List of Events provided by committee members to be considered by Tredwell	Tredwell	Completed
	3	Connection to Visitor Information Centres re requests from visiting cyclists	Secretary	Completed
	4	Send direct to Tredwell any other tourism linkages by 10 June 2023	All	Completed
	5	Send direct to Tredwell for consideration any additional key consultation contacts not listed in the presentation by 10 June	All	Completed
	6	Send to Tredwell contact for Tourism bodies and DTIS	Angelo	Completed
	7	Ensure Advisory Committees are added to list for feedback on draft strategy	Chair/ Secretary	Completed

8	Consideration of education workshops on Biosecurity in alignment with draft strategy feedback	Chair/Secretary	Under consideration
9	Consideration of community education on road and bike safety as part of cycling strategy launch	Chair/ Secretary	In progress
10	Consideration of youth and 18-24 engagement strategies in future	Chair/Secretary/Mark	In progress
11	Raw survey data to be sent to Tredwell	Blake	Completed
12	Consideration of creation of cycling contacts database for future consultation (where permission is granted)	Blake	Completed