

Atherton Chinatown Advisory Committee Minutes

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| Date | 07 June 2022 |
| Time | 3.00pm |
| Place | Enterprise House, Atherton |

| Attendance | | | |
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| Name | Role | Present | Apologies |
| Marion Clarkson | Committee | √ | |
| Gordon Grimwade | Committee (Chair) | √ | |
| Trust staff member TBC | Committee | | |
| Gwyneth Nevard | Coordinator Tourism Culture & Events | √ | |
| Phillip Tanner (via Teams) | Committee (National Trust Qld) | √ | |

| No. | Agenda Item | Responsible |
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| 1. | Attendance and apologies As above. | |
| 2. | Updated Committee Terms of Reference Changes were noted. | |
| 3. | Minutes of previous meeting <i>Moved: Phillip</i> <i>“That the Minutes of the meeting of 16 November 2021 are accepted as a correct record.”</i> <i>Seconded: Marion. CARRIED</i> | |
| 4. | Matters Arising <ol style="list-style-type: none"> 1. Repainting dragon sculpture – Trust staff member had left before this could be completed. Action for new staff member. 2. Trust visitor statistics – no access to these at present. Action for new staff member. 3. Friends of the Atherton Chinese Temple (FACT) - Gordon advised that there is currently no President and they haven't met for a while. There should be a representative of FACT on this committee. Gordon to follow up. 4. Strategic planning – Phillip advised that there has been a moratorium on Trust staff travel due to recent difficulties (COVID, flooding) so this is held over. Phillip to advise on availability. 5. Gwyneth confirmed the MOU between TRC and the Trust is due to be updated as circumstances have changed. TRC and the Trust to review. | Gordon Phillip Gwyneth/ Phillip |
| 5. | Inward and Outward Correspondence None tabled. | |

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| 6. | Update on staffing Phillip confirmed that the Trust's Heritage Site Coordinator position at Chinatown is currently advertised on the Trust website. All to share with networks. | All |
| 7. | Visitor numbers Statistics not provided. Waiting for appointment of Heritage Site Coordinator. | |
| 8. | Planned activities - exhibitions, workshops, grants Upcoming exhibitions were confirmed. Collection management training is held over. RADF grants are available for cultural tourism and heritage projects. | |
| 9. | Maintenance Painting of the fence around the temple is expected to be completed next week. The new gutters on the temple are working well but there is some residual damage due to previous inundation. | |
| 10. | Update on Friends of the Atherton Chinese Temple As 4.3 above. | |
| 11. | Strategic planning and MOU – discussion It was noted that, subject to TRC's 2023 budget, next year's agreement with the Queensland Museum could include strategic planning for Atherton Chinatown. <i>Moved: Gordon</i> <i>"That the committee support working with the Queensland Museum Development Officer to develop a Strategic Plan for Atherton Chinatown precinct."</i> <i>Seconded: Phillip. CARRIED.</i> Phillip to identify dates when he is available to attend a planning workshop. | Phillip |
| 12. | Future of the committee It was noted that membership of the committee was at a new low and either needed to recruit new members or be wound up. Disappointment was expressed that there was no Councillor on the committee. <i>Moved: Phillip</i> <i>"That the committee remain operational and be reviewed as part of the strategic planning."</i> <i>Seconded: Marion. CARRIED.</i> | |
| 13. | Other business None tabled. | |

| Action Items 07/06/2022 | | | |
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| # | Responsible Person | Action | Date for completion |
| 1. | Site coordinator | Provide quote to NTAQ for repainting the dragon sculpture | December 2022 |
| 2. | Site coordinator | Circulate Trust visitor statistics | Ongoing |
| 3. | Gordon | Provide an update on FACT and seek a representative for the Advisory Committee | September 2022 |
| 4. | Phillip | Confirm availability for strategic planning workshop. | September 2022 |
| 5. | Gwyneth | Draft update to MOU and liaise with the Trust | September 2022 |

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| Next Meeting | Tuesday 30 August 2022 |
| Meeting Close | 3.55pm |